Administration Centre Market Street MONAGHAN



Ionad Riaracháin an Bhord Sraid an Mhargaidh MUINEACHAN

MINUTES OF MEETING HELD ON THURSDAY, 20 SEPTEMBER, 2018

A meeting of Cavan and Monaghan Education and Training Board

took place in Monaghan Institute, Armagh Road, Monaghan on Thursday, 20 September, 2018.

CATHAOIRLEACH:

Seamus Coyle

BAILL I LATHAIR:

Madeleine Argue, Carmel Brady, Aidan Campbell, Colm Carthy, June Donnery, Sean Fegan, Michelle Flynn, Clifford Kelly Jacqui Lewis, Micheál Martin, Paddy McDonald, Joe McGrath, Sean McKiernan, PJ O'Hanlon,

Patrick O'Reilly, Sarah O'Reilly,

LEITHSCEIL:

Cathy Bennett, Michelle Johnston, Deirdre Kelly, Shane P O'Reilly.

AR FREASTAIL:

John Kearney, Chief Executive

Amanda Taylor, APO

Gerardine Heaphey, Admin. Staff Fiona Nugent, Admin. Staff Marie Traynor, Admin. Staff Sean McMahon, Anglo-Celt Eddie Butler, Northern Sound

CLAR:

- 1. Election of Chairperson
- 2. Election of Deputy Chairperson
- 3. Apologies / absence approval
- 4. Declaration of Interests
- 5. Minutes
- 6. Audit Committee
- 7. Finance
- 8. Land and Buildings
- 9. Committees and Reports
 - 9.1 Directors' Updates
 - 9.2 Further Education & Training
 - 9.3 Adult Education
 - 9.4 Community Education
 - 9.5 Arts Education/Theatre
 - 9.6 Youth Work Services
 - 9.7 Outdoor Education
 - 9.8 Youthreach
 - 9.9 Second Level Education
 - 9.10 CMETB Strategy Statement
 - 9.11 Risk Management
- 10. Correspondence:
- 11. Students:
 - 11.1 Commendations
 - 11.2 S.29 of Education Act
 - 11.3 Education Welfare Act

- 12. Attendance Approval
- 13. Nominations
- 14. Information from Chief Executive
- 15. Schedule of CMETB Meetings

CONDOLENCES:

To John Newman (Breifne College) on the death of his mother, Julia Newman To Ciara Walsh (Ballybay Community College) on the death of her father, Paddy O'Rourke To Noelette Dolan (Adult Education Services) on the death of her uncle, Laurence O'Reilly To Eileen Roddy (Monaghan Institute) on the death of her nephew, David Treanor

1. Election of Chairperson

19/09/2018

Letter from Cllr Clifford Kelly resigning from the position of Chairperson of CMETB at the commencement of the next regular meeting scheduled for 20 September, 2018.

READ

Proposals for the position of Chairperson

Cllr Seamus Coyle was proposed by Cllr PJ O'Hanlon and seconded by Cllr S O'Reilly

As there were no other nominations, Cllr Seamus Coyle was deemed elected to the position of Chairperson.

2. Election of Deputy Chairperson

19/09/2018

Letter from Cllr Colm Carthy resigning from the position of Deputy Chairperson of CMETB at the commencement of the next regular meeting scheduled for 20 September, 2018.

READ

The Chairperson, Cllr Seamus Coyle, invited proposals for the position of Deputy Chairperson.

Cllr Carmel Brady was proposed by Cllr M Argue and seconded by Cllr P O'Reilly

Ms Michelle Flynn was proposed by Ms J Donnery and seconded by Mr S Fegan

As there were two nominations for the position of Deputy Chairperson a vote by secret ballot was taken and Ms Michelle Flynn was deemed elected to the position of Deputy Chairperson.

3. Absence

It was resolved: R. 01/09/18

"to approve the absence of CMETB members Cathy Bennett, Michelle Johnston, Deirdre Kelly and Shane P O'Reilly.

