



**MINUTES OF MEETING HELD ON
WEDNESDAY, 13 FEBRUARY 2019**

A meeting of Cavan and Monaghan Education and Training Board
took place in Monaghan Institute, on Wednesday, 13 February 2019.

CATHAOIRLEACH: Michelle Flynn

BAILL I LATHAIR: Madeleine Argue, Cathy Bennett, Carmel Brady, Aidan Campbell, Colm Carthy, June Donnery, Sean Fegan, Micheál Martin, Paddy McDonald, Sean McKiernan, PJ O'Hanlon, Patrick O'Reilly, Sarah O'Reilly,

LEITHSCEIL: Seamus Coyle, Michelle Johnston, Clifford Kelly, Deirdre Kelly, Jacqui Lewis, Joe McGrath, Shane P O'Reilly.

AR FREASTAIL: John Kearney, Chief Executive
Berni Power, DOSD
Amanda Taylor, APO
Marie Traynor, SSO
Sean McMahon, Anglo-Celt
Sheila Naughton, Northern Sound

CLAR:

1. Apologies / absence approval
 2. Declaration of Interests
 3. Minutes
 4. Audit
 5. Finance
 6. Land and Buildings
 7. Committees and Reports
 - 7.1 Directors' Updates
 - 7.2 Further Education & Training
 - 7.3 Adult Education
 - 7.4 Community Education
 - 7.5 Arts Education/Theatre
 - 7.6 Youth Services
 - 7.7 Outdoor Education
 - 7.8 Youthreach
 - 7.9 Second Level Education
 - 7.10 CMETB Strategy Statement
 - 7.11 Risk Management
 8. Correspondence:
 9. Students:
 - 9.1 Commendations
 - 9.2 S.29 of Education Act
 - 9.3 Education Welfare Act
 10. Attendance Approval
 11. Information from Chief Executive
 12. Schedule of CMETB Meetings
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Welcome

Fiona McGrath, Director welcomed all present and thanked the Board for its support over the years.

CONDOLENCES:

To Collette Costello (Adult Ed) on the death of her brother, Peter McCaffrey.
To Sean O'Dowd (formerly Breifne College) on the death of his mother, Rosetta O'Dowd.
To Eileen Roddy (Monaghan Institute) on the death of her father, Joe McCague.
To Russell Waller on the death of his brother, Joe and sister-in-law, Louise Waller.
To Siobhan Magee (FESS) on the death of her uncle, Leo Brady.
To Marie McElvaney (Castleblayney College) on the death of her mother, Alice Finnegan.

1. Absence

It was resolved: R. 01/02/2019

"to approve the absence of CMETB members Seamus Coyle, Michelle Johnston, Clifford Kelly, Deirdre Kelly, Jacqui Lewis, Joe McGrath and Shane P O'Reilly."

Proposed by Cllr C Carthy Seconded by Cllr M Argue

2. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

3. Minutes:

3.1 Adoption

3.1.1 To be resolved: to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 19 December 2018.

It was resolved: R. 02/02/19

"to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 19 December 2018."

Proposed by Cllr C Carthy Seconded by Cllr C Bennett

3.2 Matters Arising

Proposed Amalgamation of St Bricin's College and St Mogue's College

The CE reported that he is consulting with various stakeholders.

4. Audit

4.1 Audit

4.1.1 C&AG Audit

The CE reported that the C&AG Audit of the Annual Financial Statements 2018 will commence on 6 March 2019.

4.2 Correspondence from Department of Education and Skills

Circular Letter 0002/2019 Code of Practice for the Governance of ETBs

30/01/2019 Circular 0002/2019 Code of Practice for the Governance of ETBs. This Circular updates and replaces the provisions of Circular Letter No 0018/2015 which is hereby deemed rescinded and replaced by these provisions.

This Circular will be considered at the next meeting of CMETB.

5. Finance

5.1 Financial Report

Amanda Taylor, Finance Officer reported that the Annual Financial Statements 2018 are being prepared for the next meeting of CMETB on 26 March 2019.

