



**MINUTES OF MEETING HELD ON
WEDNESDAY, 19 DECEMBER, 2018**

A meeting of Cavan and Monaghan Education and Training Board
took place in Breifne College, Cavan, on Wednesday, 19 December, 2018.

- CATHAOIRLEACH:** Michelle Flynn
- BAILL I LATHAIR:** Madeleine Argue, Cathy Bennett, Carmel Brady, Aidan Campbell, Colm Carthy, June Donnery, Michelle Johnston, Clifford Kelly, Deirdre Kelly, Micheál Martin, Paddy McDonald, Joe McGrath, Sean McKiernan, PJ O'Hanlon, Patrick O'Reilly, Sarah O'Reilly,
- LEITHSCEIL:** Seamus Coyle, Sean Fegan, Jacqui Lewis, Shane P O'Reilly.
- AR FREASTAIL:** John Kearney, Chief Executive
Berni Power, DOSD
Marie Traynor, Admin. Staff
Sean McMahon, Anglo-Celt

CLAR:

1. Apologies / absence approval
2. Declaration of Interests
3. Minutes
4. Audit
5. Finance
6. Land and Buildings
7. Committees and Reports
 - 7.1 Directors' Updates
 - 7.2 Further Education & Training
 - 7.3 Adult Education
 - 7.4 Community Education
 - 7.5 Arts Education/Theatre
 - 7.6 Youth Services
 - 7.7 Outdoor Education
 - 7.8 Youthreach
 - 7.9 Second Level Education
 - 7.10 CMETB Strategy Statement
 - 7.11 Risk Management
8. Correspondence:
9. Students:
 - 9.1 Commendations
 - 9.2 S.29 of Education Act
 - 9.3 Education Welfare Act
10. Attendance Approval
11. Information from Chief Executive
12. Schedule of CMETB Meetings

Welcome

John Crotty, Principal, Breifne College, welcomed all present and thanked the Board for its support over the years especially in delivering the state of the art extension which was officially opened in September 2018.

CONDOLENCES:

To the Crawford Family on the death of Seymour Crawford (former TD)
To Patricia Martin (Adult Educ) on the death of her uncle, Peter Martin
To Eithne O'Callaghan (AEGIS) on the death of her mother-in-law, Kathleen O'Callaghan
To Michael Lynch (Coláiste Dún an Rí) on the death of his brother, Damien
To Moya Lynch (Ballybay CC) on the death of her uncle
To Tara Mullan (Breifne College) on the death of her uncle, Peter McKenna
To Eileen Roddy (Monaghan Institute) on the death of her mother-in-law, Margaret Roddy

1. Absence

It was resolved: R. 01/12/18

"to approve the absence of CMETB members Seamus Coyle, Sean Fegan, Jacqui Lewis and Shane P O'Reilly."

Proposed by Cllr C Carthy Seconded by Mr M Martin

2. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

3. Minutes:

3.1 Adoption

3.1.1 To be resolved: to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 17 October 2018.

It was resolved: R. 02/12/18

"to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 17 October 2018."

Proposed by Cllr C Carthy Seconded by Mr J McGrath

3.1.2 **To be resolved:** to adopt the Minutes of the Special Meeting of Cavan and Monaghan ETB held on 26 November 2018.

It was resolved: R. 03/12/18

“to adopt the Minutes of the Special Meeting of Cavan and Monaghan ETB held on 26 November 2018.”

Proposed by Ms J Donnery Seconded by Cllr C Carthy

3.2 Matters Arising

Proposed Amalgamation of St Bricin’s College and St Mogue’s College

The CE confirmed CMETB’s commitment to engage with all stakeholders in relation to the proposed amalgamation of St Bricin’s College and St Mogue’s College.

4. Audit

4.1 Report from the Audit Committee following its meeting on 15 October 2018.

It was resolved: R. 04/12/18

“to adopt the Report from the Audit Committee following its meeting held on 15 October 2018.”

Proposed by Cllr C Brady Seconded by Mr S McKiernan

5. Finance

5.1 Report from the Finance Committee following its meeting on 11 October 2018

It was resolved: R. 05/12/18

“to adopt Report from the Finance Committee following its meeting on 11 October 2018.”

Proposed by Cllr M Argue Seconded by Mr S McKiernan

5.2

Financial Report

The Financial Report from January 2018 to 30 November 2018 incl. was circulated with the CE providing a brief on same.