Proposed by Cllr C Carthy Seconded by Mr S McKiernan

4. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

5. Minutes:

5.1 Adoption

5.1.1 To be resolved: to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 27 June, 2018.

It was resolved: R. 02/09/18

"to adopt the Minutes of the meeting of Cavan and Monaghan ETB held on 27 June, 2018."

Proposed by Ms M Flynn Seconded by Cllr S O'Reilly

5.2 Matters Arising

No business.

6. Audit Committee

6.1 Report from the Audit Committee following meeting held on 11 December 2017

It was resolved: R. 03/09/18

"to adopt the Report from the Audit Committee following meeting held on 11 December 2017."

Proposed by Mr S Kiernan Seconded by Mr J McGrath

6.1.1 Appointment to the Audit Committee

It was resolved: R. 04/09/18

"to appoint Cllr Clifford Kelly to the Audit Committee replacing Cllr Seamus Coyle who resigned his position."

Proposed by Cllr S O'Reilly Seconded by Cllr PJ O'Hanlon

7. Finance

Welcome

Amanda Taylor, Finance Officer/APO was welcomed and congratulated on her new position.

7.1 Financial Report

The Financial Report for the period January, 2018 to 31 August, 2018 incl. was circulated with Amanda Taylor, APO, briefing the meeting on the position to date.

NOTED

Deficit in Funding

The issue of the deficit of €1.6M in funding from DES was discussed.

7.2 Other Financial Matters

7.2.1 Correspondence

7.2.1.1 Department of Education and Skills

28/08/2018	Acknowledging receipt of correspondence regarding funding deficit
12/09/2018	Practices in relation to governance and oversight of procurement and conflicts of
	interest
14/09/2018	Publication of CMETB Accounts for year ended 31 December 2017

READ

Corporate Governance

The CE reported that the C&AG Management letter, which will be considered by the Audit Committee, focuses on corporate governance and compliance. This will continue in light of recent reports nationally.

He also reported that a reply to the ISME guery had been issued.

7.2.1.2	Other Sources
15/06/2018	DSP: School Meals (Local Projects) Scheme 2018/2019 – Beech Hill College – first instalment of €84,018 to issue on 01/09/2018
27/06/2018	Teaching Council: Droichead Shared Learning Bursary approved for Breifne College and St Bricin's College
29/06/2018	DSP: School Meals (Local Projects) Scheme 2018/2019 – Ballybay Community College - first instalment of €14,424.24 to issue on 01/09/2018
19/07/2018	C&AG: Audit of 2017 Annual Financial Statements of CMETB and stating that a copy of the account and audit certificate have been forwarded to the Secretary General of the DES
24/07/2018	DCYA: Third instal. of funding (€24,860) 2018 Revised Youth Funding Scheme – West Cavan to issue
24/07/2018	DCYA: Third instal. of funding 2018 (€12,709.50) Young People's Facilities and Services Fund – ISPCC Monaghan Project to issue

31/07/2018	DCYA: Third instal. of funding 2018 (€60,257.75) Include Project – Revised Youth Funding Scheme to issue
01/08/2018	DCYA: Third instal. of funding 2018 (€38,106) South East Cavan – Revised Youth Funding Scheme to issue
01/08/2018	DCYA: First instal. of funding 2018: €54,195 for Youth Work Function and Technical Assistance to issue
09/08/2018	Monaghan Co Co Peace IV Programme: CMETB Lego Mindstorm PIV 4059 – Addendum to Contract
09/08/2018	Monaghan Co Co Peace IV Programme: CMETB Youth Resilience and Anti- bullying Programme PIV 4059 – Addendum to Contract
05/09/2018	DSP: School Meals (Local Projects) Scheme 2018-2019 – North Monaghan SCP first instalment of €2,057.40 to issue
12/09/2018	DCYA: Funding provided by the DCYA for LGBT+ Youth Initiatives -
12/09/2018	mapping of services DCYA: Funding provided by the DCYA for LGBT+ Youth Initiatives – additional hours