NOTED

5.2 Other Financial Matters:

5.2.1 Correspondence

5.2.1.1 Department of Education and Skills

03/01/2019 General and Post-Primary Non-pay (ONP) Grant for 2018
11/01/2019 Grants for the financial year ending 31 December 2018
29/01/2019 Circular 003/2019 in respect of Contracts for the Provision of Goods and/or Services and Requirement for Department Approval before:
 o providing Non-Core Services
 o for Legal Awards and Settlements and
 o Other Matters.
 This Circular encompasses and updates the provisions of Circulars 39/2011 and 15/2013, which are hereby deemed rescinded and replaced by these provisions.
31/01/2019 Letter of determination in respect of year ending 31 December 2019

READ

5.2.1.2 Other Sources

05/12/2018	SOLAS: 2018 Financial Statement
05/12/2018	SOLAS: 2018 Capital Financial Statement
11/12/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – second instalment of €19,575.76 to issue to Ballybay Community College
11/12/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – second instalment of €114,114.00 to issue to Beech Hill College
11/12/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – second instalment of €18,827.27 to issue to Breifne College
11/12/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – second instalment of €43,730.40 to issue to Castleblayney College
11/12/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – second instalment of €3,045.00 to issue to North Monaghan SCP
14/12/2018	Arts Council: Garage Theatre Funding for 2019 of €35,000
03/01/2019	DSP: School Meals (Local Projects) Scheme 2018-2019 – Castleblayney & Clones SCP Revised allocation
15/01/2019	DCYA: Fourth Instal. of Funding 2018: South East Cavan – Revised Youth Funding Scheme (RYFS)
24/01/2019	DSP: School Meals (Local Projects) Scheme 2018-2019 – Inver College revised allocation

READ

6. Land and Buildings

6.1 Correspondence

6.1.1 Correspondence from the Department of Education and Skills

14/01/2019	sanctioning the lease of accommodation for Adult Education at the Workhouse Carrickmacross w.e.f 1 January 2019 to 31 December 2020
22/01/2019	sanctioning the lease of accommodation for Youthreach at Moynehall, Cavan w.e.f 1 February 2019 to 31 January 2021

READ

6.1.2 Correspondence from Other Sources: No business

6.2 Contracts: No business

6.3 Leases: No business

6.4 Land and Buildings Report

Ballybay Community College

- Ballybay Community College awaiting confirmation from DES in relation to Design Team Fees, DES has been contacted by email/phone.

Cavan Campus

- A revised Schedule of Accommodation for Cavan Institute is with DES

Commis Chef

Equipment list being specified from the OGP Framework which is required to complete design, once completed we will tender for contractor

Edenmore Primary School Extension

- Edenmore (SNU) Three design options have been completed. Site surveys in progress. Once completed design options to go to DES for decision

Electrical Apprenticeship

- Contractors tenders being evaluated. Awaiting SOLAS confirmation on budget which will determine the scope of the project

Inver College

- Inver College awaiting DES Technical visit

OEM

- Works to commence late summer

Primary Schools (CMETB providing assistance):

- **Four new primary schools to be built in following locations:**
 - Scoil Mhuire, Rockcorry.
 - Gaelscoil Eois Clones.
 - Gaelscoil Lorgan, Castleblayney.
 - Redhills (SNU)

St Aidan's Comprehensive School, Cootehill

- CMETB providing assistance

Virginia College

- Accommodation report prepared for the DES

Youth Services Belturbet

- Contractor appointed, works will commence in the coming weeks

Youthreach Cootehill

- Bid in for building will hear back after general meeting to be held at the end of February, if we are not successful our second choice will be looked at in more detail to see if it is viable

NOTED

7. Committees and Reports

7.1 Directors' Updates

7.1.1 Berni Power, Director of OSD

- Preparation and attendance at Finance and Audit Meetings
- Progressing the Strategy Statement including tracking KPIs.
- Managing the delivery of the major building projects in Inver College, West Cavan Project, Kingscourt Youthreach, Ballybay Community College.
- Compilation of Property Register and reviewing current leases and all associated tasks
- Reviewing the Risk Register
- Preparing Implementation plan for the roll out of Shared Services
- Working on National Committees in connection with Financial Shared Services, a new software solution for the payment of Apprentices & Trainees and Cashless solution for payments to schools.
- Supporting the functions of HR, Finance, ICT, Procurement, Capital, Training Admin, Corporate Services and Compliance

- Working closely with the Internal IT Team and ETBI IT Team in relation to issues on the ICT Internal Audit Report.
- Interviews for Clerical and Admin posts.

