



**MINUTES OF MEETING HELD ON
TUESDAY, 26 MARCH 2019**

A meeting of Cavan and Monaghan Education and Training Board
took place in Virginia College, Virginia, Co Cavan, on Tuesday, 26 March 2019.

CATHAOIRLEACH: Seamus Coyle

BAILL I LATHAIR: Madeleine Argue, Cathy Bennett, Carmel Brady, Aidan Campbell, Colm Carthy, June Donnery, Sean Fegan, Michelle Flynn, Clifford Kelly, Micheál Martin, Paddy McDonald, Joe McGrath, PJ O'Hanlon, Patrick O'Reilly, Sarah O'Reilly, Shane P O'Reilly.

LEITHSCEIL: Michelle Johnston, Deirdre Kelly, Jacqui Lewis, Sean McKiernan.

AR FREASTAIL: John Kearney, Chief Executive
Berni Power, DOSD
Amanda Taylor, APO
Marie Traynor, SSO
Sean McMahon, Anglo-Celt
Sheila Naughton, Northern Sound

CLAR:

1. Apologies / absence approval
 2. Declaration of Interests
 3. Minutes
 4. Audit
 5. Finance
 6. Land and Buildings
 7. Committees and Reports
 - 7.1 Directors' Updates
 - 7.2 Further Education & Training
 - 7.3 Adult Education
 - 7.4 Community Education
 - 7.5 Arts Education/Theatre
 - 7.6 Youth Services
 - 7.7 Outdoor Education
 - 7.8 Youthreach
 - 7.9 Second Level Education
 - 7.10 CMETB Strategy
 - 7.11 Risk Management
 8. Correspondence:
 9. Students:
 - 9.1 Commendations
 - 9.2 S.29 of Education Act
 - 9.3 Education Welfare Act
 10. Attendance Approval
 11. Information from Chief Executive
 12. Schedule of CMETB Meetings
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Welcome

Niall Lynch, Principal, welcomed all present and thanked the Board for its support over the years.

CONDOLENCES:

To Siobhan Duffy (Adult Educ.) on the death of her mother-in-law, Margaret Duffy
To Ann Marie Lacey (Cavan Institute) on the death of her aunt, Margaret Duane
To Cathy Quilligan on the death of her husband, Paul Quilligan
To Aidan Murray on the death of his wife, Anne
To Theresa Duggan (Cavan Admin. Office) on the death of her father-in-law, James Duggan
To James McElroy (Ballybay Comm College) on the death of his grandmother, Philomena Traynor
To Olivia Mulligan on the death of her mother, Margaret Boyle

1. Absence

It was resolved: R. 01/03/2019

“to approve the absence of CMETB members Michelle Johnston, Deirdre Kelly, Jacqui Lewis and Sean McKiernan.”

Proposed by Mr J McGrath Seconded by Cllr C Carthy

2. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

3. Minutes:

3.1 Adoption

3.1.1 To be resolved: to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 13 February 2019.

It was resolved: R. 02/03/19

“to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 13 February 2019.”

Proposed by Cllr C Carthy Seconded by Cllr C Brady

3.2 Matters Arising: None

4. Audit

4.1 Report from the Audit Committee following its meeting on 10 December 2018.

It was resolved: R. 03/03/19

“to adopt the Report from the Audit Committee following its meeting on 10 December 2018.”

Proposed by Cllr S O'Reilly Seconded by Cllr P McDonald

4.2 Report from the Audit Committee following its meetings on 18 February 2019 and 15 March 2019.

It was resolved: R. 04/03/19

“to adopt the Report from the Audit Committee following its meetings on 18 February 2019 and 15 March 2019.”

Proposed by Cllr C Brady Seconded by Cllr P McDonald

4.3 Correspondence from Department of Education and Skills

Circular Letter 0002/2019 Code of Practice for the Governance of ETBs

It was resolved: R. 05/03/19

“to adopt Circular Letter 0002/2019 the Code of Practice for the Governance of ETBs.”