READ

8. Land and Buildings

8.1	Correspondence from the Department of Education and Skills
21/06/2018 10/07/2018	Initial Fire Safety Assessment Report on Monaghan Institute sanctioning lease of Jackson's Garage for 4 years for adult education classes
10/07/2018	sanctioning lease of EU House for 2 years for adult education classes
17/07/2018	EWS 2018 Application in respect of prefabs at Inver College – scope of works outside the terms of the scheme.
25/07/2018	Coláiste Oiriall selected for fire safety assessment
01/08/2018	Initial Fire Safety Assessment Report on Monaghan Institute and outlining the process in respect of the whole campus

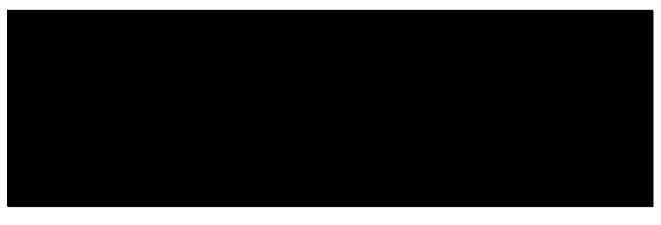
READ

8.2 Contracts

8.3 Leases No business

"In Camera"

Proposed by Mr S McKiernan Seconded by Cllr A Campbell





"In Camera" business completed

Proposed by Mr S Fegan Seconded by Ms M Flynn

8.3.1.1 Land and Buildings Report

Coláiste Dún an Rí College, Kingscourt

· Snagging ongoing in the new build.

St. Mogue's College, Bawnboy

- Additional Accommodation snagging stage.
- New toilets snagging stage.
- New rear entrance snagging stage.
- · Work commencing snagging stage.

Virginia College, Virginia

- Principal doing up a report for a SNU, refurb of old buildings and a carpark.
- Woodwork room upgrade

Breifne College, Cavan

- Internal building works were completed at the end of July 2018
- External site work were completed at the end of August 2018

St. Bricin's College, Belturbet

DES has agreed to the change of brief on the Additional Accommodation Project. Stage 1
Preliminary Design Reports reviewed by DES. ETB instructed to reduce the scope of the project
in line with the level of accommodation approved and available funding. A Design Team meeting
was scheduled with the DES for Dec 17 which was cancelled by DES and awaiting new meeting
date.

Castleblayney College School Extension & Standalone PE Hall

- Project complete
- Emergency works application for the old roofs which are leaking declined and instructed to scale back. Application cannot be scaled back as price cannot be reduced. Declined by DES.

Inver College – Carrickmacross

- Design team costing repairs requested by fire officer, to be submitted to DES for funding.
- EWA declined for removal of prefabs.

Ballybay Community College – Ballybay

• Meeting with Architect to try and align the project goals with project funding.

Beech Hill College - Monaghan

- Emergency works application applied for was granted by DES to put in internal handrails and nonslip flooring on ramped areas. Contractor appointed (cooling off period)
- This has been completed.

Sports Capital

 Sports Capital 2018. Date has been released. Schools to submit interest if application to be sought.

Monaghan Institute

Researching and pricing temporary facility for Monaghan Institute ongoing for contracted training.

St Mary's Boys' School-Adult Education

• Adult Education – refurbishment has commenced, occupy date late October 2018.

Jacksons Garage

• Adult Education -To be finished end of month.

NOTED

9. Committees and Reports

- 9.1 Directors' Updates
- 9.2 Further Education & Training:
- 9.2.1 Appointment to the Board of Management of Cavan Institute
- 9.2.1.1 Appointment of Ger Finn to the Board of Management of Cavan Institute replacing Jack Keyes who resigned.

It was resolved: R. 05/09/18

"to appoint Ger Finn to the Board of Management of Cavan Institute replacing Jack Keyes who has resigned."

Proposed by Cllr C Kelly Seconded by Mr S McKiernan

9.2.2 Minutes of the meeting of the Board of Management of Cavan Institute held on 24 April 2018 for adoption.

It was resolved: R. 06/09/18

"to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 24 April 2018."

Proposed by Ms M Flynn Seconded by Cllr M Argue

- 9.2.3 Report from Cavan Institute No Business
- 9.2.4 Report from Monaghan Institute *No Business*
- 9.2.5 Report from Loughan House Education Centre No Business
- 9.2.6 Report from Training Services No Business
- 9.2.7 Report from Michael Donohoe, FET Co-Ordinator. No Business

9.3 Adult Education:

9.3.1 Minutes of the meeting of the Adult Education Board held on 26 March, 2018 for adoption.

It was resolved: R. 07/09/18

"to adopt the Minutes of the meeting of the Adult Education Board held on 26 March, 2018."

Proposed by Mr J McGrath Seconded by Clir PJ O'Hanlon

- 9.3.2 Report from Deirdre Byrne, Adult Education Officer. No Business
- 9.3.3 Report from Jason Donohue, Adult Guidance Service, Cavan. No Business
- 9.3.4 Report from Eithne O'Callaghan, Adult Guidance Service, Monaghan. <u>No Business</u>
- 9.3.5 Report from Siobhan McEntee, Adult Literacy Organiser, Cavan. No Business
- 9.3.6 Report from Siobhan T Duffy, Angela McCrossan, Adult Literacy Organisers, Monaghan. *No Business*
- 9.3.7 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. *No Business*

9.4 Community Education:

- 9.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. *No Business*
- 9.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. *No Business*

9.5 Arts Education/Theatre:

9.5.1 Garage Theatre

9.5.1.1 Minutes of the meeting of the Board of Management of the Garage Theatre held on 12 June, 2018 for adoption.

It was resolved: R. 08/09/18

"to adopt the Minutes of the meeting of the Board of Management of the Garage Theatre held on 12 June, 2018."

Proposed by Mr J McGrath Seconded by Cllr C Carthy

9.5.1.2 Report from Paddy Flood, Garage Theatre. *No Business*

9.5.2 Arts Education

9.5.2.1 Report from Joanne Brennan, Arts in Education. *No Business*

- 9.6 Youth Services:
- 9.6.1 Report from Maureen McIntyre, Youth Officer. *No Business*
- 9.7 Outdoor Education:
- 9.7.1 Report from Michelle Forester, Tanagh OETC Manager. *No Business*
- 9.8 Youthreach:
- **9.8.1** Minutes of the meeting of the Youthreach Board of Management held on 8 March 2018 for adoption.

It was resolved: R. 09/09/18

"to adopt the Minutes of the meeting of the Youthreach Board of Management held on 8 March 2018."

Proposed by Cllr C Carthy Seconded by Ms J Donnery

9.8.2 Co-ordinator Reports

9.8.2.1	Carrickmacross Youthreach Centre Report. No Business
9.8.2.2	Castleblayney Youthreach Centre Report. No Business
9.8.2.3	Cavan Youthreach Centre Report. No Business
9.8.2.4	Cootehill Youthreach Centre Report. No Business
9.8.2.5	Kingscourt Youthreach Centre Report. No Business
9.8.2.6	Monaghan Youthreach Centre Report. No Business

9.9 Second Level Education:

9.9.1 Appointment to School Board of Management

It was resolved: R. 10/09/18

"to appoint the following:

School	Staff Representative (Male)	
Ballybay Community College	Kieron Byrne	Proposed by Cllr S Coyle Seconded by Cllr C Carthy
Coláiste Dún an Rí	Darrell O'Brien	Proposed by Cllr S O'Reilly Seconded by Mr S McKiernan

9.9.2 Board of Management Minutes

9.9.2.1 Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 16 April, 2018 for adoption.

It was resolved: R. 11/09/18

"to adopt the Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 16 April, 2018."

Proposed by Mr S McKiernan Seconded by Cllr C Carthy

9.9.2.2 Minutes of the meeting of the Board of Management of St Bricin's College held on 20 April, 2018 for adoption.

It was resolved: R. 12/09/18

"to adopt the Minutes of the meeting of the Board of Management of St Bricin's College held on 20 April, 2018

Proposed by Cllr S O'Reilly Seconded by Ms M Flynn

9.9.2.3 Minutes of the meeting of the Board of Management of St Bricin's College held on 11 June 2018 for adoption.

It was resolved: R. 13/09/18

"to adopt the Minutes of the meeting of the Board of Management of St Bricin's College held on 11 June 2018

Proposed by Cllr S O'Reilly Seconded by Ms M Flynn

9.9.2.4 Minutes of the Special Meeting of the Board of Management of St Bricin's College held on 11 June, 2018 for adoption.

It was resolved: R. 14/09/18

"to adopt the Minutes of the Special Meeting of the Board of Management of St Bricin's College held on 11 June, 2018

Proposed by Cllr S O'Reilly Seconded by Ms M Flynn

9.9.3 Reports from each school/centre:

- 9.9.3.1 Ballybay Community College No Business
- 9.9.3.2 Beech Hill College, Monaghan *No Business*
- 9.9.3.3 Breifne College, Cavan No Business
- 9.9.3.4 Castleblayney College *No Business*
- 9.9.3.5 Coláiste Dún an Rí, Kingscourt No Business
- 9.9.3.6 Coláiste Oiriall, Monaghan No Business
- 9.9.3.7 Inver College, Carrickmacross No Business
- 9.9.3.8 Largy College, Clones No Business
- 9.9.3.9 St Mogue's College, Bawnboy No Business

9.9.3.10	St Bricin's College, Belturbet No Business
9.9.3.11	Virginia College <i>No Business</i>

9.10 CMETB Strategy:

9.10.1 GDPR Presentation by Fiona Nugent, Compliance Officer

9.10.2 Policies

9.10.2.1 CMETB: ICT Acceptable Usage Policy and Procedures

It was resolved: R. 15/09/18

"to adopt the CMETB: ICT Acceptable Usage Policy and Procedures"

Proposed by Mr S Fegan Seconded by Cllr S O'Reilly

9.10.2.2 CMETB Complaint Procedure: A procedure for processing complaints made by parents/guardians of students or adult learner(s) currently enrolled in an ETB School Centre against a staff member employed by an Education and Training Board (ETB)

– Nationally agreed for implementation on 19 April 2018

It was resolved: R. 16/09/18

"to adopt the CMETB Complaint Procedure: A procedure for processing complaints made by parents/guardians of students or adult learner(s) currently enrolled in an ETB School Centre against a staff member employed by an Education and Training Board (ETB) – Nationally agreed for implementation on 19 April 2018"

Proposed by Ms M Flynn Seconded by Cllr PJ O'Reilly

9.10.2.3 Coláiste Dún an Rí: Schools' Admissions Policy

It was resolved: R. 17/09/18

"to adopt the Colaiste Dún an Rí: Schools' Admissions Policy."

Proposed by Cllr C Kelly Seconded by Mr S Fegan

9.10.3 Service Level Agreement

9.10.3.1 Service Level Agreement (SLA) CMETB (Cavan Institute) and Cavan Monaghan Mental Health Service CAWT I-Recovery Project

It was resolved: R. 18/09/18

"to adopt the Service Level Agreement (SLA) CMETB (Cavan Institute) and Cavan Monaghan Mental Health Service CAWT I-Recovery Project."

Proposed by Cllr C Carthy Seconded by Cllr C Kelly

9.10.4 Child Safeguarding Statement: No Business
 9.10.5 Child Safeguarding Risk Assessment: No Business
 9.10.6 Checklist for Review of the Child Safeguarding Statement: No Business

10. Correspondence:

Department of Education and Skills: Circulars

Circular 0041/2018 Home Tuition Grant Scheme 2018/2019 - Special Education

Component

Circular No. 0043/2018 Best practice guidance for post primary schools in the use of

programmes and/or external facilitators in promoting wellbeing consistent with the Department of Education and Skills'

Wellbeing Policy Statement and Framework for Practice

Circular 0045/2018 HSE Post-Primary School Vaccination Programme 2018/2019 Circular 0046//2018

Home Tuition Grant Scheme 2018 /2019 - Two Strands

1. Children without a school place (NSP) - Application Forms are only available from the Educational Welfare Service (EWS) Application Form HT8NSP and 2. Children in Care without a school place - (CIC) - Short Term Home Tuition Grant Scheme - Application Form HT9CIC are only available from a Social

Worker

Circular Letter No: 0047/2018 Arrangements for the Election of Staff to Education and Training

Boards (ETBs) (2018)

Circular 0048/2018 Revised Procedures for Suspension and Dismissal of Teachers

and Principals

Circular Number 0052/2018 Statistical Returns in respect of part-time courses in ETB

Schools/Colleges in the 2017/2018 School Year

READ

10.1.1 Correspondence received from Department of Education and Skills:

28/06/2018	ETBs - single unified 'Government of Ireland' identity across all Departments and
	Agencies has commenced and attaching the new logos
04/07/2018	Minister's Private Secretary acknowledging invitation to officially open the extension
	to Breifne College
09/07/2018	Publication of CMETB Annual Report for period ended 31 December 2017

14/08/2018 NDP Fund: formal calls for all four funds have issued i.e. Rural Regeneration and Development Fund, Urban Regeneration and Development Fund, Disruptive Technologies Fund, Climate Action Fund

23/08/2019 ETB Gap Analysis Corporate Governance Template – survey document 27/08/2018 October Pupil Returns 2018/2019 from schools in the ETB Sector

05/092018 Notification of WSE-MLL commencing in St Bricin's College during week of 24 September, 2018

READ

10.2 Correspondence received from Other Sources

10.2.1 Other Sources

28/03/2018 Cllr Shane P O'Reilly resigning from the following:

- Board of Management of Tanagh OETC
- Board of Management of St Mogue's College
- CMETB's Finance Committee

Replacement/s to be appointed

Deferred

21/06/2018 QQI: approval of CMETB's QA Procedures subject to payment of the

appropriate fee

02/07/2018 Music Generation: Three year Agreement between Music Generation DAC

and CMETB in relation to Music Generation Cavan and Monaghan

It was resolved: R. 19/09/18

"to approve signing of the Three year Agreement between Music Generation DAC and CMETB in relation to Music Generation Cavan and Monaghan."

Proposed by Cllr C Carthy Seconded by Cllr PJ O'Hanlon

10.2.2 State Examinations Commission (SEC): No business

10.2.3 **Use of Facilities**

10/07/2018 IBTS seeking the use of facilities at Virginia College on 24 October, 2018

It was resolved: R. 20/09/18

"to approve the use of facilities at Virginia College on 24 October, 2018 by IBTS."

Proposed by Cllr S O'Reilly Seconded by Cllr C Carthy

10/07/2018 Lurgan Ladies GFC seeking the use of facilities at Virginia College from 10 April to 24 November, 2018

It was resolved: R. 21/09/18

"to approve use of facilities at Virginia College from 10 April to 24 November. 2018 by Lurgan Ladies GFC."

Proposed by Mr S Fegan Seconded by Cllr S O'Reilly

17/07/2018 Virginia Triathlon Cycling Club seeking the use of facilities at Virginia College

on 5 August, 2018

It was resolved: R. 22/09/18

"to approve the use of facilities at Virginia College on 5 August, 2018 by Virginia Triathlon Cycling Club."

Proposed by Ms M Flynn Seconded by Mr S McKiernan

24/07/2018 29th Infantry Battalion Association seeking the use of facilities at Monaghan Education Campus on 8 September, 2018 to hold the annual Commemoration

Parade

It was resolved: R. 23/09/18

"to approve the use of facilities at Monaghan Education Campus on 8 September, 2018 to hold the annual Commemoration Parade by the 29th Infantry Battalion Association."

Proposed by Cllr C Kelly Seconded by Cllr S O'Reilly

01/08/2018

Cavan Kayakarun seeking the use of facilities at Tanagh OETC on 11 August, 2018

It was resolved: R. 24/09/18

"to approve the use of facilities at Tanagh OETC on 11 August, 2018 by Cavan Kayakarun."

Proposed by Cllr C Brady Seconded by Ms J Lewis

16/08/2018

Cavan Monaghan Healthy Families seeking the use of facilities at Castleblayney College on Thursday evenings commencing on 27 September, 2018

It was resolved: R. 25/09/18

"to approve the use of facilities at Castleblayney College on Thursday evenings commencing on 27 September, 2018 by Cavan Monaghan Healthy Families."

Proposed by Cllr A Campbell Seconded by Cllr PJ O'Hanlon

17/08/2018

Carrickmacross Rovers seeking the use of facilities at Inver College on 20 – 24 August, 2018

It was resolved: R. 26/09/18

"to approve the use of facilities at Inver College on 20 – 24 August, 2018 by Carrickmacross Rovers."

Proposed by Cllr PJ O'Hanlon Seconded by Cllr C Carthy

03/09/2018

Virginia Heritage Group seeking the use of facilities at Virginia College on 23 September, 2018

It was resolved: R. 27/09/18

"to approve the use of facilities at Virginia College on 23 September, 2018 by Virginia Heritage Group."

Proposed by Cllr C Kelly Seconded by Cllr S O'Reilly

17/08/2018

IPASS seeking the use of facilities at Monaghan Institute on Tuesdays from 18 September to 28 November, 2018 incl.

It was resolved: R. 28/09/18

"to approve the use of facilities at Monaghan Institute on Tuesdays from 18 September to 28 November, 2018 incl. by IPASS."

Proposed by Cllr C Carthy Seconded by Ms J Lewis

12/09/2018

LEO Monaghan Co Co seeking the use of facilities at Monaghan Institute on 22 September, 2018

It was resolved: R. 29/09/18

"to approve the use of facilities at Monaghan Institute on 22 September, 2018 by LEO Monaghan Co Co."

Proposed by Cllr C Carthy Seconded by Cllr PJ O'Hanlon

14/09/2018

Born 2 Perform seeking the use of facilities at Castleblayney College on Fridays

It was resolved: R. 30/09/18

"to approve the use of facilities at Castleblayney College on Fridays by Born 2 Perform."

Proposed by Cllr A Campbell Seconded by Cllr C Carthy

14/09/2018

Castleblayney Gymnastics seeking the use of facilities at Castleblayney College on Wednesdays

It was resolved: R. 31/09/18

"to approve the use of facilities at Castleblayney College on Wednesdays by Castleblayney Gymnastics."

Proposed by Cllr A Campbell Seconded by Cllr PJ O'Hanlon

14/09/2018

Operation Transfaughmation seeking the use of facilities at Castleblayney College on 12, 19 & 26 October 2018 and 2, 9 & 16 November, 2018.

It was resolved: R. 32/09/18

"to approve the use of facilities at Castleblayney College on 12, 19 & 26 October 2018 and 2, 9 &16 November, 2018 by Operation Transfaughmation."

Proposed by Mr M Martin Seconded by Cllr PJ O'Hanlon

18/09/2018

Cavan Arts Festival seeking the use of facilities at Cavan Institute on 21 and 22 September, 2018

It was resolved: R. 33/09/18

"to approve the use of facilities at Cavan Institute on 21 and 22 September, 2018 by Cavan Arts Festival."