NOTED

7.1.2 Paddy Flood, Director of Schools

No Business

7.1.3 Linda Pinkster, Director of FET

- Ongoing development and oversight of a wide range of FET programmes
- Progressing roll out of Skills to Advance in CMETB
- Working with Land & Buildings dept to progress new apprenticeship facilities and source alternative premises for Youthreach Cootehill
- Working with finance / SOLAS to secure necessary capital budget
- Rolling out of new governance structures for CMETB FET services
- Ongoing development of PLC Access Programme for Youthreach and LCA learners
- Preparation and submission of FAR documentation, as required by SOLAS for 2019 planning and funding
- Preparation and submission of TEL, CPD and Skills to Advance planning templates, as required by SOLAS for 2019 planning and funding
- Preparation of CPD Support Programme for CMETB
- Development and operation of a CPD support scheme for staff who undertook CPD programme outside of CMETB (7 staff awarded financial support)
- Participation in Erasmus funded study visit to Finland to learn re VET in Finland

NOTED

7.2 Further Education & Training:

7.2.1 Minutes of the meeting of the Board of Governors of Monaghan Institute held on 3 October 2018 for adoption.

It was resolved: R. 03/02/19

“to adopt the Minutes of the meeting of Board of Governors of Monaghan Institute held on 3 October 2018.”

Proposed by Cllr C Carthy Seconded by Ms J Donnery

7.2.2 Report from Cavan Institute. NOTED

7.2.3 Report from Monaghan Institute. NOTED

7.2.4 Report from Loughan House Education Centre. NOTED

7.2.5 Report from Training Services. NOTED

7.2.6 Report from Michael Donohoe, FET Co-Ordinator. NOTED

7.3 Adult Education:

7.3.1 Report from Deirdre Byrne, Adult Education Officer. NOTED

7.3.2 Report from Siobhan Mulleary, Adult Guidance Service, Cavan. NOTED

7.3.3 Report from Eithne O'Callaghan, Adult Guidance Service, Monaghan. NOTED

- 7.3.4 Report from Deirdre O'Callaghan Adult Literacy Organiser, Cavan. NOTED
- 7.3.5 Report from Ceinwen Fergus and Angela McCrossan, Adult Literacy Organisers, Monaghan. NOTED
- 7.3.6 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. NOTED

7.4 Community Education:

- 7.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. NOTED
- 7.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. NOTED

7.5 Arts Education/Theatre:

7.5.1 Garage Theatre

- 7.5.1.1 Minutes of the meeting of the Garage Theatre Board of Management held on 7 November 2018 for adoption.

It was resolved: R. 04/02/19

“to adopt the Minutes of the meeting of the **Garage Theatre** Board of Management held on **7 November 2018**.”

Proposed by Cllr C Carthy Seconded by Cllr M Argue

- 7.5.1.2 Report from Paddy Flood, Garage Theatre. NOTED

7.5.2 Arts Education

- 7.5.2.1 Report from Joanne Brennan, Arts Education. NOTED

7.6 Youth Services:

- 7.6.1 Report from Maureen McIntyre, Youth Officer. NOTED

7.7 Outdoor Education:

- 7.7.1 Minutes of the meeting of the Board of Management of Tanagh OETC held on 2 October 2018 for adoption.

It was resolved: R. 05/02/19

“to adopt the Minutes of the meeting of the Board of Management of **Tanagh OETC** held on **2 October 2018**.”

Proposed by Cllr C Brady Seconded by Mr S McKiernan

- 7.7.2 Report from Michelle Forester, Tanagh OETC Manager No business

7.8 Youthreach:

7.8.1 Co-ordinator Reports

- 7.8.1.1 Carrickmacross Youthreach Centre Report. NOTED
- 7.8.1.2 Castleblayney Youthreach Centre Report. NOTED
- 7.8.1.3 Cavan Youthreach Centre Report. NOTED

- 7.8.1.4 Cootehill Youthreach Centre Report. No business
- 7.8.1.5 Kingscourt Youthreach Centre Report. NOTED
- 7.8.1.6 Monaghan Youthreach Centre Report. NOTED

7.9 Second Level Education:

7.9.1 Board of Management Minutes

- 7.9.1.1 Minutes of the meeting of the Board of Management of Breifne College held on 1 October 2018 for adoption.

It was resolved: R. 06/02/19

“to adopt the Minutes of the meeting of the Board of Management of **Breifne College** held on **1 October 2018**.”

Proposed by Cllr M Argue Seconded by Mr S McKiernan

- 7.9.1.2 Minutes of the meeting of the Board of Management of Coláiste Oiriall held on 29 November 2018 for adoption.