Proposed by Mr J McGrath Seconded by Cllr C Kelly

4.4 Correspondence from the Comptroller and Auditor General (C&AG)

12/02/2019 Audit of CMETB Financial Statements – 2018 (letter of engagement)

READ

5. Finance

5.1 Report from the Finance Committee following its meeting on 29 November 2018

It was resolved: R. 06/03/19

“to adopt the Report from the Finance Committee following its meeting on 29 November 2018.”

Proposed by Cllr C Kelly Seconded by Cllr M Argue

5.2 Financial Statement

5.2.1 Statement of System of Internal Control

To be resolved:

“to adopt the Statement of System of Internal Control.”

The CE briefed the meeting on the Statement of System of Internal Control.

It was resolved: R. 07/03/19

“to adopt the Statement of System of Internal Control.”

Proposed by Cllr PJ O’Hanlon Seconded by Mr J McGrath

It was agreed to circulate to members the findings of the ICT Audit with details of the actions being taken which were already supplied to the CMETB Audit Committee, the CMETB Finance Committee and the Department of Education and Skills.

5.2.2 Annual Financial Statements

To be resolved:

“to approve the Annual Financial Statements for the period 1 January 2018 to 31 December, 2018.”

The Finance Officer briefed the meeting on the Annual Financial Statements for the period 1 January 2018 to 31 December, 2018.

It was resolved: R. 08/03/19

“to approve the Annual Financial Statements for the period 1 January 2018 to 31 December 2018.”

Proposed by Mr S Fegan Seconded by Cllr C Kelly

5.2.3 Chairperson’s Statement – Paragraph 19.1 of the Code of Practice for the Governance of Education and Training Boards

To be resolved:

“to approve the signing, by the Chairperson, of the Chairman’s Report to the Department of Education & Skills, pursuant to Section 19.1 of the Code of Practice for the Governance of Education and Training Boards, for the 12-month period ended 31 December 2018.”

It was resolved: R. 09/03/19

“to approve the signing, by the Chairperson, of the Chairman’s Report to the Department of Education & Skills, pursuant to Section 19.1 of the Code of Practice for the Governance of Education and Training Boards, for the 12-month period ended 31 December 2018.”

Proposed by Cllr M Argue Seconded by Cllr C Kelly

5.3 Service Plan 2019

To be resolved:

“to adopt the Service Plan 2019.”

The Director of Organisation Support and Development briefed the meeting on the Service Plan stating that it is aligned to the Strategic Plan 2017 – 2021 with KPIs identified. The Finance Officer gave full details of the receipts and expenditure.

It was resolved: R. 10/03/19

“to adopt the Service Plan 2019.”

Proposed by Cllr C Kelly Seconded by Cllr M Argue

5.4 Correspondence

5.4.1 Department of Education and Skills

13/02/2019	2018 ETB Financial Statement Cover Letter, Financial Template, DPER Guidance for Financial Statement
13/02/2019	2018 ETB Financial Template: Hospitality Policy Final Draft (ETBI)
15/02/2019	Student Grant Scheme balances in the CMETB account

READ

5.4.2 Other Sources

14/02/2019	DCYA: ETB Youth Work Functions for 2019 – allocation of €108,390 for 2019
12/03/2019	HEA: Final Allocation - Fund for Students with Disabilities 2018-2019: €247k to CMETB.

READ

6. Land and Buildings

6.1 Correspondence

6.1.1 Correspondence from the Department of Education and Skills

19/03/2019	EWS 2019 – approving an all-in grant for the CAT4 disabled access works at Breifne College.
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READ

6.1.2 Correspondence from Other Sources: No business

6.2 Contracts: No business

6.3 Leases: No business

6.4 Land and Buildings Report

Ballybay Community College

- Ballybay awaiting confirmation from DES in relation to Design Team

Cavan Campus

- New Cavan Institute Building to be located on the FET Campus, Dublin Road, report issued to DES.
- Revised Schedule of Accommodation with DES

Commis Chef

- Equipment list being specified from the OGP Framework which is required to complete design, once completed we will tender for contractor

Edenmore Primary School Extension

- Edenmore (SNU) Three design options have been completed. Site surveys in progress. Once completed design options to go to DES for decision

Electrical Apprenticeship

- Contractors tenders have been evaluated. Contractor to be appointed this week

Inver College

- DES Technical visit awaited

OEM

- Works to commence in coming months

Primary Schools (CMETB providing assistance):

Four new primary schools to be built in following locations:

- Scoil Mhuire, Rockcorry.
- Gaelscoil Eois Clones.
- Gaelscoil Lorgan, Castleblayney.
- Redhills (SNU)

St Aidan's Comprehensive School, Cootehill

- CMETB providing assistance

Virginia College

- Awaiting Technical visit

Youth Services Belturbet

- Works ongoing

Youthreach Cootehill

- Second option being reviewed.

NOTED

7. Committees and Reports

7.1 Directors' Updates

7.1.1 Berni Power, Director of OSD: No Business

7.1.2 Paddy Flood, Director of Schools: No Business

7.1.3 Linda Pinkster, Director of FET: No Business

7.2 Further Education & Training:

7.2.1 Minutes of the meeting of the Board of Management of Cavan Institute held on 9 October 2018 for adoption.

It was resolved: R. 11/03/19

"to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 9 October 2018."

Proposed by Ms M Flynn Seconded by Cllr M Argue

7.2.2 Minutes of the meeting of the Board of Management of Cavan Institute held on 13 December 2018 for adoption.

It was resolved: R. 12/03/19

"to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 13 December 2018."

Proposed by Cllr M Argue Seconded by Cllr C Kelly

7.2.3 Minutes of the meeting of the Board of Management of Monaghan Institute held on 12 December 2018 for adoption.

It was resolved: R. 13/03/19

"to adopt the Minutes of the meeting of the Board of Management of Monaghan Institute held on 12 December 2018."

Proposed by Mr J McGrath Seconded by Cllr C Carthy

7.2.4 Report from Cavan Institute. No business

7.2.5 Report from Monaghan Institute. No business

7.2.6 Report from Loughan House Education Centre. No business

7.2.7 Report from Training Services. No business

7.2.8 Report from Michael Donohoe, FET Co-Ordinator. No business

7.3 Adult Education:

- 7.3.1 Minutes of the meeting of the Adult Education Board of Management held on 11 December 2018 for adoption.

It was resolved: R. 14/03/19

“to adopt the Minutes of the meeting of the Adult Education Board of Management held on 11 December 2018.”

Proposed by Mr J McGrath Seconded by Cllr S O'Reilly

- 7.3.2 Report from Deirdre Byrne, Adult Education Officer. No business
7.3.3 Report from Siobhan Mulleary, Adult Guidance Service, Cavan. No business
7.3.4 Report from Eithne O'Callaghan, Adult Guidance Service, Monaghan. No business
7.3.5 Report from Deirdre O'Callaghan, Adult Literacy Organiser, Cavan. No business
7.3.6 Report from Ceinwen Fergus and Angela McCrossan, Adult Literacy Organisers, Monaghan. No business
7.3.7 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. No business

7.4 Community Education:

- 7.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. No business
7.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. No business

7.5 Arts Education/Theatre:

7.5.1 Garage Theatre

- 7.5.1.1 Report from Paddy Flood, Garage Theatre. No business

7.5.2 Arts Education

- 7.5.2.1 Report from Joanne Brennan, Arts Education. No business

7.6 Youth Services:

- 7.6.1 Report from Maureen McIntyre, Youth Officer. No business

7.7 Outdoor Education:

- 7.7.1 Report from Michelle Forester, Tanagh OETC Manager. No business

7.8 Youthreach:

7.8.1 Youthreach Board of Management Minutes

Minutes of the meeting of the Youthreach Board of Management held on 20 September 2018 for adoption.

It was resolved: R. 15/03/19

“to adopt the Minutes of the meeting of the **Youthreach Board of Management** held on **20 September 2018**.”

Proposed by Cllr C Carthy Seconded by Cllr C Bennett

7.8.2 Co-ordinator Reports

- 7.8.2.1 Carrickmacross Youthreach Centre Report No business
- 7.8.2.2 Castleblayney Youthreach Centre Report No business
- 7.8.2.3 Cavan Youthreach Centre Report No business
- 7.8.2.4 Cootehill Youthreach Centre Report No business
- 7.8.2.5 Kingscourt Youthreach Centre Report No business
- 7.8.2.6 Monaghan Youthreach Centre Report No business

7.9 Second Level Education:

7.9.1 Board of Management Minutes

- 7.9.1.1 Minutes of the meeting of the Board of Management of Breifne College held on 11 December 2018 for adoption.

It was resolved: R. 16/03/19

“to adopt the Minutes of the meeting of the Board of Management of **Breifne College** held on **11 December 2018**.”

Proposed by Cllr M Argue Seconded by Cllr S O'Reilly

- 7.9.1.2 Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 18 September 2018 for adoption.

It was resolved: R. 17/03/19

“to adopt the Minutes of the meeting of the Board of Management of **Coláiste Dún an Rí** held on **18 September 2018**.”

Proposed by Cllr C Kelly Seconded by Cllr C Brady

7.9.1.3 Minutes of the meeting of the Board of Management of Largy College held on 6 December 2018 for adoption.

It was resolved: R. 18/03/19

"to adopt the Minutes of the meeting of the Board of Management of Largy College held on 6 December 2018."

Proposed by Mr J McGrath Seconded by Cllr C Bennett

7.9.1.4 Minutes of the meeting of the Board of Management of St Mogue's College held on 13 December 2018 for adoption.

It was resolved: R. 19/03/19

"to adopt the Minutes of the meeting of the Board of Management of St Mogue's College held on 13 December 2018."

Proposed by Cllr M Argue Seconded by Cllr S O'Reilly

7.9.1.5 Minutes of the meeting of the Board of Management of Virginia College held on 15 June 2017 for adoption.

It was resolved: R. 20/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 15 June 2017."

Proposed by Cllr P O'Reilly Seconded by Ms M Flynn

7.9.1.6 Minutes of the Special Meeting of the Board of Management of Virginia College held on 15 June 2017 for adoption.

It was resolved: R. 21/03/19

"to adopt the Minutes of the Special Meeting of the Board of Management of Virginia College held on 15 June 2017."

Proposed by Cllr P O'Reilly Seconded by Cllr C Kelly

7.9.1.7 Minutes of the meeting of the Board of Management of Virginia College held on 9 October 2017 for adoption.

It was resolved: R. 22/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 9 October 2017."

Proposed by Cllr P O'Reilly Seconded by Cllr C Kelly

- 7.9.1.8 Minutes of the meeting of the Board of Management of Virginia College held on 30 November 2017 for adoption.

It was resolved: R. 23/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 30 November 2017."

Proposed by Cllr P O'Reilly Seconded by Ms M Flynn

- 7.9.1.9 Minutes of the meeting of the Board of Management of Virginia College held on 6 February 2018 for adoption.

It was resolved: R. 24/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 6 February 2018."

Proposed by Ms M Flynn Seconded by Cllr P O'Reilly

- 7.9.1.10 Minutes of the meeting of the Board of Management of Virginia College held on 13 March 2018 for adoption.

It was resolved: R. 25/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 13 March 2018."

Proposed by Cllr P O'Reilly Seconded by Cllr C Kelly

- 7.9.1.11 Minutes of the meeting of the Board of Management of Virginia College held on 1 May 2018 for adoption.

It was resolved: R. 26/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 1 May 2018."

Proposed by Cllr P O'Reilly Seconded by Cllr C Brady

- 7.9.1.12 Minutes of the meeting of the Board of Management of Virginia College held on 10 October 2018 for adoption.

It was resolved: R. 27/03/19

"to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 10 October 2018."

Proposed by Cllr P O'Reilly Seconded by Cllr S O'Reilly

- 7.9.1.13 Minutes of the meeting of the Board of Management of Virginia College held on 5 December 2018 for adoption.

It was resolved: R. 28/03/19

“to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 5 December 2018.”

Proposed by Cllr P O'Reilly Seconded by Cllr C Kelly

7.9.2 Reports from each school/centre:

- 7.9.2.1 Ballybay Community College No business
- 7.9.2.2 Beech Hill College, Monaghan No business
- 7.9.2.3 Breifne College, Cavan No business
- 7.9.2.4 Castleblayney College No business
- 7.9.2.5 Coláiste Dún an Rí, Kingscourt No business
- 7.9.2.6 Coláiste Oiriall, Monaghan No business
- 7.9.2.7 Inver College, Carrickmacross No business
- 7.9.2.8 Larcy College, Clones No business
- 7.9.2.9 St Mogue's College, Bawnboy No business
- 7.9.2.10 St Bricin's College, Belturbet No business
- 7.9.2.11 Virginia College No business

7.10.1 SLA Agreements

- 7.10.1.1 SLA between Department of Youth and Children's Affairs and CMETB

It was resolved: R. 29/03/19

“to adopt the SLA between Department of Youth and Children's Affairs and CMETB.”

Proposed by Cllr C Carthy Seconded by Ms M Flynn

7.10.2 Policies

- 7.10.2.1 CMETB: Code of Conduct for Board Members

It was resolved: R. 30/03/19

“to adopt the CMETB: Code of Conduct for Board Members.”

Proposed by Cllr C Kelly Seconded by Cllr C Brady

- 7.10.2.2 CMETB: Code of Conduct for Staff Members

It was resolved: R. 31/03/19

“to adopt the CMETB: Code of Conduct for Staff Members.”

Proposed by Cllr M Argue Seconded by Mr S Fegan

7.10.2.3 CMETB Policy Document: Disclosure of Interest - CMETB Members

It was resolved: R. 32/03/19

“to adopt the CMETB Statement of Policy on the Disclosure of Interests by Members of CMETB.”

Proposed by Cllr C Kelly Seconded by Cllr S O'Reilly

7.10.2.4 CMETB Policy Document: Disclosure of Interest - CMETB Staff

It was resolved: R. 33/03/19

“to adopt the CMETB Statement of Policy on the Disclosure of Interests by Staff Members.”

Proposed by Cllr S O'Reilly Seconded by Cllr M Argue

7.10.2.5 Coláiste Dún an Rí: Admissions Policy for Entry into the Transition Year Programme

It was resolved: R. 34/03/19

“to adopt the Coláiste Dún an Rí: Admissions Policy for Entry into the Transition Year Programme.”

Proposed by Cllr C Kelly Seconded by Cllr M Argue

7.10.2.6 Coláiste Dún an Rí: Anti-Bullying Policy

It was resolved: R. 35/03/19

“to adopt the Coláiste Dún an Rí: Anti-Bullying Policy.”

Proposed by Cllr C Kelly Seconded by Cllr M Argue

7.10.2.7 Coláiste Dún an Rí: Critical Incident Management Policy and Plan

It was resolved: R. 36/03/19

“to adopt the Coláiste Dún an Rí: Critical Incident Management Policy and Plan.”

Proposed by Cllr C Kelly Seconded by Cllr P McDonald

7.10.2.8 Coláiste Dún an Rí: Safety and Health Policy and Commitment

It was resolved: R. 37/03/19

“to adopt the Coláiste Dún an Rí: Safety and Health Policy and Commitment.”

Proposed by Cllr C Kelly Seconded by Cllr P McDonald

7.10.2.9 Coláiste Dún an Rí: Whole School Guidance Plan

It was resolved: R. 38/03/19

“to adopt the Coláiste Dún an Rí: Whole School Guidance Plan.”

Proposed by Cllr C Kelly Seconded by Cllr P McDonald

7.10.3 Child Safeguarding

7.10.3.1 Child Safeguarding Statement

7.10.3.1.1 Beech Hill College. *Noted*

7.10.3.1.2 Coláiste Dún an Rí. *Noted*

7.10.3.1.3 Monaghan Institute. *Noted*

7.10.3.2 Notification regarding BOM/ BOG Review of Child Safeguarding Statement

7.10.3.2.1 Ballybay Community College. *Noted*

7.10.3.2.2. Coláiste Dún an Rí. *Noted*

7.10.3.2.3 Monaghan Institute. *Noted*

7.10.3.3 Anti-Bullying Policy Annual Review Checklist

7.10.3.3.1 Coláiste Dún an Rí. *Noted*

7.11 Risk Management: See 4.1 and 4.2

8. Correspondence:

8. Correspondence:

8.1 Department of Education and Skills: Circulars

Circular Letter 0002/2019 Code of Practice for the Governance of ETBs

See 4.3: R. 05/03/19 CL 0002/2019 adopted

Circular No 008/2019

Circular 0010/2019

Special Education Teaching Allocation
Policy on Gaeltacht Education 2017-2022
Post-Primary Schools in Gaeltacht Language-Planning Areas
participating in the Gaeltacht School Recognition Scheme
Next Implementation Phase (May 2019 – August 2020)

Circular 0011/2019

Policy on Gaeltacht Education 2017-2022
Invitation to Primary and Post-Primary Schools in Gaeltacht
Language-Planning Areas to consider joining the Gaeltacht School
Recognition Scheme in 2019

Circular 0014/2019

Circular 0015/2019

Approved Allocation of Teaching Posts 2019/20 School Year
Scheme to Share Teachers between Recognised Post-Primary
Schools for the 2019/2020 School Year

Circular 0016/2019

Home School Community Liaison Scheme: Assignment of Home
School Community Liaison Co-Ordinators within DEIS Schools

Circular Letter 0017/2019	Teacher Fee Refund Scheme 2018
Circular 0018/2019	Grant Scheme for ICT Infrastructure – 2018/2019 School Year
Circular 0021/2019	Application of additional increments awarded in relation to New Entrants under the Public Service Stability Agreement 2013 – 2020 (Haddington Road Agreement/ Lansdowne Road Agreement) - all staff recruited since 2011 (excluding teachers)
Circular 0022/2019	Public Service Stability Agreement 2013 – 2020 (Haddington Road Agreement/ Lansdowne Road Agreement) Revision of 2011 Entrant Teacher Salaries with effect from 1 March 2019 - application of additional increments
Circular Letter 0023/2019	Prescribed Material for the Leaving Certificate English Examination in 2021

READ

8.1.1 Correspondence received from Department of Education and Skills:

06/02/2019	Focussed Evaluation in DEIS Schools and stating that St Mogue's College has been selected for inclusion in the evaluation. The in-school phase will take place in week commencing 4 March 2019
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READ

8.2 Correspondence received from Other Sources

8.2.1 Other Sources

04/02/2019	Longford and Westmeath ETB regarding the place of History as a subject in the new Junior Cycle, seeking support for its retention as a core subject and requesting data in relation to its uptake in recent years
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Deferred

13/03/2019	DCYA re SLA with CMETB <i>see 7.10.1.1</i>
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15/03/2019	Galway and Roscommon ETB regarding concerns over national procurement regulations, the impact that they are having on local suppliers and seeking support in highlighting same.
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It was resolved: R. 39/03/19

“to support the highlighting of raised concerns with ETBI while continuing to comply with procurement requirements.”