Proposed by Cllr M Argue Seconded by Cllr C Brady

10.2.4 Correspondence received from SOLAS: No Business

10.2.5 Correspondence received from ETBI: 25/06/2018 Our Public Libraries 2022 – Inspiring, Connecting and Empowering Communities 29/06/2018 DCYA: Update – Early Implementation Measures – ETBI Needs Assessment and Additional Youth Service Hours 06/09/2018 ETBI Conference 2018

READ

11. Students

11.1 Commendations: No business

11.2 Section 29 Education Act (in Camera): No business

11.3 Education Welfare Act: No business

12. Attendance Approval:

Meeting	Venue & Date	Attendees
ETB NPC	Portlaoise 1 Sept. 2018	M Martin (CMETB Member)
ETB NPC	Portlaoise 6 October 2018	M Martin J Lewis (CMETB Members)

It was resolved: R. 34/09/18

"to nominate the above to attend as outlined."

Proposed by Cllr M Argue Seconded by Cllr C Brady

13. Nominations to:

13.1 AILG (Association of Irish Local Government)

It was resolved: R. 35/09/18

"to nominate Joe McGrath to attend AILG."

Proposed by Mr M Martin Seconded by Ms M Flynn

13.2 LAMA

It was resolved: R. 36/09/18

"to nominate Sean McKiernan to attend LAMA."

Proposed by Cllr M Argue Seconded by Cllr C Brady

13.3 Board of Co Monaghan Citizens Information Service

It was resolved: R. 37/09/18

"to nominate Micheál Martin to the Board of Monaghan Citizens Information Service."

Proposed by Mr J McGrath Seconded by Ms M Flynn

14. Information from Chief Executive

Ireland Institute of Pittsburgh (IIP)

The CE briefed the meeting on the Joint Pilot J1 International Training Project between the Ireland Institute of Pittsburgh (IIP) and the Cavan and Monaghan ETB. Training placement costs of €2,250 per student subject to a maximum of 5 students will be covered, as advised to SOLAS, by the CMETB FET budget

It was resolved: R. 38/09/18

"to approve progressing this project."

Proposed by Cllr A Campbell Seconded by Cllr C Kelly

Meetings:

00/00/00/0	
28/06/2018	 ETBs Payroll Steering Group (Blanchardstown)
	Cavan LCDC (Cavan)
29/06/2018	Project Ireland 2040
02/07/2018	Combilift Launch
03/07/2018	 Meeting with Monsignor McGuinness (Monaghan)
04/07/2018	 FET Forum Meeting (Naas)
05/07/2018	CMP Meeting (Ashbourne)
06/07/2018	 Lithuanian Delegation (Monaghan)
09/07/2018	Entekra Traineeship Launch
10/07/2018	 FET Forum Meeting (Naas)
	 Monaghan LAG & LCDC Meetings (Monaghan)
11/07/2018	 Launch of O'Reilly Memorial Bursary (Virginia)
16/07/2018	 Youthreach BOM Meeting (Monaghan)
18/07/2018	Shared Services site visit (Monaghan Office)
23/07/2018	Audit Committee meeting (Monaghan)
	 Castleblayney College meeting
25/07/2018	FTA Ireland meeting (Slane)
26/07/2018	Breifne College site meeting
	Cavan LCDC meeting (Cavan)
27/07/2018	 Moving On Programme Graduation (Castleblayney)
31/07/2018	CMP Meeting (Ashbourne)
01/08/2018	FET Forum meeting
03/08/2018	Launch of Journeys Project (Garage Theatre)
08/08/2018	St Aidan's CS BOM (Cootehill)
14/08/2018	St Aidan's CS BOM (Cootehill)
15/08/2018	ICT Director ETBI (Naas)

 Bailieborough CS BOM meeting IAU-ETBs Steering Committee meeting (Mullingar) 	
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NOTED

15. Schedule of 0	CMETB	Meetings
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Date of Next Meeting: Wednesday, 17 October, 2018 in Ballybay Community College

SIGNED

CHIEF EXECUTIVE

DATE: 17/10/2018

CHAIRPERSON

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