It was resolved: R. 07/02/19

“to adopt the Minutes of the meeting of the Board of Management of **Coláiste Oiriall** held on **29 November 2018**.”

Proposed by Cllr C Bennett Seconded by Ms J Donnery

- 7.9.1.3 Minutes of the meeting of the Board of Management of Largy College held on 18 October 2018 for adoption.

It was resolved: R. 08/02/19

“to adopt the Minutes of the meeting of the Board of Management of **Largy College** held on **18 October 2018**.”

Proposed by Mr S Fegan Seconded by Cllr C Carthy

- 7.9.1.4 Minutes of the meeting of the Board of Management of St Mogue’s College held on 17 May 2018 for adoption.

It was resolved: R. 09/02/19

“to adopt the Minutes of the meeting of the Board of Management of **St Mogue’s College** held on 17 May 2018.”

Proposed by Cllr M Argue Seconded by Ms J Donnery

7.9.2 Reports from each school/centre:

- 7.9.2.1 Ballybay Community College. NOTED
- 7.9.2.2 Beech Hill College, Monaghan. NOTED
- 7.9.2.3 Breifne College, Cavan. NOTED
- 7.9.2.4 Castleblayney College NOTED

- 7.9.2.5 Coláiste Dún an Rí, Kingscourt. NOTED
- 7.9.2.6 Coláiste Oiriall, Monaghan. NOTED
- 7.9.2.7 Inver College, Carrickmacross. NOTED
- 7.9.2.8 Largy College, Clones. NOTED
- 7.9.2.9 St Mogue's College, Bawnboy. NOTED
- 7.9.2.10 St Bricin's College, Belturbet. NOTED
- 7.9.2.11 Virginia College. NOTED

7.10 CMETB Strategy:

7.10.1 SLA Agreements

- 7.10.1.1 CMETB and ISPCC SLA: Childhood Support Worker Service

It was resolved: R. 10/02/2019

"to approve the signing of the CMETB and ISPCC SLA: Childhood Support Worker Service."

Proposed by Mr S Mc Kiernan Seconded by Cllr M Argue

- 7.10.1.2 CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Bounce Back West Cavan Project

It was resolved: R. 11/02/2019

"to approve the signing of the CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Bounce Back West Cavan Project."

Proposed by Cllr C Brady Seconded by Mr S Mc Kiernan

- 7.10.1.3 CMETB and ISPCC SLA: Bounce Back South East Cavan

It was resolved: R. 12/02/2019

"to adopt the CMETB and ISPCC SLA: Bounce Back South East Cavan."

Proposed by Cllr M Argue Seconded by Mr S McKiernan

- 7.10.1.4 CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan: Include Youth Services

It was resolved: R. 13/02/2019

"to adopt the CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan: Include Youth Services."

Proposed by Cllr C Bennett Seconded by Cllr C Carthy

7.10.2 Policies

7.10.2.1 CMETB Fraud Policy

It was resolved: R. 14/02/2019

“to adopt the CMETB Fraud Policy.”

Proposed by Mr S Fegan Seconded by Cllr C Brady

7.10.2.2 CMETB Mobile Phone Policy and Procedures

It was resolved: R. 15/02/2019

“to adopt the CMETB Mobile Phone Policy and Procedures.”

Proposed by Cllr M Argue Seconded by Cllr C Brady

7.10.3 Child Safeguarding

7.10.3.1 Child Safeguarding Statement Review

7.10.3.1.1 Beech Hill College. NOTED

7.10.3.2 Child Safeguarding Statement Review Checklist

7.10.3.2.1 Beech Hill College. NOTED

7.11 Risk Management: No business

8. Correspondence:

8.1 Department of Education and Skills: Circulars

Circular 0084/2018	Replacement of Pension Related Deduction (PRD) by Additional Superannuation Contribution (ASC) and the Rates and Thresholds of the Additional Superannuation Contribution with Effect from 1 January 2019 for members of Standard Accrual Pension Scheme, Fast Accrual Pension Scheme and Single Pension Scheme.
Circular Letter 85/2018	Payment of Tool Allowance to Craft Workers
Circular 0001/2019	Special Leave for teachers who are members of Voluntary Search and Rescue Organisations and are called-out on a Search and Rescue Operation
Circular Letter 0002/2019	Code of Practice for the Governance of ETBs <i>This Circular will be considered at the next meeting of CMETB.</i>
Circular Letter 0003/2019	Good Practice Guidelines and requirements in relation to Contracts for the Provision of Goods and/or Services
Circular 0004/2019	Post-Graduate Diploma Programme of Continuing Professional Development for Special Education Teachers, 2019/2020
Circular 0005/2019	Graduate Certificate in the Education of Pupils with Autism Spectrum Disorder (ASD) for teachers working with Pupils with ASD in Special