Proposed by Cllr C Bennett Seconded by Cllr C Kelly

8.2.2 State Examinations Commission (SEC): No business

8.2.3 Use of Facilities

CMETB Centre	Requested by	Date/s Required
Castleblayney College	Castleblayney Hurling Club	4/26/27 February 2019
Breifne College Cavan	Cavan Shamrocks	Mondays from January to March 2019
Inver College Carrickmacross	Magheracloone Community Games	Monday/Wednesday/Friday evenings in March and April 2019
Inver College Carrickmacross	Magheracloone GFC	Tuesdays and Thursdays (evenings) and Saturday mornings from March onward
Castleblayney College	Co. Monaghan Community Games	Thursday 7 and Friday 8 March 2019
Breifne College Cavan	Cavan Gaels GAA Club	Saturdays 9 and 16 March 2019
Breifne College Cavan	Killygarry GFC	Thursdays 14 and 21 March and 4 April 2019
Inver College Carrickmacross	Killanny Community Games	Thursday 14, Friday 22 and Thursday 28 March 2019
Breifne College Cavan	Cavan Lakers Basketball Club	Sunday 24 March 2019
Virginia College	Virginia FC	All days except Mondays during the period 1 April to 30 September 2019
Inver College Carrickmacross	Carrickmacross/Corduff Community Games	5 April 2019 and occasional use of Hall during 2019
Virginia College	Irish Blood Transfusion Service	8 May 2019
Cavan Institute	Darkness Into Light	Saturday 11 May 2019
Ballybay Community College	Rinka (Emma)	Monday evenings – ongoing
Ballybay Community College	Tara “Zumba”	Tuesday and Friday evenings – ongoing
Ballybay Community College	Helen’s Line Dancing	Wednesday evenings - ongoing
Ballybay Community College	Donaghmoyne Community Games	Wednesday or Friday evenings
Ballybay Community College	Slimming World	Thursday evenings - ongoing
Ballybay Community College	Ballybay Pearse Brothers GFC	Thursday and Friday evenings - ongoing
Ballybay Community College	David McGregor – ERA-FIT	Monday – Sunday evenings – ongoing

It was resolved: R. 40/03/19

“to approve use of facilities as outlined above subject to the usual conditions.”

Proposed by Cllr C Brady Seconded by Cllr C Bennett

8.2.4 Correspondence received from SOLAS:

03/02/2019

Agreement regarding Data Protection, Data Control and Data Processing – PEIL and GDPR between the Minister for Education and Skills (as the ESF Managing, Certifying and Audit Authority) and SOLAS and ETBs

It was resolved: R. 41/03/19

“to approve signing of the Agreement regarding Data Protection, Data Control and Data Processing – PEIL and GDPR between the Minister for Education and Skills (as the ESF Managing, Certifying and Audit Authority) and SOLAS and ETBs.”

Proposed by Cllr C Brady Seconded by Cllr S O’Reilly

8.2.5 Correspondence received from ETBI:

Brief No 03/2019

Rehab Specialist Training Providers Grant Aid compliance update

READ

9. Students

9.1 Commendations:

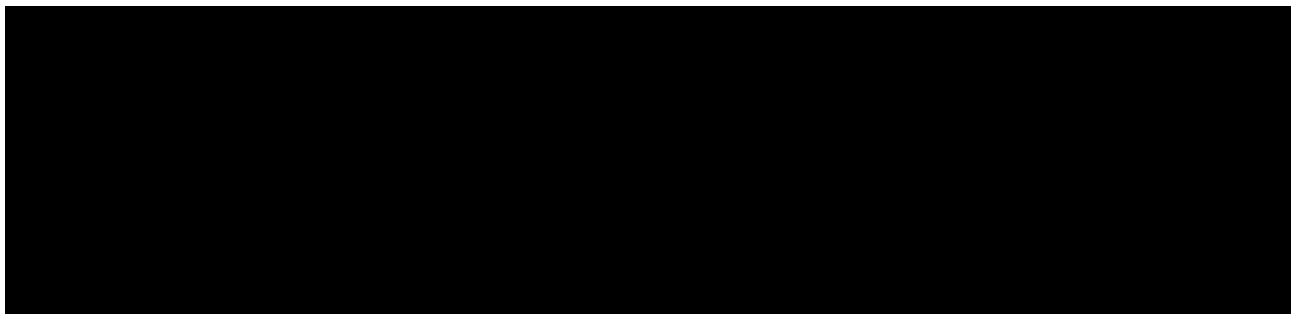
Congratulations were extended to the following:

- Virginia College U-14 Girls on winning the All-Ireland Basketball Title 2019
- Ballybay Community College Senior Football Team on winning the All-Ireland Bro. Edmund Ignatius Rice Senior Football Cup 2019
- Coláiste Dún an Rí students on their success in various categories of the Junior Section of the Enterprise Awards and their achievements at the Young Scientist Competitions
- Cavan Youthreach on its 30th Anniversary
- Monaghan Youthreach on its 30th Anniversary

9.2 Section 29 Education Act

“In Camera” Business

Proposed by Ms M Flynn Seconded by Cllr M Argue



9.3 Education Welfare Act: No business

10. Attendance Approval:

Meeting	Venue & Date	Attendees
ETB NPC	Portlaoise 30/03/2019	M Martin J Lewis (CMETB Members)

It was resolved: R. 42/03/2019

“to approve the attendance above.”