NOTED

5.3 Other Financial Matters:

Work Plan in Relation to the preparation and presentation of the Annual Financial Statements 2018

Audit Committee <ul style="list-style-type: none"> • Work Plan Briefing • February 2019 meeting arranged 	10 December 2018
Bank Reconciliations	End-January 2019
Receipts	End-January 2019
Capital	End-January 2019
Expenditure	Mid-February 2019
Accruals	Mid-February 2019
Audit Committee <ul style="list-style-type: none"> • Review of Internal Controls for 2018 	End-February 2019
Finance Committee <ul style="list-style-type: none"> • Appraise Draft Financial Statements • Consider Audit Committee Report 	Mid-March 2019
Balance Check	Mid-March 2019
CMETB Board Meeting Review Finance Committee Report Review Audit Committee Report Review of Statement of Internal Control	End March 2019
Submission of 2018 Financial Statements	1 April 2019

5.3.1 Correspondence

5.3.1.1 Department of Education and Skills

15/10/2018	School Services Support Fund (SSSF) 2018/2019: first instal. to issue
16/10/2018	DEIS Grant Allocation for 2018/2019 School Year has been lodged to CMETB account
03/12/2018	Sanction to seek an overdraft facility of €3m with Bank of Ireland, Monaghan from 1 January 2019 to 31 December 2019
06/12/2018	Special Class Grant 2018/2019 to issue shortly
06/12/2018	Traveller Pupil Grant 2018/2019 to issue shortly
12/12/2018	Sanction to avail of Business-on-Line EFT facilities to an amount of €4,500,000 from 12 December, 2018 to 31 December, 2019

READ

5.3.1.2 Other Sources

14/11/2018	DCYA: Include Augmented Youth Service Targeted Youth Funding Scheme – allocation of €19,161 for 2018
13/11/2018	PDST: JCSP Initiatives 2018-2019 allocation of €2,403 to Breifne College
13/11/2018	PDST: JCSP Initiatives 2018-2019 allocation of €2,088 to Castleblayney College
13/11/2018	PDST: JCSP Initiatives 2018-2019 allocation of €2,088 to Largy College
13/11/2018	PDST: JCSP Initiatives 2018-2019 allocation of €2,142 to St Mogue's College
20/11/2018	DCYA: ETB Youth Work Functions and Technical Assistance Payments 2018 in the amount of €54,195 to issue
20/11/2018	DCYA: Fourth Instalment of Funding 2018 in the amount of €12,709.50 to issue in respect of YPFSF – ISPC Monaghan Project

READ

5.3.2.1 Overdraft accommodation

To be resolved:

“That the Board agrees to seek bank overdrafts, as approved by the Department of Education and Skills, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, as follows:

- bank overdraft of €3 million max. with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January, 2019 to 31 December, 2019.”

It was resolved: R. 06/12/18

“to seek bank overdrafts, as approved by the Department of Education and Skills, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, as follows:

- bank overdraft of €3 million max. with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January, 2019 to 31 December, 2019.”

Proposed by Mr S McKiernan Seconded by Ms D Kelly

6. Land and Buildings

6.1 Correspondence from the Department of Education and Skills

- 22/11/2018 EWG 2018: Roof Works at Castleblayney College deemed to be outside the terms of the Emergency Works Scheme and advising to apply under the SWS when it opens.
- 12/12/2018 Acknowledging receipt of correspondence regarding Amalgamation of St Bricin’s College and St Mogue’s College.

READ

6.1.2 Correspondence from Other Sources

- 12/11/2018 Monaghan Co Co. re lands along or adjoining the route of the Ulster Canal Greenway (Phase 2) between Smithborough and Middletown.
- 30/11/2018 SEAI: Annual Reporting of Energy Performance

READ

6.2 Contracts: No business

6.3 Leases:

Workhouse Carrickmacross

It was resolved: R. 07/12/18

“to approve the continuation of the lease of rooms for the Adult Education Service in Carrickmacross Workhouse for two years with effect from 1 January 2019 to 31 December 2020 subject to the approval of the Department of Education and Skills”

Proposed by Cllr PJ O’Hanlon Seconded by Mr M Martin

Cavan Youthreach Centre, Moynehall, Cavan

It was resolved: R. 08/12/18

“to approve the continuation of the lease of Cavan Youthreach Centre, Moynehall, Cavan, for two years with effect from 1 February 2019 to 31 January 2021 subject to the approval of the Department of Education and Skills”

Proposed by Cllr M Argue Seconded by Ms J Donnery

6.4 Land and Buildings Report

St. Mogue’s College, Bawnboy and St Bricin’s College, Belturbet

- Amalgamation of the two schools, New School to be built in Ballyconnell.

Inver College

- DES Technical Team to re-assess in early 2019

Ballybay Community College

Tendering for Design Team

Primary Schools

- Four new primary schools to be built in following locations:
- Scoil Mhuire, Rockcorry
- Gaelscoil Eois Clones
- Gaelscoil Lorgan, Castleblayney
- Redhills Co. Cavan

Edenmore Primary School Extension

- CMETB providing assistance

Cavan Campus

- New Cavan Institute Building to be located on the FET Campus, Dublin Road, report issued to DES.
- Revised schedule of accommodation submitted to DES

St Aidan’s Comprehensive School, Cootehill

- CMETB providing assistance

NOTED

7. Committees and Reports

7.1 Directors' Updates

7.1.1 Berni Power, Director of OSD

- Preparation and attendance at Finance and Audit Meetings
- Meeting Department of Education and Skills re progressing building projects.
- Schools reconfiguration for diversity process.
- Progressing the Strategy Statement including tracking KPIs.
- Managing the delivery of the major building projects in St. Mogue's College, Inver College, St. Bricin's College, Kingscourt Youthreach, Ballybay Community College.
- Compilation of Property Register and reviewing current leases and all associated tasks
- Reviewing the Risk Register
- Preparing Implementation plan for the roll out of Shared Services
- Organised IT training for staff and skills analysis for future IT training needs.
- Working on National Committees in connection with Financial Shared Services, a new software solution for the payment of Apprentices & Trainees and Cashless solution for payments to schools.
- Supporting the functions of HR, Finance, ICT, Procurement, Capital, Training Admin, Corporate Services and Compliance
- Organised demos for an online payment system for Tanagh OETC
- Interviews for Clerical and Admin posts.

NOTED

7.1.2 Paddy Flood, Director of Schools

No business

NOTED

7.1.3 Linda Pinkster, Director of FET

- Ongoing development and oversight of a wide range of FET programmes
- Development of policy and procedures for roll out of Skills to Advance initiative in CMETB
- Staffing secured for Recruitment & Workforce Development and replacement staffing for AEGIS Cavan
- Working with Land & Buildings dept to progress new apprenticeship facilities and source alternative premises for Youthreach Cootehill
- Working with finance / SOLAS / ICT to secure necessary capital budget and ICT infrastructure
- Working with QA in the development of new governance structures for CMETB FET services
- Developing PLC Access Programme for Youthreach and LCA learners
- Engagement with SOLAS re 2019 planning and funding

NOTED

7.2 Further Education & Training:

7.2.1 Appointment to the Board of Governors of Monaghan Institute

It was resolved: R. 09/12/18

“to appoint the following to the Board of Governors of Monaghan Institute:

Name	Representing	
Sarah Chifor	Students	Proposed by Mr M Martin Seconded by Cllr S O'Reilly
Matthew Campbell	Students	Proposed by Cllr C Bennett Seconded by Cllr A Campbell

7.2.2 Minutes of the meeting of the Board of Management of Cavan Institute held on 4 September 2018 for adoption.

It was resolved: R. 10/12/18

“to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 4 September 2018.”

Proposed by Cllr M Argue Seconded by Cllr C Kelly

- 7.2.3 Report from Cavan Institute. NOTED
- 7.2.4 Report from Monaghan Institute. NOTED
- 7.2.5 Report from Loughan House Education Centre. NOTED
- 7.2.6 Report from Training Services. NOTED
- 7.2.7 Report from Michael Donohoe, FET Co-Ordinator. NOTED

7.3 Adult Education:

7.3.1 Minutes of the meeting of the Adult Education Board held on 2 October 2018 for adoption.

It was resolved: R. 11/12/18

“to adopt the Minutes of the meeting of the Adult Education Board held on 2 October 2018.”

Proposed by Mr J McGrath Seconded by Ms M Johnston

- 7.3.2 Report from Deirdre Byrne, Adult Education Officer. NOTED
- 7.3.3 Report from Siobhan Mulleary, Adult Guidance Service, Cavan. NOTED
- 7.3.4 Report from Eithne O'Callaghan, Adult Guidance Service, Monaghan. NOTED
- 7.3.5 Report from Deirdre O'Callaghan and Regina Clarke, Adult Literacy Organisers, Cavan. NOTED
- 7.3.6 Report from Ceinwen Fergus, Michael Donohoe and Angela McCrossan, Adult Literacy Organisers, Monaghan. NOTED
- 7.3.7 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. NOTED

7.4 Community Education:

- 7.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. NOTED
- 7.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. NOTED

7.5 Arts Education/Theatre:

7.5.1 Garage Theatre

- 7.5.1.1 Minutes of the meeting of the Garage Theatre Board of Management held on 11 September 2018 for adoption.

It was resolved: R. 12/12/18

“to adopt the Minutes of the meeting of the Garage Theatre Board of Management held on 11 September 2018.”

Proposed by Cllr C Carthy Seconded by Cllr C Kelly

- 7.5.1.2 Report from Paddy Flood, Garage Theatre. NOTED

7.5.2 Arts Education

- 7.5.2.1 Report from Joanne Brennan, Arts Education. NOTED

7.6 Youth Services:

7.6.1 Appointment to Youth Work Committee

- 7.6.1.1 TUSLA: appointment of Collette Deeney to the Youth Work Committee replacing Martin Keeney.

It was resolved: R. 13/12/18

“to appoint Collette Deeney to the Youth Work Committee replacing Martin Keeney, TUSLA.”

Proposed by Cllr C Brady Seconded by Cllr C Carthy

- 7.6.2 Report from Maureen McIntyre, Youth Officer. NOTED

7.7 Outdoor Education:

- 7.7.1 Report from Michelle Forester, Tanagh OETC Manager. NOTED

7.8 Youthreach:

7.8.1 Co-ordinator Reports

- 7.8.1.1 Carrickmacross Youthreach Centre Report. NOTED
- 7.8.1.2 Castleblayney Youthreach Centre Report. NOTED
- 7.8.1.3 Cavan Youthreach Centre Report. NOTED
- 7.8.1.4 Cootehill Youthreach Centre Report. No business

- 7.8.1.5 Kingscourt Youthreach Centre Report. NOTED
- 7.8.1.6 Monaghan Youthreach Centre Report. NOTED

7.9 Second Level Education:

7.9.1 Appointment to Board of Management

13/12/2018 Bishop of Clogher nominating Rev'd Roy Taylor as a member of the Board of Management of Largy College (replacing Venerable Helene Steed)

It was resolved: R. 14/12/2018

“to appoint **Rev'd Roy Taylor as a member of the Board of Management** of Largy College (replacing Venerable Helene Steed).”

Proposed by Mr J McGrath Seconded by Ms D Kelly

7.9.1.1 Board of Management Minutes

7.9.1.1.1 Minutes of the meeting of the Board of Management of Ballybay Community College held on 18 September 2018 for adoption.

It was resolved: R. 15/12/18

“to adopt the Minutes of the meeting of the Board of Management of **Ballybay Community College** held on 18 September 2018.”

Proposed by Cllr C Brady Seconded by Cllr M Argue

7.9.1.1.2 Minutes of the meeting of the Board of Management of Breifne College held on 1 May 2018 for adoption

It was resolved: R. 16/12/18

“to adopt the Minutes of the meeting of the Board of Management of **Breifne College** held on 1 May 2018.”

Proposed by Mr S McKiernan Seconded by Cllr C Kelly

7.9.1.1.3 Minutes of the meeting of the Board of Management of Breifne College held on 21 May 2018 for adoption

It was resolved: R. 17/12/18

“to adopt the Minutes of the meeting of the Board of Management of **Breifne College** held on 21 May 2018.”

Proposed by Ms M Johnston Seconded by Cllr S O'Reilly

7.9.1.1.4 Minutes of the meeting of the Board of Management of Inver College held on 24 May 2018 for adoption

It was resolved: R. 18/12/18

“to adopt the Minutes of the meeting of the Board of Management of **Inver College** held on 24 May 2018.”

Proposed by Cllr PJ O’Hanlon Seconded by Ms J Donnery

7.9.1.1.5 Minutes of the Joint Meeting of the Board of Governors and Board of Management of Largy College held on 8 June 2018 for adoption.

It was resolved: R. 19/12/18

“to adopt the Minutes of the **Joint Meeting of the Board of Governors and Board of Management of Largy College** held on 8 June 2018

Proposed by Mr J McGrath Seconded by Ms D Kelly

7.9.1.1.6 Minutes of the meeting of the Board of Management of Coláiste Oiriall held on 20 September 2018 for adoption

It was resolved: R. 20/12/18

“to adopt the Minutes of the meeting of the Board of Management of **Coláiste Oiriall** held on 20 September 2018.”

Proposed by Ms J Donnery Seconded by Cllr C Carthy

7.9.2 Reports from each school/centre:

- 7.9.2.1 Ballybay Community College. NOTED
- 7.9.2.2 Beech Hill College, Monaghan. NOTED
- 7.9.2.3 Breifne College, Cavan. NOTED
- 7.9.2.4 Castleblayney College NOTED
- 7.9.2.5 Coláiste Dún an Rí, Kingscourt. NOTED
- 7.9.2.6 Coláiste Oiriall, Monaghan. NOTED
- 7.9.2.7 Inver College, Carrickmacross. NOTED
- 7.9.2.8 Largy College, Clones. NOTED
- 7.9.2.9 St Mogue’s College, Bawnboy. NOTED
- 7.9.2.10 St Bricin’s College, Belturbet. NOTED
- 7.9.2.11 Virginia College. NOTED

7.10 CMETB Strategy:

7.10.1 SLA Agreements

7.10.1.1 CMETB and ISPCC SLA: Bounce Back South East Project.

It was resolved: R. 21/12/18

“to adopt the CMETB and ISPCC SLA: Bounce Back South East Project.”

Proposed by Mr S McKiernan Seconded by Cllr C Kelly

7.10.1.2 CMETB and ISPCC SLA: Childhood Support Worker Service

It was resolved: R. 22/12/18

“to adopt the CMETB and ISPCC SLA: Childhood Support Worker Service.”

Proposed by Cllr S O'Reilly Seconded by Cllr C Bennett

7.10.1.3 CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Bounce Back West Cavan Project.

It was resolved: R. 23/12/18

“to adopt the CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Bounce Back West Cavan Project.”

Proposed by Cllr C Carthy Seconded by Mr S McKiernan

7.10.1.4 CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Include Youth Services Project.

It was resolved: R. 24/12/18

“to adopt the CMETB and Monaghan Youth Federation t/a Youth Work Ireland Cavan Monaghan SLA: Include Youth Services Project”

Proposed by Ms D Kelly Seconded by Cllr C Bennett

7.10.2 Policies

7.10.2.1 CMETB Vetting Policies and Procedures

It was resolved: R. 25/12/18

“to adopt the CMETB Vetting Policies and Procedures.”

Proposed by Ms M Johnston Seconded by Cllr M Argue

7.10.2.2 CMETB Hospitality, Entertainment and Gifts Policy

It was resolved: R. 26/12/18

“to adopt the **CMETB Hospitality, Entertainment and Gifts Policy.**”

Proposed by Ms M Johnston Seconded by Cllr S O’Reilly

7.10.2.3 Largy College: Code of Behaviour for students attending Largy College

It was resolved: R. 27/12/18

“to adopt the Largy College: **Code of Behaviour for students attending Largy College.**”

Proposed by Mr J McGrath Seconded by Ms D Kelly

7.11 Risk Management: See Audit Committee Report *Item 4.1*

8. Correspondence:

8.1 Department of Education and Skills: Circulars

Circular Letter 63/2018	Changes to the Domestic Subsistence Rates Effective from 1st October 2018 Payable to Staff in Education and Training Boards (ETBs)
Circular Letter 64/2018	Changes to the Domestic Subsistence Rates Effective from 1st October 2018 Payable to Members of Education and Training Boards (ETBs) and Statutory Committees.
Circular Letter 0065/2018	Acting-Up Arrangements and Acting-Up Allowances for All Staff Other Than Persons Employed as Teachers and Special Needs Assistants in Education and Training Boards
Circular 0067/2018	Consolidation of arrangements for the offer of severance terms in the Civil and Public service
Circular Letter 0068/2018	Prescribed material for Junior Cycle Irish Specification for <i>Junior Cycle Irish: Irish-medium schools (L1)</i> (For students presenting for Final Examination in 2020, 2021 and 2022) Clarification in respect of Circular Letter 0035/2018
Circular Letter 0069/2018	Prescribed material for Junior Cycle Irish Specification for <i>Junior Cycle Irish: English-medium Schools (L2)</i> (For students presenting for Final Examination in 2020, 2021 and 2022) Clarification in respect of Circular Letter 0036/2018
Circular Letter 0071/2018	Revision of Salaries for Special Needs Assistants (SNAs) with effect from 1 January 2019
Circular Letter 0074/2018	Revision of Salaries in respect of All Staff other than Teachers and SNAs employed by ETBs with effect from 1 January 2019
Circular Letter 0075/2018	Revision of Salaries of all staff paid directly by a recognised school or ETB with effect from 1 January 2019
Circular Number: 0076/2018	Revision of Pay Rates in 2019 for School Secretaries, Caretakers and Cleaners employed by the Boards of Management of Recognised Primary Schools or by ETBs in Community National Schools using Ancillary Services Grant funding and Revised Rates of Ancillary Services Grant
Circular Letter 0079 /2018	Arrangements for the Implementation of the Framework for Junior Cycle with particular reference to school year 2018/2019
Circular 0082/2018	Cost Limits for Post-primary School Buildings

Circular Number: 0083/2018 Curriculum-related developments at Senior Cycle with particular reference to school years 2019/20 and 2020/21, including the discontinuance of Leaving Certificate Agricultural Economics

READ

8.1.1 Correspondence received from Department of Education and Skills:

12/11/2018 Survey – Work Location of CE and individual Directors and the functions they provide

READ

8.2 Correspondence received from Other Sources

8.2.1 Other Sources

26/11/2018 Paul Flynn resigning from the Board of Cavan/ Monaghan Transport Co-Ordination Board (Local Link Cavan Monaghan)

Replacement to be appointed

8.2.2 State Examinations Commission (SEC): No business

8.2.3 Use of Facilities

14/11/2018 Castleblayney Faughs seeking the use of facilities at Castleblayney College on Thursday evenings from 28 February 2019 until 30 May 2019 incl.

It was resolved: R. 28/12/18

“to approve Castleblayney Faughs’ use of facilities at Castleblayney College on Thursday evenings from 28 February 2019 until 30 May 2019 incl. subject to the usual conditions”

Proposed by Mr M Martin Seconded by Cllr A Campbell

19/11/2018 Killygarry GFC seeking the use of facilities at Breifne College on Thursdays between (a) 6 and 20 December 2018 incl. and (b) 10 and 31 January 2019 incl.

It was resolved: R. 29/12/18

“to approve Killygarry GFC’s use of facilities at Breifne College on Thursdays between (a) 6 and 20 December 2018 incl. and (b) 10 and 31 January 2019 incl. subject to the usual conditions”

Proposed by Cllr M Argue Seconded by Cllr C Kelly

19/11/2018 Cavan GAA seeking the use of facilities at Breifne College on Wednesdays between 21 November and 5 December 2018 incl.

It was resolved: R. 30/12/18

“to approve Cavan GAA’s use of facilities at Breifne College on Wednesdays between 21 November and 5 December 2018 incl. subject to the usual conditions”

Proposed by Cllr P McDonald Seconded by Cllr S O’Reilly

19/11/2018 Doohamlet GFC seeking the use of facilities at Castleblayney College on Tuesday from 20 November to 18 December 2018 incl.

It was resolved: R. 31/12/18

“to approve Doohamlet GFC’s use of facilities at Castleblayney College on Tuesday from 20 November to 18 December 2018 incl. subject to the usual conditions”

Proposed by Cllr A Campbell Seconded by Cllr C Bennett

19/11/2018 Virginia Christmas Day Swim seeking the use of facilities at Virginia College on 25 December 2018

It was resolved: R. 32/12/18

“to approve Virginia Christmas Day Swim’s use of facilities at Virginia College on 25 December 2018 subject to the usual conditions”

Proposed by Cllr P O’Reilly Seconded by Cllr C Brady

22/11/2018 Cavan Monaghan Healthy Families seeking the use of facilities at Castleblayney College on Thursdays from 22 November to 13 December 2018 incl. and from 10 January to 7 March 2019 incl.

It was resolved: R. 33/12/18

“to approve Cavan Monaghan Healthy Families’ use of facilities at Castleblayney College on Thursdays from 22 November to 13 December 2018 incl. and from 10 January to 7 March 2019 incl. subject to the usual conditions”

Proposed by Cllr C Carthy Seconded by Mr M Martin

22/11/2018 Cavan Monaghan Healthy Families seeking the use of facilities at Virginia College on Saturdays from 24 November to 15 December 2018 incl. and 20 January to 24 February 2019 incl.

It was resolved: R. 34/12/18

“to approve Cavan Monaghan Healthy Families’ use of facilities at Virginia College on Saturdays from 24 November to 15 December 2018 incl. and 20 January to 24 February 2019 incl. subject to the usual conditions”

Proposed by Cllr C Brady Seconded by Cllr P O’Reilly

- 26/11/2018 Drumlane GFC seeking the use of the football pitch at Cavan FET Centre during the months of February and March 2019
- It was resolved: R. 35/12/18**
- “to approve Drumlane GFC’s use of the football pitch at Cavan FET Centre during the months of February and March 2019 subject to the usual conditions”
- Proposed by Cllr C Kelly Seconded by Cllr M Argue
- 26/11/2018 Annalee AC seeking the use of facilities at Breifne College on:
(a) Tuesdays between 4 December 2018 and 26 March 2019 incl.
and (b) Fridays between 7 December 2018 to 29 March 2019 incl.
- It was resolved: R. 36/12/18**
- “to approve Annalee AC’s use of facilities at Breifne College on:
(a) Tuesdays between 4 December 2018 and 26 March 2019 incl.
and (b) Fridays between 7 December 2018 to 29 March 2019 incl.
subject to the usual conditions”
- Proposed by Mr S McKiernan Seconded by Cllr C Brady
- 05/12/2018 Carrickmacross CU Ltd seeking the use of facilities at Inver College on 10 December 2018 and 1 February 2019
- It was resolved: R. 37/12/18**
- “to approve Carrickmacross CU Ltd ‘s use of facilities at Inver College on 10 December 2018 and 1 February 2019 subject to the usual conditions”
- Proposed by Cllr PJ O’Hanlon Seconded by Ms J Donnery
- 12/12/2018 IBTS seeking the use of facilities at Virginia College on 6 February 2019
- It was resolved: R. 38/12/18**
- “to approve IBTS’ use of facilities at Virginia College on 6 February 2019 subject to the usual conditions”
- Proposed by Ms M Johnston Seconded by Ms J Donnery
- 17/12/2018 Magheracloone Mitchells GFC seeking the use of facilities at Inver College on Tuesday and Thursday evenings in January, February and March 2019 from 6.30 p.m. to 9.30 p.m.
- It was resolved: R. 39/12/18**
- “to approve Magheracloone Mitchells GFC’s use of facilities at Inver College on Tuesday and Thursday evenings in January, February and March 2019 from 6.30 p.m. to 9.30 p.m. subject to the usual conditions”
- Proposed by Cllr PJ O’Hanlon Seconded by Ms J Donnery

17/12/2018 Cavan Shamrocks Soccer Club seeking the use of facilities at Breifne College on Monday evenings in January, February and March from 7.00 pm to 8.00 p.m.

It was resolved: R. 40/12/18

“to approve Cavan Shamrocks Soccer Club’s use of facilities at Breifne College on Monday evenings in January, February and March from 7.00 pm to 8.00 p.m. subject to the usual conditions”

Proposed by Cllr M Argue Seconded by Mr S McKiernan

18/12/2018 Cavan County Council seeking the use of Kingscourt Community Centre Car Park for the Christmas period with effect from 18 December 2018

It was resolved: R. 41/12/18

“to approve Cavan County Council’s use of Kingscourt Community Centre Car Park for the Christmas period with effect from 18 December 2018 subject to the usual conditions”

Proposed by Cllr C Kelly Seconded by Mr S McKiernan

8.2.4 Correspondence received from SOLAS:

30/11/2018 FET Planning and Funding 2019 – Strategic Planning 2018-2020

READ

8.2.5 Correspondence received from ETBI: No business

9. Students

9.1 Commendations: No business

9.2 Section 29 Education Act (in Camera): No business

9.3 Education Welfare Act: No business

10. Attendance Approval:

No business

11. Information from Chief Executive

Meetings:

18/10/2018	<ul style="list-style-type: none">• DES Meeting (Dublin)• Largy College BOM Meeting
19/10/2018	<ul style="list-style-type: none">• Peace IV Launch (Cavan)
22/10/2018	<ul style="list-style-type: none">• St Aidan’s CS BOM Meeting (Cootehill)
23/10/2018	<ul style="list-style-type: none">• Meeting with Principal of Edenmore NS

24/10/2018	<ul style="list-style-type: none"> • National Youthreach Conference (Blanchardstown) • CEs' Forum Meeting (Blanchardstown)
25/10/2018	<ul style="list-style-type: none"> • ETB Payroll Steering Committee meeting (Blanchardstown) • Cavan LAG and LCDC Meetings (Cavan)
26/10/2018	<ul style="list-style-type: none"> • Meeting in Carrickmacross
01/11/2018	<ul style="list-style-type: none"> • FIT Meeting (Dublin)
06/11/2018	<ul style="list-style-type: none"> • Meeting in Dublin • BOM Training (Cavan)
07/11/2018	<ul style="list-style-type: none"> • FET Forum Meeting (Dublin) • ETBI BOM Review Group Meeting (Naas) • BOM Training (Monaghan) • St Aidan's CS BOM Meeting (Cootehill)
08/11/2018	<ul style="list-style-type: none"> • Principals' Meeting • Meeting in Dublin
09/11/2018	<ul style="list-style-type: none"> • Code of Governance Meeting – ETBI (Naas)
12/11/2018	<ul style="list-style-type: none"> • DES Meeting • Bailieborough CS BOM meeting
13/11/2018	<ul style="list-style-type: none"> • Monaghan LAG and LCDC meetings (Monaghan)
14/11/2018	<ul style="list-style-type: none"> • Meeting with ETBI ICT Officer (Naas) • ETBI OSD Forum – ICT (Naas)
15/11/2018	<ul style="list-style-type: none"> • ETBI Meeting (Naas)
16/11/2018	<ul style="list-style-type: none"> • Launch of CMETB/Ireland Institute of Pittsburg Internship Project (Monaghan) • Apprenticeships Graduation (Jointly with LMETB) in Monaghan • Monaghan Institute Graduation Day
19/11/2018	<ul style="list-style-type: none"> • Meeting in Dublin • St Aidan's CS BOM Meeting (Cootehill)
20/11/2018	<ul style="list-style-type: none"> • Meeting with ETBI ICT Officer • DES MAC Team meeting (Dublin) • Meeting in Kingscourt
21/11/2018	<ul style="list-style-type: none"> • Cavan Sports Consultation
22/11/2018	<ul style="list-style-type: none"> • NLN Presentations (Cavan) • ETBI Meeting (Naas)
23/11/2018	<ul style="list-style-type: none"> • LEO Cavan Meeting (Cavan)
24/11/2018	<ul style="list-style-type: none"> • ETTA Conference (Mullingar)
26/11/2018	<ul style="list-style-type: none"> • CMETB Special Meeting (Ballyconnell) • Meeting with Staff and BOMs of St Bricin's College and St Mogue's College (Ballyconnell)
27/11/2018	<ul style="list-style-type: none"> • IPB Meeting (Dublin)
28/11/2018	<ul style="list-style-type: none"> • CE Forum (Trim)
29/11/2018	<ul style="list-style-type: none"> • CE Forum (Trim) • Finance Committee Meeting (Monaghan)
30/11/2018	<ul style="list-style-type: none"> • FET Breakfast meeting
03/12/2018	<ul style="list-style-type: none"> • ETB Payroll Steering Committee meeting (Blanchardstown) • Regional Enterprise Development Fund announcement (Monaghan)
05/12/2018	<ul style="list-style-type: none"> • Annual Joint Review of IPS/ETBI Strategy for Prison Education (Portlaoise) • QA of Prison Education (Portlaoise)
06/12/2018	<ul style="list-style-type: none"> • Largy College BOG meeting (Clones) • Largy College Joint meeting of BOG and BOM (Clones)
07/11/2018	<ul style="list-style-type: none"> • CE meeting in Carlow

10/12/2018	• Audit Committee meeting (Monaghan)
11/12/2018	• IAU-ETBs Steering Committee meeting (Mullingar)
12/12/2018	• CE Forum Meeting (Cork)
13/12/2018	• ICT Steering Group Meeting (Naas) • FIT Meeting (Dublin)
17/12/2018	• School Transition meeting (Cavan)
18/12/2018	• Cavan LAG Meeting (Cavan)

NOTED

12. Schedule of CMETB Meetings

Date of Next Meeting: **Wednesday, 13 February 2019**

SIGNED: John Heaverty

CHIEF EXECUTIVE

Michelle Flynn

CHAIRPERSON

DATE: 13/2/19

13/2/2019