Circular 0006/2019

Schools, Special Classes or as Special Education Teachers in mainstream Primary and Post-Primary Schools, 2019/2020
Post-Graduate Certificate/Diploma Programme of Continuing Professional Development for Teachers working with Students with Special Educational Needs (Autism Spectrum Disorder)

READ

8.1.1 Correspondence received from Department of Education and Skills:

29/01/2019

Circular 003/2019 in respect of Contracts for the Provision of Goods and/or Services and Requirement for Department Approval before:

- providing Non-Core Services
- for Legal Awards and Settlements and
- Other Matters.

This Circular encompasses and updates the provisions of Circulars 39/2011 and 15/2013, which are hereby deemed rescinded and replaced by these provisions.

30/01/2019

Circular 0002/2019 Code of Practice for the Governance of ETBs. This Circular updates and replaces the provisions of Circular Letter No 0018/2015 which is hereby deemed rescinded and replaced by these provisions.

See also 4.2

READ

8.2 Correspondence received from Other Sources

8.2.1 Other Sources

17/12/2018

Local Link Cavan Monaghan seeking a representative from CMETB to replace Paul Flynn who has resigned from its Board

It was resolved: R. 16/02/2019

“to appoint Micheál Martin to the Board of Local Link Cavan Monaghan replacing Paul Flynn.”

Proposed by Mr S Fegan Seconded by Ms J Donnery

8.2.2 State Examinations Commission (SEC): No business

8.2.3 Use of Facilities

16.1.2019

Co. Cavan Motor Club seeking use of facilities at Cavan FET Centre on Saturday 25 and Sunday 26 May 2019.

It was resolved: R. 17/02/2019

“to approve Co. Cavan Motor Club’s use of facilities at Cavan FET Centre on Saturday 25 and Sunday 26 May 2019 subject to the usual conditions.”

Proposed by Cllr M Argue Seconded by Cllr S O'Reilly

- 18.1.2019 Cavan GAA seeking the use of facilities at Breifne College Cavan on Wednesdays 16, 23 and 30 January 2019.
- It was resolved: R. 18/02/2019**
- "to approve Cavan GAA's use of facilities at Breifne College Cavan on Wednesdays 16, 23 and 30 January 2019 subject to the usual conditions."
- Proposed by Cllr M Argue Seconded by Cllr P O'Reilly
- 18.1.2019 Cavan GAA seeking the use of facilities at Breifne College on Saturdays 19 and 26 January 2019.
- It was resolved: R. 19/02/2019**
- "to approve Cavan GAA's use of facilities at Breifne College on Saturdays 19 and 26 January 2019 subject to the usual conditions."
- Proposed by Cllr S O'Reilly Seconded by Cllr M Argue
- 22.1.2019 Cavan GAA seeking the use of facilities at Breifne College Cavan on Monday 28 January 2019.
- It was resolved: R. 20/02/2019**
- "to approve Cavan GAA's use of facilities at Breifne College Cavan on Monday 28 January 2019 subject to the usual conditions"
- Proposed by Mr S McKiernan Seconded by Cllr C Brady
- 31.1.2019 Castleblayney Faughs seeking the use of facilities at Castleblayney College on Friday 1 February 2019.
- It was resolved: R. 21/02/2019**
- "to approve Castleblayney Faughs' use of facilities at Castleblayney College on Friday 1 February 2019 subject to the usual conditions"
- Proposed by Mr M Martin Seconded by Cllr PJ O'Hanlon
- 4.2.2019 Monaghan Primary Schools Mini Basketball seeking the use of facilities at Ballybay Recreation Centre on Tuesday 12 February 2019
- It was resolved: R. 22/02/2019**
- "to approve Monaghan Primary Schools Mini Basketball's use of facilities at Ballybay Recreation Centre on Tuesday 12 February 2019 subject to the usual conditions"
- Proposed by Cllr C Bennett Seconded by Cllr PJ O'Hanlon

11.2.2019

Genesis Programme/Louth Leader Partnership seeking using of facilities at CMETB Administration Centre, Monaghan from 11 February to 31 August 2019.