Proposed by Mr J McGrath Seconded by Cllr C Kelly

11. Information from Chief Executive

Symposium

The CE reported that a symposium for teachers entitled “Enriching Independent Learning” was held in Cavan Institute on Saturday, 9 March 2019 with a significant number in attendance.

Meetings:

14/02/2019	<ul style="list-style-type: none"> • ICT Meetings (Naas) • Meeting in Dundalk
15/02/2019	<ul style="list-style-type: none"> • Careers Oversight Group Meeting (Dublin)
18/02/2019	<ul style="list-style-type: none"> • Audit Committee Meeting (Monaghan)
19/02/2019	<ul style="list-style-type: none"> • Cavan Sports Consultation
21/02/2019	<ul style="list-style-type: none"> • Careers Oversight Group Meeting (Dublin)
25/02/2019	<ul style="list-style-type: none"> • Youth Work Committee Meeting (Tanagh) • Launch of NE Regional Enterprise Plan to 2020 (Cootehill)
26/02/2019	<ul style="list-style-type: none"> • AJP Seminar for Patrons of Community and Comprehensive Schools (Mullingar)
27/02/2019	<ul style="list-style-type: none"> • CE Forum (Naas) • SCP HSCL (Naas)
28/02/2019	<ul style="list-style-type: none"> • Cavan LAG & LCDC Meetings
01/03/2019	<ul style="list-style-type: none"> • Meeting with employers (Cootehill) • Shared Services Meetings (Monaghan Office)
04/03/2019	<ul style="list-style-type: none"> • Commencement of C&AG Audit
05/03/2019	<ul style="list-style-type: none"> • ETB Payroll Group Meeting (Blanchardstown) • Meeting with Monaghan Mushrooms
06/03/2019	<ul style="list-style-type: none"> • DFET Directors' Meetings (Naas) • Meeting in Cavan Institute • Combilift Open Night
09/03/2019	<ul style="list-style-type: none"> • CMETB Symposium “Enriching Independent Learning” (Cavan Institute)
11/03/2019	<ul style="list-style-type: none"> • IAU-ETBs Steering Committee Meeting (Mullingar) • Meeting with St Mogue's Parents' Assoc (Bawnboy)
12/03/2019	<ul style="list-style-type: none"> • NAAC (SOLAS, Dublin) • Monaghan LAG and LCDC Meetings (Monaghan) • Cavan Youthreach
13/03/2019	<ul style="list-style-type: none"> • ETBI Conference Committee Meeting (Naas) • HSA Meeting (Naas)
14/03/2019	<ul style="list-style-type: none"> • IAU-ETBs Deputy Director Interviews (Dublin)
15/03/2019	<ul style="list-style-type: none"> • Audit Committee Meeting (Monaghan) • Finance Committee Meeting (Monaghan)
20/03/2019	<ul style="list-style-type: none"> • Youthreach BOM Meeting (Cootehill)
21/03/2019	<ul style="list-style-type: none"> • Ciaran Conlon, SOLAS, meeting in Cavan Institute • Music Generation Event (Monaghan)
25/03/2019	<ul style="list-style-type: none"> • Finance Committee Meeting (Monaghan) • St Aidan's CS BOM Meeting (Cootehill)

NOTED

St Louis Sisters, Carrickmacross

It was resolved: R. 43/03/2019

“to write to the St Louis Sisters, Carrickmacross, thanking them for their 130 years of dedicated service to the community of Carrickmacross.”

Proposed by Cllr PJ O'Hanlon Seconded by Mr M Martin

12. Schedule of CMETB Meetings

Date of Next Meeting: **Wednesday, 8 May 2019 in Ballybay Community College**

SIGNED: John Heavey
CHIEF EXECUTIVE

Seamus Coghlan
CHAIRPERSON

DATE: 8/5/19

8/5/19