

**MINUTES OF MEETING HELD ON
WEDNESDAY, 8 MAY 2019**

A meeting of Cavan and Monaghan Education and Training Board
took place in Ballybay Community College on Wednesday, 8 May 2019.

CATHAOIRLEACH: Seamus Coyle

BAILL I LATHAIR: Madeleine Argue, Cathy Bennett, Carmel Brady, Aidan Campbell, Colm Carthy, June Donnery, Michelle Flynn, Clifford Kelly, Micheál Martin, Joe McGrath, Sean McKiernan. PJ O'Hanlon, Patrick O'Reilly.

LEITHSCEIL: Sean Fegan, Michelle Johnston, Deirdre Kelly, Jacqui Lewis, Paddy McDonald, Sarah O'Reilly, Shane P O'Reilly.

AR FREASTAIL: John Kearney, Chief Executive
Amanda Taylor, APO
Marie Traynor, SSO
Sean McMahon, Anglo-Celt

CLAR:

1. Apologies / absence approval
 2. Declaration of Interests
 3. Minutes
 4. Audit
 5. Finance
 6. Land and Buildings
 7. Committees and Reports
 - 7.1 Directors' Updates
 - 7.2 Further Education & Training
 - 7.3 Adult Education
 - 7.4 Community Education
 - 7.5 Arts Education/Theatre
 - 7.6 Youth Services
 - 7.7 Outdoor Education
 - 7.8 Youthreach
 - 7.9 Second Level Education
 - 7.10 CMETB Strategy
 - 7.11 Risk Management
 8. Correspondence:
 9. Students:
 - 9.1 Commendations
 - 9.2 S.29 of Education Act
 - 9.3 Education Welfare Act
 10. Attendance Approval
 11. Information from Chief Executive
 12. Schedule of CMETB Meetings
-

Welcome

Moya Lynch, Principal, welcomed all present and thanked the Board for its support over the years.

CONDOLENCES:

To Gayle Kiernan (Breifne College) on the death of her mother, Margaret Ellis
To Noelene Sharkey (Cavan Office) on the death of her aunt, Margie McConaghie
To Eileen O'Rourke (Inver College) on the death of her mother, Josie O'Rourke
To Martha Lievens (Bailieborough CS) on the death of her mother-in-law, Agnes Clarke

CONGRATULATIONS:

To Fr Michael Router, P.P., Killann Parish, on his appointment as Auxiliary Bishop of the Archdiocese of Armagh.

1. Absence

It was resolved: R. 01/05/2019

"to approve the absence of CMETB members Sean Fegan, Michelle Johnston, Deirdre Kelly, Jacqui Lewis, Paddy McDonald, Sarah O'Reilly and Shane P O'Reilly."

Proposed by Ms M Flynn Seconded by Ms J Donnery

2. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

3. Minutes:

3.1 Adoption

3.1.1 **To be resolved:** to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 26 March 2019.

It was resolved: R. 02/05/19

"to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 26 March 2019."

Proposed by Cllr C Carthy Seconded by Cllr C Bennett

3.2 Matters Arising: No business.

4. Audit

4.1 No business.

5. Finance

5.1 Financial Report

The Financial Report for the period January 2019 to March 2019 incl. was circulated with Amanda Taylor, APO, briefing the meeting on the position to date.

NOTED

5.2 Other Financial Matters: No business.

5.3 Correspondence

5.3.1 Department of Education and Skills

22/03/2019 School Services Support Fund (SSSF) 2018/19 – second instal. to issue

READ

5.3.2 Other Sources

26/03/2019 SWSO: School Meals (Local Projects) Scheme 2018-2019 - St Mogue's College revised allocation
03/04/2019 DCYA: RYFS Project: Bounce Back Youth Service in East Cavan grant funding up to a maximum allocation of €195,264 for 2019
03/04/2019 DCYA: Targeted Youth Funding Scheme and Youth Information Centres grant funding up to a maximum allocation of €106,201 for 2019
03/04/2019 DCYA: RYFS Project in West Co Cavan grant funding up to a maximum allocation of €121,556
03/04/2019 DCYA: Augmented RYFS Project in Castleblayney grant funding up to a maximum allocation of €164,216
09/04/2019 DCYA: Youth Employability Initiative 2018/2019 - allocation of €50,000 to CMETB in respect of Breiffni Integrated/ Cavan Traveller Movement project
24/04/2019 SWSO: School Meals Scheme Inspection Programme 2019: Beech Hill College selected
24/04/2019 SWSO: School Meals Scheme Inspection Programme 2019: Castleblayney College selected
25/04/2019 DCYA: Youth Employability Initiative 2019 – first instal. of €26,250 to issue
29/04/2019 SOLAS: FET Approved Funding 2019

READ

6. Land and Buildings

6.1 Correspondence

6.1.1 Correspondence from the Department of Education and Skills

| | |
|------------|---|
| 20/02/2019 | Multi-annual Summer Works Scheme (SWS): Woodwork/Metalwork Room works at Virginia College - approval of all in grant incl V.A.T. and fees |
| 09/04/2019 | Multi-annual SWS: Science Lab Works at Inver College - approval of all in grant incl V.A.T. and fees |
| 10/04/2019 | Multi-annual SWS: Science Lab Works at Castleblayney College - approval of all in grant incl V.A.T. and fees |
| 16/04/2019 | Acknowledgement of supplementary information in relation to additional accommodation application 2019 in respect of Virginia College |
| 18/04/2019 | Proposed Schedule of Accommodation for Cavan Institute |
| 23/04/2019 | Acknowledgement of correspondence in relation to additional accommodation application 2019 in respect of Coláiste Dún an Rí |
| 23/04/2019 | Acknowledgement of correspondence in relation to additional accommodation application 2019 in respect of Castleblayney College |
| 03/05/2019 | Review of expenditure on Devolved Schemes: EWS 2018 - Universal Access - Beech Hill College |
| 03/05/2019 | Review of expenditure on Devolved Schemes: EWS 2018 - Roof Works - St Mogue's College |

READ

6.1.2 Correspondence from Other Sources: No business

6.2 Contracts: No business

6.3 Leases:

6.3.1 Cavan Institute Accommodation

The CE briefed the meeting stating that the leases of three properties currently in use by Cavan Institute are coming to an end and seeking the approval of the Board to tender for temporary accommodation.

It was resolved: R. 03/05/19

“to approve tendering for temporary accommodation for Cavan Institute.”

Proposed by Cllr C Kelly Seconded by Cllr M Argue

6.4 Kingscourt Community Centre and Grounds including right-of-way

The CE referenced R. 02/08/16

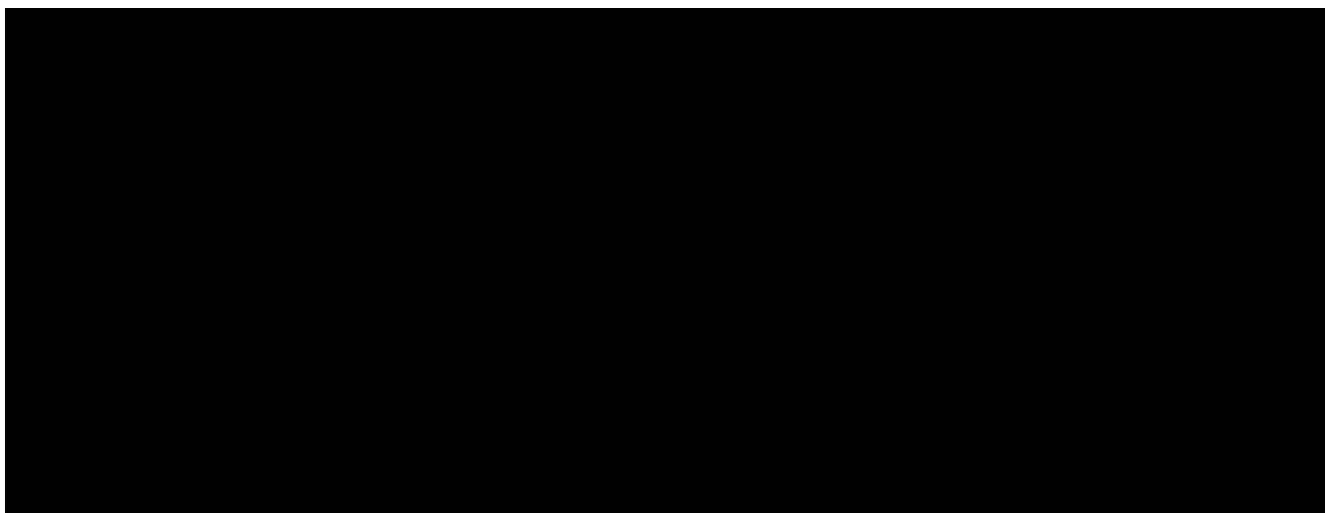
“to transfer the Community Centre and Grounds including right-of-way back to the 4 trustees of the Kingscourt Community Centre for Community use in exchange for the plot of land marked orange comprising circa 6 acres.”

The CE confirmed that CMETB was now progressing this matter with the DES having complied with all legislative and regularity requirements.

NOTED

“In Camera” Business

Proposed by Cllr PJ O’Hanlon Seconded by Ms J Donnery



“In Camera” Business completed

Proposed by Cllr PJ O’Hanlon Seconded by Ms J Donnery

6.6 Land and Buildings Report

Ballybay Community College

- Ballybay Design Team Fees have been approved payment has been issued. Awaiting further instruction from DES.

Cavan Campus

- Schedule of Accommodation has been issued by the DES for CMETB review and approval.
- Technical visit scheduled on the 7 May 2019

Commis Chef

- Equipment list being specified from the OGP Framework, which is required to complete design, once completed we will tender for contractor

Edenmore Primary School Extension

- Edenmore (SNU) Three design options have been completed. Site surveys in progress.
- Once completed design options to go to DES for decision.

Electrical Apprenticeship

- Contractor to start on start in May 2019

Inver College

- Inver College awaiting DES Technical visit.

OEM

- Works to commence in coming months

Primary Schools (CMETB providing assistance):**• Five new primary schools to be built in following locations:**

- Scoil Mhuire, Rockcorry.
- Gaelscoil Eois Clones.
- Gaelscoil Lorgan, Castleblayney.
- Redhills (SNU)
- St Oliver Plunkett Castleblayney.

St Aidan's Comprehensive School, Cootehill

- CMETB providing assistance

St. Mogue's College, Bawnboy & St Bricin's Belturbet (Ballyconnell)

- Amalgamation of the two schools. Awaiting go ahead to purchase land

Virginia College

- Awaiting Technical visit
- Additional Accommodation Application for extension submitted to DES for review.

Youth Services Belturbet

- Works completed awaiting sign off

Youthreach Cootehill

- Second option being reviewed. Architect doing up drawings for building, to confirm fitness for purpose.

Coláiste Dún an Rí

- Additional Accommodation Application for Extension submitted to DES for review.

Castleblayney College

- Additional Accommodation Application for SNU submitted to DES for review.

Summer Works 2019**The following three schools have been awarded with the Summer Works Grant:**

- Castleblayney College
- Virginia College
- Inver College

NOTED

7. Committees and Reports

7.1 Directors' Updates

7.1.1 Berni Power, Director of OSD:

- Preparation and attendance at Finance and Audit Meetings
- Progressing the Strategy Statement including tracking KPIs.
- Managing the delivery of the major building projects in St. Mogue's College, Inver College, St. Bricin's College, Kingscourt Youthreach, Ballybay Community College.
- Compilation of Property Register and reviewing current leases and all associated tasks
- Reviewing the Risk Register
- Preparing Implementation plan for the roll out of Shared Services
- Working on National Committees in connection with Financial Shared Services, a new software solution for the payment of Apprentices & Trainees
- Supporting the functions of HR, Finance, ICT, Procurement, Capital, Training Admin, Corporate Services and Compliance
- Interviews for Clerical and Admin posts.
- Preparation for C&AG Audit, meeting auditors and assisting staff re same
- Preparation for Internal Audit on Procurement, meetings with auditors etc.

7.1.2 Paddy Flood, Director of Schools:

- CMETB has proceeded to make additional appointments to our middle management teams in schools. Assistant Principal 1 appointments are now completed and by Easter 2018 all appointments to Assistant Principal 2 will be complete. This has necessitated more than 20 separate competitions for posts. CPD will be offered to all post holders in line with Circular 03/2018. Appropriate CPD has been provided for Principal Teachers in implementing key aspects of this circular. Further CPD is planned for teachers and Deputy Principals.
- A symposium for teaching staff in CMETB schools was held on March 9, 2019 in Cavan Institute with 71 teachers attending on a Saturday morning. They availed of a Keynote address from Karol Sadlier (Dublin) and nine teachers presented on their own areas of classroom excellence to their peers. This event showed the strength of teaching and learning developments across our schools.
- Enrolments for 2019 have been completed in all schools. It is most gratifying to note that the numbers of students choosing to go to CMETB schools are very high and will result in the recruitment of a substantial number of additional teachers for our schools in the coming year. Six schools are on course to achieve their largest enrolment in over a decade and in the case of some of these schools it will be their largest first year enrolment ever.
- The increase in enrolments has resulted in an increase in demand for space in schools. CMETB has submitted plans to the DES to address spatial needs for Coláiste Dún an Rí and Virginia College. This is in addition to building projects already being processed by the DES for CMETB schools.
- CMETB acknowledges the extra-curricular success of all of our schools. In particular we note that Ballybay Community College has reached an All-Ireland Senior Schools' Final, St. Mogue's College won an Ulster title, Virginia College won an All-Ireland A Basketball title and Coláiste Oiriall will compete in the All Ireland Ladies U-16 Gaelic Football Final. Largy College has qualified for the national finals of Concern Debating on May 1, 2019 in the Helix Arena, DCU.
- CMETB schools have pursued progressive partnerships supported by the Department of Education and Skills. Inver College, with Coláiste Dún an Rí and Castleblayney College are a recognised Centre for School Leadership Cluster which receives support in developing excellence in leadership and management. They are partnered with DKIT in this process. Virginia College is a base school for an IT Excellence Project which will support IT development

across post-primary schools while St. Bricin's College is pursuing a further excellence programme with DES.

- An ETB wide programme to support schools in implementing their Digital Plans is being rolled out across our ETB. This programme is supported by Microsoft Ireland. IT Grants have been provided by the DES to all schools.
- ETBI is working with all ETBs to develop a Patrons' Framework for our schools. This will document the core values of an ETB school, and will position the schools in terms of ethos and religion. Two workshops have taken place with school leaders in our schools and we await a draft document.

Music Generation

- The Music Generation Coordinator, Ms. Mairead Duffy, has taken up her post and an Administrative Support Person is currently being appointed to support.
- Mairead has commenced the process of developing an Action Plan for Music Generation with Music Education due to commence in September 2019.

7.1.3 Linda Pinkster, Director of FET:

- Ongoing development and oversight of a wide range of FET programmes
- Necessary capital budget secured from SOLAS in respect of Commis Chef, OEM and Electrical Facilities
- Progression of modular units development for Cavan Institute and budget secured from SOLAS for this
- Successful tender submitted to undertake ESOL related research project for SOLAS
- Ongoing development of PLC Access Programme for Youthreach and LCA learners
- Progressing roll out of Skills to Advance in CMETB
- Working with Land & Buildings Dept to progress new apprenticeship facilities and source alternative premises for Youthreach Cootehill

7.2 Further Education & Training:

- 7.2.1 Minutes of the meeting of the Board of Governors of Monaghan Institute held on 6 February 2019 for adoption.

It was resolved: R. 04/05/19

"to adopt the Minutes of the meeting of the Board of Governors of Monaghan Institute held on 6 February 2019."

Proposed by Mr J McGrath Seconded by Cllr C Carthy

- 7.2.2 Report from Cavan Institute. NOTED
7.2.3 Report from Monaghan Institute. NOTED
7.2.4 Report from Loughan House Education Centre. NOTED
7.2.5 Report from Training Services. NOTED
7.2.6 Report from Michael Donohoe, FET Co-Ordinator. NOTED

7.3 Adult Education:

- 7.3.1 Minutes of the meeting of the Adult Education Board held on 12 March 2019 for adoption.

It was resolved: R. 05/05/19

“to adopt the Minutes of the meeting of the Adult Education Board held on 12 March 2019.”

Proposed by Mr J McGrath Seconded by Cllr S Coyle

- 7.3.2 Report from Deirdre Byrne, Adult Education Officer. NOTED
7.3.3 Report from Siobhan Mulleary, Adult Guidance Service, Cavan. NOTED
7.3.4 Report from Eithne O’Callaghan, Adult Guidance Service, Monaghan. NOTED
7.3.5 Report from Deirdre O’Callaghan and Regina Clarke, Adult Literacy Organisers, Cavan and Ballyjamesduff. NOTED
7.3.6 Report from Ceinwen Fergus and Angela McCrossan, Adult Literacy Organisers, Monaghan. NOTED
7.3.7 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. NOTED

7.4 Community Education:

- 7.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. NOTED
7.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. NOTED

7.5 Arts Education/Theatre:

7.5.1 Garage Theatre

- 7.5.1.1 Minutes of the meeting of the Garage Theatre Board of Management held on 22 January 2019 for adoption.

It was resolved: R. 06/05/19

“to adopt the Minutes of the meeting of the Garage Theatre Board of Management held on 22 January 2019.”

Proposed by Cllr S Coyle Seconded by Cllr C Carthy

- 7.5.1.2 Report from Paddy Flood, Garage Theatre. NOTED

7.5.2 Arts Education

- 7.5.2.1 Report from Joanne Brennan, Arts Education. NOTED

7.6 Youth Services:

- 7.6.1 Minutes of the meeting of the Youth Work Committee held on 25 February 2019 for adoption.

It was resolved: R. 07/05/19

“to adopt the Minutes of the meeting of the **Youth Work Committee** held on 25 February 2019.”

Proposed by Cllr C Carthy Seconded by Cllr C Bennett

- 7.6.2 Report from Maureen McIntyre, Youth Officer. NOTED

7.7 Outdoor Education:

- 7.7.1 Report from Michelle Forester, Tanagh OETC Manager. NOTED

7.8 Youthreach:

7.8.1 Co-Ordinator Reports

- 7.8.1.1 Carrickmacross Youthreach Centre Report. NOTED
- 7.8.1.2 Castleblayney Youthreach Centre Report. NOTED
- 7.8.1.3 Cavan Youthreach Centre Report. NOTED
- 7.8.1.4 Cootehill Youthreach Centre Report. NOTED
- 7.8.1.5 Kingscourt Youthreach Centre Report. NOTED
- 7.8.1.6 Monaghan Youthreach Centre Report. No business

7.9 Second Level Education:

7.9.1 Board of Management Minutes

- 7.9.1.1 Minutes of the meeting of the Board of Management of Breifne College held on 5 February 2019 for adoption.

It was resolved: R. 08/05/19

“to adopt the Minutes of the meeting of the Board of Management of **Breifne College** held on **5 February 2019**.”

Proposed by Ms M Flynn Seconded by Cllr C Carthy

- 7.9.1.2 Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 25 February 2019 for adoption.

It was resolved: R. 09/05/19

“to adopt the Minutes of the meeting of the Board of Management **Coláiste Dún an Rí** held on **25 February 2019**.”

Proposed by Ms M Flynn Seconded by Cllr C Carthy

7.9.1.3 Minutes of the meeting of the Board of Management of Inver College held on 24 January 2019 for adoption.

It was resolved: R. 10/05/19

"to adopt the Minutes of the meeting of the Board of Management of Inver College held on 24 January 2019."

Proposed by Ms J Donnery Seconded by Cllr PJ O'Hanlon

7.9.1.4 Minutes of the Special Meeting of the Board of Management of Inver College held on 6 February 2019 at 6.45pm for adoption.

It was resolved: R. 11/05/19

"to adopt the Minutes of the Special Meeting of the Board of Management of Inver College held on 6 February 2019 at 6.45pm."

Proposed by Ms J Donnery Seconded by Cllr PJ O'Hanlon

7.9.1.5 Minutes of the Special Meeting of the Board of Management of Inver College held on 6 February 2019 at 8.45pm for adoption.

It was resolved: R. 12/05/19

"to adopt the Minutes of the Special Meeting of the Board of Management of Inver College held on 6 February 2019 at 8.45pm."

Proposed by Cllr PJ O'Hanlon Seconded by Ms J Donnery

7.9.1.6 Minutes of the Special Meeting of the Board of Management of Largy College held on 4 April 2019 for adoption.

It was resolved: R. 13/05/19

"to adopt the Minutes of the Special Meeting of the Board of Management of Largy College held on 4 April 2019."

Proposed by Cllr S Coyle Seconded by Mr J McGrath

7.9.1.7 Minutes of the meeting of the Board of Management of St Mogue's College held on 7 February 2019 for adoption.

It was resolved: R. 14/05/19

"to adopt the Minutes of the meeting of the Board of Management of St Mogue's College held on 7 February 2019."

Proposed by Cllr P O'Reilly Seconded by Ms M Flynn

- 7.9.1.8 Minutes of the meeting of the Board of Management of Virginia College held on 6 February 2019 for adoption.

It was resolved: R. 15/05/19

“to adopt the Minutes of the meeting of the Board of Management of Virginia College held on 6 February 2019.”

Proposed by Cllr P O'Reilly Seconded by Ms M Flynn

7.9.2 Reports from each school/centre:

- 7.9.2.1 Ballybay Community College. NOTED
- 7.9.2.2 Beech Hill College, Monaghan. NOTED
- 7.9.2.3 Breifne College, Cavan. No business
- 7.9.2.4 Castleblayney College. NOTED
- 7.9.2.5 Coláiste Dún an Rí, Kingscourt. NOTED
- 7.9.2.6 Coláiste Oiriall, Monaghan. NOTED
- 7.9.2.7 Inver College, Carrickmacross. NOTED
- 7.9.2.8 Largy College, Clones. NOTED
- 7.9.2.9 St Mogue's College, Bawnboy. NOTED
- 7.9.2.10 St Bricin's College, Belturbet. NOTED
- 7.9.2.11 Virginia College. No business

7.10. SLA Agreements

7.10.1 Consortium Agreement/ SLA

- 7.10.1.1 Consortium Agreement between Institute of Technology (IT) Sligo and Cavan Institute for the delivery of B.Sc. (Level 7) General Science degree at Cavan Institute.

It was resolved: R. 16/05/19

“to adopt the Consortium Agreement between the Institute of Technology (IT) Sligo and Cavan Institute for the delivery of B.Sc. (Level 7) General Science degree at Cavan Institute.”

Proposed by Ms M Flynn Seconded by Mr S McKiernan

- 7.10.1.2 SLA between CMETB and Breffni Integrated CLG: Cavan Traveller Youth Engagement Project run in conjunction with Cavan Traveller Movement

It was resolved: R. 17/05/19

“to approve signing of the SLA between CMETB and Breffni Integrated CLG: Cavan Traveller Youth Engagement Project run in conjunction with Cavan Traveller Movement .”

Proposed by Cllr C Carthy Seconded by Mr S McKiernan

7.10.2 Policies

7.10.2.1 Coláiste Dún an Rí: Digital Learning Plan 2019

It was resolved: R. 18/05/19

“to adopt the Coláiste Dún an Rí: Digital Learning Plan 2019.”

Proposed by Mr S McKiernan Seconded by Cllr PJ O’Hanlon

7.10.2.2 Garage Theatre: Cash Handling Policy and Procedures

It was resolved: R. 19/05/19

“to adopt the Garage Theatre: Cash Handling Policy and Procedures.”

Proposed by Cllr C Carthy Seconded by Mr J McGrath

7.10.3 Child Safeguarding

7.10.3.1 Notification regarding BOM Review of Child Safeguarding Statement

7.10.3.1.1 Ballybay Community College. NOTED

7.11 Risk Management: No business.

8. Correspondence:

8. Correspondence:

8.1 Department of Education and Skills: Circulars

| | |
|-------------------------------|---|
| Circular Letter 0024/2019 | Revision of Salaries in respect of Certain Staff (other than Teachers and SNAs) employed by ETBs with effect from 1 April 2019 |
| Circular 0027/2019 | Multi-Annual Summer Works Scheme (SWS) 2020 onwards: Scheme of Capital Grants for Small/Medium Scale Works in recognised Primary and Post-Primary Schools |
| Circular Letter No: 0028/2019 | Arrangements for the Election of Staff to Education and Training Boards (2019) |
| Circular Letter 0029/2019 | Prescribed Material for the Junior Certificate/Junior Cycle Examination in 2021 and Leaving Certificate Examination in 2021 |

READ

8.1.1 Correspondence received from Department of Education and Skills:

| | |
|------------|--|
| 28/03/2019 | Implementation of the DES Child Protection Procedures for Primary and Post-Primary Schools 2017 (the procedures) |
| 04/04/2019 | Circular Letter 28/2019: Arrangements for the Election of Staff members to ETBs (2019) |
| 08/04/2019 | ETB Staff Elections 2019 - eligible staff member |

| | |
|------------|--|
| 08/04/2019 | ETB Staff Elections 2019 - Deputy Returning Officers |
| 16/04/2019 | ETB Staff Elections 2019 - Ballot Boxes |
| 16/04/2019 | ETB Staff Elections 2019 - Process around the nomination of candidates for the purposes of ETB Staff Elections |

READ

| | |
|------------|---|
| 30/04/2019 | Seeking the continued secondment of Dr Padraig Kirk (Chief Executive of CMETB) to JCT Support Service for the period from 1 September 2019 to 31 August, 2020 |
|------------|---|

To be resolved:

“to approve the secondment of Dr Pádraig Kirk to JCT from 1 September 2019 to 31 August, 2020 incl.”

It was resolved: R. 20/05/19

“to approve the secondment of Dr Pádraig Kirk to JCT from 1 September 2019 to 31 August, 2020 incl.”

Proposed by Mr S McKiernan Seconded by Cllr P O'Reilly

8.1.2 Correspondence sent to Department of Education and Skills:

| | |
|------------|---|
| 01/04/2019 | reply to correspondence dated 28/03/2019 re Implementation of the DES Child Protection Procedures for Primary and Post-Primary Schools 2017 (the procedures). |
|------------|---|

NOTED

8.2 Correspondence received from Other Sources

8.2.1 Other Sources

| | |
|------------|---|
| 04/02/2019 | Longford and Westmeath ETB regarding the place of History as a subject in the new Junior Cycle, seeking support for its retention as a core subject and requesting data in relation to its uptake in recent years |
|------------|---|

READ

| | |
|------------|---|
| 25/03/2019 | Irish Human Rights and Equality Commission (IHREC): Guidance for public bodies on implementing S42 of the IHREC Act 2014 - the Public Sector Equality and Human Rights Duty |
|------------|---|

| | |
|------------|---|
| 02/04/2019 | CDETB: Payment of Expenses to Board Members: copy of letter sent to the Minister for Education and Skills |
|------------|---|

| | |
|------------|--|
| 25/04/2019 | The Municipal District of Monaghan regarding a suitable course for people who wish to obtain a Taxi/Hackney licence. |
|------------|--|

READ

8.2.2 State Examinations Commission (SEC): No business

8.2.3 Use of Facilities

It was resolved: R. 21/05/19

| CMETB Centre | Requested by | Date/s Required |
|--------------------------------|--------------------------------|---|
| St. Bricin's College Belturbet | Comhaltas Ceoltoirí Eireann | Tuesdays – ongoing – 14 March 2020 |
| St. Bricin's College Belturbet | Comhaltas Ceoltoirí Eireann | Saturday 6 April 2019 |
| St. Bricin's College Belturbet | Cavan County Fleadh Ceoil 2019 | Saturday 1 and Sunday 2 June 2019 |
| Cavan Institute | Annalee AC | Sunday 28 April 2019 |
| Cavan Institute | Yumeiho Ireland | 3 June – 24 June 2019 |
| Cavan Institute | Cavan Education Centre | 1 July – 5 July 2019 8 July – 12 July 2019 26 August – 30 August 2019 |
| Cavan Institute | Navan Education Centre | 1 July – 5 July 2019 8 July – 12 July 2019 |
| Cavan FET Centre | Team Cavan Racing | 4 June 2019 |

“to approve use of facilities as outlined above subject to the usual conditions.”

Proposed by Cllr PJ O'Hanlon Seconded by Cllr C Carthy

8.2.4 Correspondence received from SOLAS:

29/04/2019 SOLAS: FET Approved Funding 2019

See also 5.3.2

8.2.5 Correspondence received from ETBI:

03/05/2019 Clarification regarding DES Circular Letter 003/2019 (Good Practice Guidelines and requirements in relation to Contracts for the Provision of Goods and/or Services and Requirement for Department Approval) and the Code of Practice for the Governance of ETBs

READ

9. Students

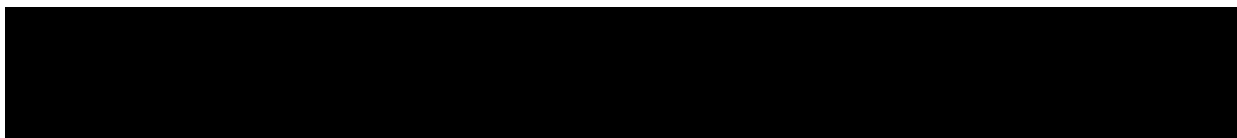
9.1 Commendations:

- A presentation was made to the Ballybay Community College Senior Football Team to commemorate winning the All-Ireland Bro. Edmund Ignatius Rice Senior Football Cup 2019

9.2 Section 29 Education Act

“In Camera” Business

Proposed by Mr S McKiernan Seconded by Cllr M Argue



“In Camera” Business Completed

Proposed by Cllr M Argue Seconded by Mr S McKiernan

9.3 Education Welfare Act: No business

10. Attendance Approval:

| Meeting | Venue & Date | Attendees |
|---------|--------------------------|--|
| ETB NPC | Portlaoise 25/05/2019 | M Martin J Lewis (CMETB Members) |
| IPB AGM | Dublin 03/05/2019 | Sarah O'Reilly (CMETB Member) |

It was resolved: R. 22/05/2019

“to approve the attendance above.”

Proposed by Cllr PJ O'Hanlon Seconded by Mr S McKiernan

11. Information from Chief Executive

Meetings:

| | |
|------------|---|
| 27/03/2019 | <ul style="list-style-type: none">• IPB/CE Liaison Group Meeting (Naas)• CE Forum Meeting (Naas) |
| 28/03/2019 | <ul style="list-style-type: none">• DES Meeting (Tullamore) |
| 29/03/2019 | <ul style="list-style-type: none">• Meeting in Cavan Institute• ACCS Conference (Ballyconnell) |
| 01/04/2019 | <ul style="list-style-type: none">• Meeting with Employers (Cootehill) |
| 02/04/2019 | <ul style="list-style-type: none">• FET NAPD Conference (Clontarf)• Economic Forum - Cavan Co. Co. (Crover House) |
| 03/04/2019 | <ul style="list-style-type: none">• FET Forum Meeting (Naas) |
| 04/04/2019 | <ul style="list-style-type: none">• Brexit Meeting in DKIT• Principals' Meeting (Tanagh OETC) |
| 05/04/2019 | <ul style="list-style-type: none">• IAU-ETB: Internal Auditor Interviews (Naas) |
| 08/04/2019 | <ul style="list-style-type: none">• QQI Apprenticeship Event• IAU-ETB: Internal Auditor Interviews (Naas) |
| 09/04/2019 | <ul style="list-style-type: none">• ETB Payroll Steering Group Meeting (Blanchardstown)• TUI Meeting (Monaghan Office) |

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| 10/04/2019 | <ul style="list-style-type: none"> • Music Generation Event (DES Dublin) • Cavan Institute Modular Project • CNET Meeting (Cootehill) |
| 11/04/2019 | <ul style="list-style-type: none"> • Meeting with ETBI Director of ICT (Naas) |
| 12/04/2019 | <ul style="list-style-type: none"> • FIT Event (Cavan) |
| 16/04/2019 | <ul style="list-style-type: none"> • Meeting with ETBI Director of ICT (Naas) • ICT Steering Committee Meeting (Naas) • ETBI HSA Meeting |
| 17/04/2019 | <ul style="list-style-type: none"> • IAU-ETBs' Steering Committee Meeting (Mullingar) |
| 19/04/2019 | <ul style="list-style-type: none"> • Meeting with FIT (Navan) |
| 25/04/2019 | <ul style="list-style-type: none"> • Apprenticeship Networking & Careers Event (Garage Theatre) |
| 30/04/2019 | <ul style="list-style-type: none"> • CE Forum Meeting (Limerick) • Cavan Digital Hub: Preview & Information Evening (Cavan) |
| 01/05/2019 | <ul style="list-style-type: none"> • FET Strategy Day (Naas) |
| 02/04/2019 | <ul style="list-style-type: none"> • FIT - TPL • Meeting in Blanchardstown • DkIT Civic Reception: de Chastelain Library |
| 07/05/2019 | <ul style="list-style-type: none"> • DES site visit re Cavan Institute |

NOTED

12. Schedule of CMETB Meetings

Date of Post-Election Meetings of CMETB

- S.31(3) of the Education and Training Boards Act 2013 provides that the date for the **first post-election meeting** 'shall be at least 2 months and not more than 3 months after the date of the local elections concerned.'
- first two post-election meetings of the new Board:
 - **24 July 2019**
 - **31 July 2019**

SIGNED:

John Kearney
CHIEF EXECUTIVE

Shirley Kelly
CHAIRPERSON

DATE:

18/9/2019

18/9/2019