It was resolved: R. 23/02/2019

“to approve Genesis Programme/Louth Leader Partnership's use of facilities at CMETB Administration Centre, Monaghan from 11 February to 31 August 2019 incl. subject to the usual conditions”

Proposed by Cllr C Carthy Seconded by Cllr C Bennett

8.2.4 Correspondence received from SOLAS:

05/12/2018

SOLAS: 2018 Financial Statement

05/12/2018

SOLAS: 2018 Capital Financial Statement

See also 5.2.1.2

READ

8.2.5 Correspondence received from ETBI:

19/12/2018

SEAI Public Sector Energy Conference – 17 January 2019

READ

9. Students

9.1 Commendations: No business

9.2 Section 29 Education Act (in Camera): No business

9.3 Education Welfare Act: No business

10. Attendance Approval:

Meeting	Venue & Date	Attendees
ETB NPC	Portlaoise 26/01/2019	M Martin
	Portlaoise 02/03/2019	M Martin J Lewis (CMETB Members)

It was resolved: R. 24/02/2019

“to approve the attendance above.”

Proposed by Cllr M Argue Seconded by Cllr C Brady

11. Information from Chief Executive

The CE updated the meeting on:

- preparation of the Annual Financial Statements 2018
- new apprenticeships
- SOLAS targets/ enrolments etc and the stated that the focus is now shifting to outcomes in relation to budget allocations
- New national payroll system which CMETB is involved in piloting

Meetings:

10/01/2019	<ul style="list-style-type: none">• St Aidan's CS Meeting (Cootehill)
11/01/2019	<ul style="list-style-type: none">• Meeting with Combilift re Launch Day plan• Meeting in Ardee
14/01/2019	<ul style="list-style-type: none">• OEM Launch (Monaghan)
15/01/2019	<ul style="list-style-type: none">• Monaghan LAG and LCDC Meetings (Monaghan)
16/01/2019	<ul style="list-style-type: none">• Meeting with IDA (Cavan)• St Aidan's CS Meeting (Cootehill)
17/01/2019	<ul style="list-style-type: none">• Principals' Meeting (Monaghan)• Meeting in Cavan Institute
21/01/2019	<ul style="list-style-type: none">• Meeting with IPB Solicitors (Dublin)
22/01/2019	<ul style="list-style-type: none">• SPA Launch (Coláiste Dhulaigh, Dublin)• Garage Theatre BOM Meeting
23/01/2019	<ul style="list-style-type: none">• CE Forum Meeting (Naas)• Meeting in Kingscourt
24/01/2019	<ul style="list-style-type: none">• St Aidan's CS Meeting (Cootehill)
25/01/2019	<ul style="list-style-type: none">• DES Meeting (Dublin)
28/01/2019	<ul style="list-style-type: none">• Meeting with IBEC (Cavan)
01/02/2019	<ul style="list-style-type: none">• SOLAS HGV Meeting (Dublin)
04/02/2019	<ul style="list-style-type: none">• ETB Payroll SG Meeting (Blanchardstown)• Meeting in Ballyconnell
06/02/2019	<ul style="list-style-type: none">• Information Day re new framework for Schools' MIS (Naas)• Bus Eireann meeting (Dublin)
07/02/2019	<ul style="list-style-type: none">• SOLAS Meeting (Dublin)
08/02/2019	<ul style="list-style-type: none">• Meeting in ETBI (Naas)
09/02/2019	<ul style="list-style-type: none">• IPB / LAMA Awards (Dublin)
10/02/2019	<ul style="list-style-type: none">• Ordination of Bishop of Clogher, Larry Duffy (Monaghan)
11/02/2019	<ul style="list-style-type: none">• Meeting with Unions re ESBS (Monaghan)
12/02/2019 & 13/02/2019	<ul style="list-style-type: none">• CE & Directors' Conference (Roscommon)

NOTED

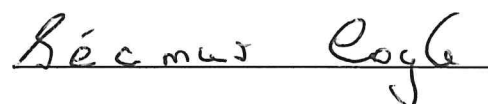
12. Schedule of CMETB Meetings

Date of Next Meeting: **Tuesday, 26 March 2019 in Virginia College**

SIGNED:



CHIEF EXECUTIVE



CHAIRPERSON

DATE:

