



MINUTES OF MEETING HELD ON WEDNESDAY, 31 JANUARY, 2018

The re-convened meeting of Cavan and Monaghan Education and Training Board took place in the Boardroom, CMETB Administration Centre, Monaghan on Wednesday, 31 January, 2018.

CATHAOIRLEACH:

Clifford Kelly

BAILL I LATHAIR:

Madeleine Argue, Carmel Brady, Aidan Campbell, Colm Carthy, Seamus Coyle, June Donnery, Sean Fegan, Michelle Flynn, Michelle Johnston, Micheál Martin, Joe McGrath, Sean McKiernan, PJ O'Hanlon, Patrick O'Reilly, Sarah O'Reilly.

LEITHSCEIL:

Cathy Bennett, Deirdre Kelly, Jacqui Lewis, Paddy McDonald, Shane P O'Reilly.

AR FREASTAIL:

John Kearney, Chief Executive
Maura Smith, APO
Gerardine Heaphey, Admin. Staff
Marie Traynor, Admin. Staff
Sean McMahon, Anglo-Celt

CLAR:

1. Apologies / absence approval
2. Declaration of Interest
3. Minutes
4. Finance
5. Audit Committee Report
6. Land and Buildings
7. Committees and Reports
 - 7.1 Directors Report
 - 7.2 Further Education & Training
 - 7.3 Adult Education
 - 7.4 Community Education
 - 7.5 Arts Education/Theatre
 - 7.6 Youth Work Services
 - 7.7 Outdoor Education
 - 7.8 Youthreach
 - 7.9 Second Level Education
 - 7.10 CMETB Strategy Statement
 - 7.11 Risk Management
8. Correspondence:
9. Students:
 - 9.1 Commendations
 - 9.2 S.29 of Education Act
 - 9.3 Education Welfare Act
10. Attendance Approval
11. Information from Chief Executive
12. Schedule of CMETB Meetings

CONDOLENCES:

To John McCabe on the death of his mother, Bernadette McCabe
To Eithne O'Callaghan on the death of her father, Charlie Doherty
To Dympna Reilly on the death of her daughter, Dympna Reilly
To Regina Clarke (ALO) on the death of her father, Noel Lynch
To Tom McBride on the death of his wife, Rose McBride

1. Absence

Absence approval

It was resolved: R. 04/01/18

"to approve the absence of CMETB members Cllr Cathy Bennett, Ms Deirdre Kelly, Ms Jacqui Lewis, Cllr Paddy McDonald and Cllr Shane P O'Reilly.

Proposed by Cllr S Coyle Seconded by Cllr C Carthy

2. Declaration of Interests

Conflict of Interest:

Paragraph 10, Section 3 of the Education and Training Boards Act 2013.

Any member of Cavan and Monaghan ETB who perceives that he/she might have a conflict of interest under this Section of the Act for an Agenda item should advise the Chairperson prior to the commencement of the meeting. If a conflict of interest arises in relation to a matter being addressed during the meeting, the member(s) should withdraw from the meeting while the matter is being discussed.

The Chairperson invited members to declare any interests. There were none declared.

3. Minutes

3.1 Adoption

3.1.1 Minutes of the meeting of Cavan and Monaghan ETB held on 8 November, 2017.
R. 02/01/18 Adopted on 10 January, 2018

3.1.2 Minutes of the meeting of Cavan and Monaghan ETB held on 8 December, 2017.
R. 03/01/18 Adopted on 10 January, 2018

3.2 Matters Arising

No business

4. Audit Committee

4.1 Report from the Audit Committee following meeting on 25 September, 2017

It was resolved: R. 05/01/18

“to adopt the Report from the Audit Committee following meeting on 25 September, 2017.”

Proposed by Cllr C Carthy Seconded by Mr S McKiernan

5. Finance

5.1 Report from the Finance Committee following meeting on 22 September, 2017

It was resolved: R. 06/01/18

“to adopt the Report from the Finance Committee following meeting on 22 September, 2017.”

Proposed by Mr S McKiernan Seconded by Cllr S O'Reilly

5.2 Financial Report

The Financial Report for the period January, 2017 to November, 2017 incl. was circulated with Maura Smith, APO, briefing the meeting on the position to date.

NOTED

5.3 Other Financial Matters

5.3.1 Overdraft Accommodation

The CE submitted a written proposal to the Board as to why it should seek overdraft accommodation for the purposes of carrying out the Board's functions.

To be resolved:

“That the Board agrees to seek the approval of the Department of Education and Skills for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, with Bank of Ireland, Church Square, Monaghan”

It was resolved: R. 07/01/18

“to seek the approval of the Department of Education and Skills for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, as follows:

- a bank overdraft of €3 million max. with Bank of Ireland, Church Square, Monaghan, to cover the period 1 March 2018 to 31 December, 2018 incl.”

Proposed by Mr S McKiernan Seconded by Cllr M Argue
PASSED UNANIMOUSLY

5.3.2 School Bank Account – Cavan Institute

To be resolved:

“that Cavan Institute be permitted to operate its School Bank Account with a maximum balance of €50,000 for the period September to December each year. In line with IAU-ETBs’ guidelines, the maximum balance in this account at all other times will be €10,000”.

It was resolved: R. 08/01/18

“that Cavan Institute be permitted to operate its School Bank Account with a maximum balance of €50,000 for the period September to December each year. In line with IAU-ETBs’ guidelines, the maximum balance in this account at all other times will be €10,000”.

Proposed by Cllr M Argue Seconded by Mr S McKiernan
PASSED UNANIMOUSLY

5.3.3 Correspondence

Department of Education and Skills

13/11/2017	Sanction to avail of Business-on-Line EFT facilities to an amount of €9,290,000 with Bank of Ireland from 14 November, 2017 to 31 December, 2018
20/11/2017, 21/11/2017 & 23/11/2017	Travel and Subsistence Expenses paid to ETB Members, Chief Executives, Directors, former Education Officers and former Principal Officers for the period 1 July 2013 to 31 October, 2017
07/12/2017	Publication of CMETB Accounts for year ended 31 December, 2016
07/12/2017	Traveller Pupil Grant 2017/2018
07/12/2017	Special Class Grant 2017/2018
18/12/2017	Copy of letter from Secretary General to Chairperson of CMETB regarding Submission of ETB 2017 Accounts for Audit
29/12/2017	General and Post-Primary Non-Pay (Ordinary Non-Pay) Grant for 2017
12/01/2018	Grants for Financial Year Ending 31 December 2017
16/01/2018	Secretary General: D/PER Circular 02/16 – Arrangements for Digital and ICT-related Expenditure in the Civil and Public Service

READ

Other Sources

19/10/2017	Springboard Opportunities Ltd: Letter of Officer: Peace IV Journeys Project (PIV4030)
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It was resolved: R. 09/01/18

“to approve acceptance and signing of conditions of grant.”

Proposed by Mr S McKiernan Seconded by Cllr S Coyle
PASSED UNANIMOUSLY

20/11/2017	DCYA: Local Youth Club Equipment Scheme 2017 allocation of €573,949.34 plus additional allocation of €28,697 for technical assistance
01/12/2017	Bank of Ireland: withdrawing negative interest threshold limit w.e.f. 01/01/2018
01/12/2017	SOLAS: 2017 Capital Financial Statement for CMETB
01/12/2017	SOLAS: 2017 Financial Statement for CMETB
05/12/2017	ETBI: copy of letter to DES Secretary General regarding ETB Submission of 2017 Accounts
07/12/2017	DCYA: Additional Local Youth Club Equipment Scheme 2017 additional allocation of €25,000 to CMETB
11/12/2017	DCYA: Sample VFM Project Funding 2017 - Bounceback Youth Cavan second instal. to issue €100,000
20/12/2017	Committee of Public Accounts (PAC): Submission of 2017 Financial Statements
02/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Cavan SCP allocation details
02/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – St Mogue's College allocation details
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Cavan SCP 2 nd instal to issue €2,775.60
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Beech Hill College 2 nd instal to issue €114,114.00
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Ballybay Community College 2 nd instal to issue €19,575.76
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Castleblayney & Clones SCP 2 nd instal to issue €4,656.00
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – St Mogue's College 2 nd instal to issue €22,572.00
05/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – Breifne College 2 nd instal to issue €23,030.31
02/01/2018	DSP: School Meals (Local Projects) Scheme 2017-2018 – North Monaghan SCP allocation details
10/01/2018	DSP School Meals (Local Projects) Scheme 2016-2017 introduction of Service Level Agreement - clarification

READ

6. Land and Buildings

6.1 Correspondence from the Department of Education and Skills

24/10/2017	Extension of Rental Period to 31 December, 2018 for Prefabs at St Bricin's College
11/12/2017	Additional accommodation – provision of 2 General Classrooms at St Mogue's College
03/01/2018	Notification of Fire Safety Assessment of Monaghan Institute

READ

6.2 Contracts. No business.

6.3 Leases

6.3.1 Update

6.3.1.1 Accommodation for Adult Education Services in Monaghan

As the Coyle Building is no longer available alternative accommodation was sought and Scoil Mhuire, Clones Road, Monaghan has been identified as suitable for the needs of the Adult Education Service in Monaghan.

Scoil Mhuire, Clones Road, Monaghan

It was resolved: R. 10/01/18

"to approve the leasing of Scoil Mhuire Building, Clones Road, Monaghan, for the Adult Education Service in Monaghan for a period of ten years (with a break clause after five years) subject to the approval of the Department of Education and Skills."

Proposed by Cllr PJ O'Hanlon Seconded by Mr J McGrath
PASSED UNANIMOUSLY

6.3.1.2 Market Street, Monaghan (formerly FÁS section) - current lease expires on 4 September, 2018

It was resolved: R. 11/01/18

"to approve the leasing of premises at Market Street, Monaghan (formerly FÁS section)) for five years and seven months from September, 2018 to align it with the lease that is in place for the main building which expires on 24 April 2024 subject to the approval of the Department of Education and Skills."

Proposed by Cllr S Coyle Seconded by Ms M Flynn
PASSED UNANIMOUSLY

6.3.1.3 Cavan Institute - Main Street, Cavan

It was resolved: R. 12/01/18

"to approve continuation/renewal of the lease of Cavan Institute premises on Main Street, Cavan, for a further three years with an option to renew for a fourth year, if necessary, subject to the approval of the Department of Education and Skills."

Proposed by Cllr M Argue Seconded by Ms M Flynn
PASSED UNANIMOUSLY

6.3.1.4 Cavan Institute - Ballinagh Road, Cavan

It was resolved: R. 13/01/18

“to approve the continuation of the lease of Cavan Institute premises on the Ballinagh Road in Cavan which will expire in September 2021, subject to the approval of the Department of Education and Skills”

Proposed by Cllr M Argue Seconded by Ms M Flynn
PASSED UNANIMOUSLY

6.4 Cavan Institute Accommodation:

Cllr PJ O’Hanlon raised the decision taken by CMETB in December 2017 to develop the Dun Uí Neill Barracks to accommodate the Cavan Institute Campus.

The CE outlined the rationale for the decision stating that Cavan Institute would effectively operate from two locations rather than the current situation of six locations.

Cllr O’Hanlon stated that he would not have supported the proposal if he had been present at the meeting.

6.5 Land and Buildings Report

Coláiste Dún an Rí, Kingscourt

- Snagging is continuing in the new build.

St. Mogue’s College, Bawnboy

- First fix electrical works have commenced in the first floor classrooms
- A commencement notice has been lodged for the additional floor areas including the wc extension which these works due to commence next week.
- Construction work under way and will be receiving programme of works within the next week with likely Easter break finish date.

Virginia College, Virginia

- Summer Works Scheme Project - the conversion of the Dress Design Room into a Home Economics Room. The Refurbishment is complete and snagging is ongoing.
- New Lift project. Consultant procured and appointed. Contractor procured, appointed and works complete. Snagging is ongoing.
- Niall Lynch doing up a report for SNU needs and on the condition of old building.

Breifne College, Cavan

External

- Fitting of windows complete
- External plastering and painting has started.
- Fitting of multi-colour external cladding to concourse elevation started
- Works to the courtyard tiers ongoing with granite paving commenced.

Internal

- Mechanical and Electrical first fix ongoing.
- Internal plastering and painting has commenced

- Second fix carpentry has commenced.
- Fireproofing has commenced
- Installation of ceilings about to begin

St. Bricin's College, Belturbet

- Awaiting correspondence from the DES regarding Design Team meeting with Technical Staff in the Department.

Youthreach, Kingscourt

- Snagging is ongoing.
- Amended application for Fire Cert is being worked on at the moment.

Castleblayney College School Extension & Standalone PE Hall

- The construction of this project is completed and at Stage 5 Handover of Works and Final Account. There are a number of sequential steps to be followed now to bring the whole project to a conclusion in terms of addressing defects/snags and agreeing the final account.

Coláiste Oiriall – Monaghan Education Campus

- Toilet alteration and installation of equipment for Special Needs Student. Tender for equipment and small works completed. Funding secured from DES.

Inver College - Carrickmacross

- Approval of additional accommodation - CMETB submitted a change of Brief request to DES for approval. A number of meetings have taken place with the Design Team and internally. A letter will issue to the DES shortly.
- Toilet alteration and installation of equipment for Special Needs Student. Tender for equipment and small works completed. Funding secured from DES.
- Design Team meeting was held in early January and DT doing up various options that satisfy the H&S, Fire DAC requirements.
- Will be submitting to the DES in the next month.

Ballybay Community College – Ballybay

- DES approval of science prep and store area. Planning approved. Tenders for Main Contractor have been received and draft copy of the Tender Report has been received and is currently being examined with a view of how to bridge the shortfall in funding following a meeting with DES in September.

Loose Furniture & Equipment

- Dún an Rí College LF&E. Key items delivered for school opening huge focus on finalising remaining orders with school and scheduling deliveries.
- Beech Hill College LF&E Grant Woodwork Room. Room upgrade and Dust Extraction complete. Final LF&E requirements currently being reviewed.
- Emergency Works Application made for necessary pathway and minor internal works required for Special Needs Student.

Training

- A number of tenders have been actioned for proposed Set-up Works required for the roll out of new courses being developed at Cavan Army Barracks. A number of equipment tenders required in Contracted Training and the Apprenticeships completed and uploaded to e-tenders.

Department of Children & Youth Affairs

- Youth Capital Funding Scheme 2016-2017. 2 Capital project applications have been successful under this scheme. The Castleblayney project for a new external stage area with services and upgrade of external areas including paving, lights, and some

landscaping has been completed. The Clones project which is for development of a multipurpose play area suitable for Basketball/Badminton and other external works at the Youth Building in Clones had its first site meeting on 23 October, 2017 with the Contractor and Project Team.

NOTED

7. Committees and Reports

7.1 Director Updates:

7.1.1 Director of Organisation Support and Development (DOSD)

- Progressing the Strategy Statement including tracking KPIs.
- Managing the delivery of the major building projects in Breifne College, St. Mogue's College, Inver College and St. Bricin's College
- Compilation of Property Register and reviewing current leases and all associated tasks
- Introduction of school payments system for schools.
- Reviewing the Risk Register
- Preparing Implementation Plan for the roll out of Shared Services
- Organised IT training for staff and skills analysis for future IT training needs. Briefing for admin staff in Schools and Centres on Good Corporate Governance and best practice in relation to financial reporting.
- Working on National Committees in connection with Financial Shared Services, a new software solution for the payment of Apprentices & Trainees and Cashless solution for payments to schools.
- Supporting the functions of HR, Finance, ICT, Procurement, Capital, Training Admin., Corporate Services.

7.1.2 Director of Schools (DOS)

- Launch of Digital Leaders' Programme, sponsored by Microsoft and providing CPD for 24 digital leaders across all CMETB schools. This is supported by Dr. Miriam Nugent who coordinates programme, supports digital leaders and is providing additional training for teachers in conjunction with Monaghan Institute
- Ongoing collaboration with NEPS, HSE and CMETB so that teachers get maximum support in the area of promoting student wellbeing, Safetalk (suicide prevention) training to be provided for all teachers.
- 4 CMETB schools represented Ireland at Student Voice project in Dublin Castle. This project is an international study supported by NCCA and Junior Cycle for Teachers (JCT): Inver College, St. Bricin's College, Virginia College and Ballybay Community College.
- SEAI training for all Principals upcoming. This will target a 10% energy savings for our schools.
- Learning Conference for CMETB teachers will take place on Saturday 10th March
- Two CMETB schools (Breifne College and Castleblayney College) to become part of a small group of 40 schools that will pilot Computer Science as a Leaving Cert subject. Larcy College to pilot Politics and Society.
- Four schools will take part in a Health Promotion project, in partnership with Monaghan and Cavan County Councils. (Inver College, Breifne College, Ballybay Community College and Castleblayney College)
- Board of Management CPD provided in two venues, Monaghan and Cavan. Junior Cycle and Special Educational Needs were focus of CPD.
- Briefing for CMETB schools by Léargas on December 21, 2017 to support schools applying for Léargas funding under Erasmus

7.1.3 Director of Further Education and Training (DFET)

- Recruitment of staff to newly sanctioned post in MI
- Commencement of Phase 2 Electrical Apprenticeship @ Monaghan Institute
- Commencement of FAR planning process
- Significant upgrading of ICT equipment across all FET centres / services
- Preparation of employer engagement promotional materials
- Delivery of competency based interview training for FET staff
- Finalisation of CPD and TEL Plans
- Submission of TEL Plan to Solas
- Commenced process of re-engagement with QQI
- Organisation and facilitation of Re-imagining FET workshop with Dr John Sweeney for FET staff
- Ongoing development and oversight of a wide range of FET programmes

NOTED

7.2 Further Education & Training:

7.2.1 The following new apprenticeships/ traineeship programmes have commenced:

Title	Location	Commenced
Laboratory Assistance Traineeship	Monaghan Institute	September 2017
Accountancy Technician Apprenticeship Programme	Monaghan Institute	September 2017
Electrical Apprenticeship – Phase 2	Monaghan Institute	November 2017

NOTED

7.2.2 Minutes of the meeting of the Board of Management of Cavan Institute held on 1 March 2017 for adoption.

It was resolved: R. 14/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 1 March 2017.”

Proposed by Ms M Flynn Seconded by Cllr M Argue

7.2.3 Minutes of the meeting of the Board of Management of Cavan Institute held on 6 June 2017 for adoption.

It was resolved: R. 15/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Cavan Institute held on 6 June 2017.”

Proposed by Cllr M Argue Seconded by Ms M Flynn

- 7.2.4 Report from Cavan Institute. NOTED.
- 7.2.5 Report from Monaghan Institute. NOTED.
- 7.2.6 Report from Loughan House Education Centre. NOTED
- 7.2.7 Report from Training Services. NOTED.
- 7.2.8 Report from Michael Donohoe, FET Co-Ordinator. NOTED
- 7.2.9 Supervised Employment Opportunities for People with Disabilities. No business

7.3 Adult Education:

7.3.1 Appointment to Adult Education Board – Community Representative

The Board considered the applications received.

It was resolved: R. 16/01/2018

“to appoint Yvonne Marron to the Adult Education Board as a community representative.

Proposed by Cllr PJ O’Hanlon Seconded by Cllr C Carthy

- 7.3.2 Minutes of the meeting of the Adult Education Board held on 19 September 2017 for adoption.

It was resolved: R. 17/01/2018

“to adopt the Minutes of the meeting of the Adult Education Board held on 19 September 2017.”

Proposed by Mr J McGrath Seconded by Ms M Flynn

- 7.3.3 Report from Deirdre Byrne, Adult Education Officer. NOTED.
- 7.3.4 Report from Jason Donohue, Adult Guidance Service, Cavan. NOTED.
- 7.3.5 Report from Eithne O’Callaghan, Adult Guidance Service, Monaghan. NOTED.
- 7.3.6 Report from Siobhan McEntee Adult Literacy Organiser, Cavan. No Business.
- 7.3.7 Report from Siobhan T Duffy, Adult Literacy Organiser, Monaghan. NOTED.
- 7.3.8 Report from Noelette Dolan, Skills for Work Co-Ordinator, Cavan. No Business.

7.4 Community Education:

- 7.4.1 Report from Gemma Brady, Community Education Facilitator, Cavan. NOTED.
- 7.4.2 Report from Carol Kelly, Community Education Facilitator, Monaghan. NOTED.

7.5 Arts Education/Theatre:

7.5.1 Garage Theatre

- 7.5.1.1 Minutes of the meeting of the Board of Management of the Garage Theatre held on 5 September, 2017 for adoption.

It was resolved: R. 18/01/2018

“to adopt the Minutes of the meeting of the Board of Management of the Garage Theatre held on 5 September, 2017.”

Proposed by Cllr S Coyle Seconded by Cllr C Carthy

- 7.5.1.2 Report from Paddy Flood, Garage Theatre. NOTED

7.5.2 Arts Education

- 7.5.2.1 Report from Joanne Brennan, Arts in Education. NOTED

7.6 Youth Services:

- 7.6.1 Report from Maureen McIntyre, Youth Officer. No business

7.7 Outdoor Education:

- 7.7.1 Minutes of the meeting of the Board of Management of Tanagh OETC held on 25 September 2017 for adoption.

It was resolved: R. 19/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Tanagh Outdoor Education and Training Centre held on 25 September, 2017.”

Proposed by Cllr C Brady Seconded by Cllr S Coyle

- 7.7.2 Report from Michelle Forester, Tanagh OETC Manager. NOTED

7.8 Youthreach:

- 7.8.1 Minutes of the meeting of the Youthreach Board of Management held on 25 September 2017 for adoption.

It was resolved: R. 20/01/2018

“to adopt the Minutes of the meeting of the Youthreach Board of Management held on 25 September 2017.”

Proposed by Mr S Fegan Seconded by Cllr M Argue

7.8.2 Co-ordinator Reports

- 7.8.2.1 Carrickmacross Youthreach Centre Report. NOTED
- 7.8.2.2 Castleblayney Youthreach Centre Report. NOTED
- 7.8.2.3 Cavan Youthreach Centre Report. NOTED
- 7.8.2.4 Cootehill Youthreach Centre Report. NOTED
- 7.8.2.5 Kingscourt Youthreach Centre Report. NOTED
- 7.8.2.6 Monaghan Youthreach Centre Report. NOTED

7.9 Second Level Education:

7.9.1 Appointment to School Boards of Management – Parent representatives

It was resolved: R. 21/01/2018

“to appoint Parent representatives to School Boards of Management as follows:

School	Parent Rep	
Breifne College	Neil Doherty	Proposed by Mr S McKiernan Seconded by Cllr M Argue
Virginia College	Maurice Kelly	Proposed by Cllr P O'Reilly Seconded by Cllr S O'Reilly

7.9.2 Board of Management Minutes

- 7.9.2.1 Minutes of the meeting of the Board of Management of Ballybay Community College held on 14 November 2017 for adoption.

It was resolved: R. 22/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Ballybay Community College held on 14 November 2017.”

Proposed by Cllr C Brady Seconded by Cllr C Carthy

- 7.9.2.2 Minutes of the meeting of the Board of Management of Breifne College held on 19 September 2017 for adoption.

It was resolved: R. 23/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Breifne College held on 19 September 2017

Proposed by Mr S McKiernan Seconded by Cllr M Argue

- 7.9.2.3 Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 15 May 2017 for adoption.

It was resolved: R. 24/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Coláiste Dún an Rí held on 15 May 2017.”

Proposed by Mr S McKiernan Seconded by Cllr M Argue

- 7.9.2.4 Minutes of the meeting of the Board of Management of Coláiste Oiriall held on 28 September 2017 for adoption.

It was resolved: R. 25/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Coláiste Oiriall held on 28 September 2017.”

Proposed by Mr S McKiernan Seconded Ms M Flynn

- 7.9.2.5 Minutes of the meeting of the Board of Management of Inver College held on 9 October 2017 for adoption.

It was resolved: R. 26/01/2018

“to adopt the Minutes of the meeting of the Board of Management of Inver College held on 9 October 2017”

Proposed by Cllr C Carthy Seconded by Mr J McGrath

- 7.9.2.6 Minutes of the Joint Meeting of the Board of Governors and the Board of Management of Largy College held on 14 June, 2017 for adoption.

It was resolved: R. 27/01/2018

“to adopt the Minutes of the Joint Meeting of the Board of Governors and the Board of Management of Largy College held on 14 June, 2017.”

Proposed by Mr J McGrath Seconded by Mr M Martin

- 7.9.2.7 Minutes of the Joint Meeting of the Board of Governors and the Board of Management of Largy College held on 26 October, 2017 for adoption.

It was resolved: R. 28/01/2018

“to adopt the Minutes of the Joint Meeting of the Board of Governors and the Board of Management of Largy College held on 26 October, 2017.”

Proposed by Mr J McGrath Seconded by Mr M Martin

- 7.9.2.8 Minutes of the meeting of the Board of Management of St Mogue's College held on 4 May 2017 for adoption.

It was resolved: R. 29/01/2018

"to adopt the Minutes of the meeting of the Board of Management of St Mogue's College held on 4 May 2017."

Proposed by Cllr M Argue Seconded by Mr S McKiernan

7.9.3 Reports from each school/centre:

- 7.9.3.1 Ballybay Community College. NOTED
- 7.9.3.2 Beech Hill College, Monaghan. NOTED
- 7.9.3.3 Breifne College, Cavan. NOTED
- 7.9.3.4 Castleblayney College. NOTED
- 7.9.3.5 Coláiste Oiriall, Monaghan. NOTED
- 7.9.3.6 Coláiste Dún an Rí, Kingscourt. NOTED
- 7.9.3.7 Inver College, Carrickmacross. NOTED
- 7.9.3.8 Largy College, Clones. NOTED
- 7.9.3.9 St Mogue's College, Bawnboy. NOTED
- 7.9.3.10 St Bricin's College, Belturbet. NOTED
- 7.9.3.11 Virginia College. NOTED.

7.9.4 Official Opening of Coláiste Dún an Rí

It was resolved: R. 30/01/2018

To invite the Minister for Education and Skills to perform the Official Opening of Coláiste Dún an Rí in May, 2018

Proposed by Cllr C Kelly Seconded by Mr S McKiernan

7.10 CMETB Strategy:

7.10.1 Service Level Agreements/ Memorandum Agreements

- 7.10.1.1 Service Level/ Memorandum of Agreement Healthy Ireland Funding (Strand 1) ETB Schools Health Initiative (Castleblayney College) between Monaghan County Council and CMETB.

It was resolved: R. 31/01/2018

"to approve the signing of the **Service Level/ Memorandum of Agreement Healthy Ireland Funding (Strand 1) ETB Schools Health Initiative (Castleblayney College) between Monaghan County Council and CMETB.**"

Proposed by Cllr PJ O'Hanlon Seconded by Ms M Flynn

- 7.10.1.2 Service Level Agreement Health Promoting and Physical Activity Initiative (Breifne College) between Cavan County Council and CMETB

It was resolved: R. 32/01/2018

"to approve the signing of the Service Level Agreement Health Promoting and Physical Activity Initiative (Breifne College) between Cavan County Council and CMETB."

Proposed by Mr S McKiernan Seconded by Ms M Flynn

- 7.10.1.3 Service Level Agreement School Meals (Local Projects) Scheme (Castleblayney College) between Department of Employment Affairs and Social Protection (DEASP) and CMETB

It was resolved: R. 33/01/2018

"to approve the signing of the Service Level Agreement School Meals (Local Projects) Scheme (Castleblayney College) between Department of Employment Affairs and Social Protection (DEASP) and CMETB."

Proposed by Mr M Martin Seconded by Cllr C Carthy

7.10.2 Policies

- 7.10.2.1 Policy: National Bullying Prevention Policy – Complaint Procedure for ETB Staff (implementation date 19 December, 2017)

It was resolved: R. 34/01/2018

"to adopt the Policy: National Bullying Prevention Policy – Complaint Procedure for ETB Staff (implementation date 19 December, 2017)."

Proposed by Cllr S O'Reilly Seconded by Cllr C Brady

- 7.10.2.2 Largy College: Statement of Strategy for School Attendance (Incorporating Attendance Policy)

It was resolved: R. 35/01/2018

"to adopt the Largy College: Statement of Strategy for School Attendance (Incorporating Attendance Policy)."

Proposed by Mr J McGrath Seconded by Cllr S Coyle

- 7.10.2.3 Coláiste Dún an Rí: Child Protection Policy

It was resolved: R. 36/01/2018

"to adopt the Coláiste Dún an Rí: Child Protection Policy."

Proposed by Cllr S O'Reilly Seconded by Mr M Martin

7.10.2.4 Coláiste Dún an Rí: Schools Admissions Policy

It was resolved: R. 37/01/2018

"to adopt the **Coláiste Dún an Rí: Schools Admissions Policy.**"

Proposed by Mr S McKiernan Seconded by Cllr S O'Reilly

7.10.2.5 CMETB Procurement Policy

It was resolved: R. 38/01/2018

"to adopt the **CMETB Procurement Policy.**"

Proposed by Mr S McKiernan Seconded by Cllr C Carthy

7.10.3 Child Protection Annual Review of Policy

7.10.3.1 Coláiste Dún an Rí NOTED

7.10.3.2 Monaghan Institute NOTED

7.10.4 Anti-bullying Annual Review of Policy

7.10.4.1 Coláiste Oiriall NOTED

7.10.4.2 Monaghan Institute NOTED

7.11 Risk Management: No business.

8. Correspondence

8.1 Department of Education and Skills: Circulars

Circular Letter 0067/2017	Leaving Certificate Computer Science
Circular Letter 0069/2017	Payment of Tool Allowance to Craft Workers
Circular Letter 0071/2017	Flexi-Time Scheme for Administrative Personnel in ETBs
Circular 0072/2017	Reminder to schools regarding the deadline of 31 December 2017 for the retrospective vetting of teaching staff, non-teaching staff and others
Circular Letter 0073/2017	Revision of Salaries for Special Needs Assistants (SNAs) w.e.f. January 2018
Circular Letter 0076/2017	Revision of Salaries in respect of All Staff other than Teachers and SNAs employed by ETBs w.e.f. 1 January 2018
Circular Letter 0077/2017	Revision of Salaries of all staff paid directly by a recognised school or ETB w.e.f. 1 January 2018
Circular letter: 0080/2017	Physical Education in Senior Cycle
Circular 0081/2017	Publication of new " <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> "
Circular Letter 0083/2017	Public Service Stability Agreement 2013 – 2020 (Haddington Road Agreement/ Lansdowne Road Agreement) and the Public Service Pay and Pensions Act 2017 – Revision of Teacher Salaries w.e.f. 1 January 2018
Circular Letter 001/2018	Teacher Fee Refund Scheme 2017
Circular Letter 003/2018	Leadership and Management in Post-Primary Schools

Circular 0004/2018	Post-Graduate Diploma Programme of Continuing Professional Development for Special Education Teachers– 2018/2019
Circular 0005/2018	Graduate Certificate in the Education of Pupils on the Autism Spectrum (AS) for teachers working with Pupils on the AS in Special Schools, Special Classes or as Special Education Teachers in mainstream Primary and Post-Primary Schools 2018/2019

READ

8.1.1 Correspondence received from Department of Education and Skills:

20/11/2017	Notice from the Department of Public Expenditure and Reform (D/PER) regarding DES Circular Letter 0069/2017: Payment of Tool Allowance to Craft Workers
29/11/2017	PAC Follow-up – Publication of ETB Board Minutes online

It was resolved: R. 39/01/2018

“to publish CMETB Minutes online w.e.f. 2018”

Proposed by Mr S McKiernan Seconded by Cllr PJ O’Hanlon

07/11/2017	Reminder of obligations under Article 5.3 of the WHO Framework Convention on Tobacco Control (FCTC)
13/12/2017	Notification of Whole-School Evaluation – Management, Leadership and Learning (WSE-MLL) – Ballybay Community College - in week commencing 15 January, 2018
28/12/2017	ETB Meeting attendance survey
16/01/2018	Minister Bruton announces changes to Support Leaders in our schools - Circular Letter 003/2018 Leadership and Management in Post-Primary Schools
17/01/2018	Notification of Whole-School Evaluation – Management, Leadership and Learning (WSE-MLL) – Breifne College - in week commencing 5 February, 2018
24/01/2018	General Data Protection Regulation (GDPR), Law Enforcement Directive (LED) and Data Protection Bill 2017

READ

8.2.1 Other Sources

08/11/2017	QQI: CMETB’s programme “Digital Media Production” validated for 2 years w.e.f. 1 September 2017
13/11/2017	Atheist Ireland: Religious Education within CMETB Schools
27/11/2017	Youth Work Ireland: 2018 SPY Applications; Augmentation Projects
04/12/2017	Léargas: Cavan Institute’s successful application for KA102 VET Mobility funding – 2017-2-IE01-KA102-038610
06/12/2017	DCYA: Commencement of remaining provisions of the Children First Act 2015
06/12/2017	Cavan Sports Partnership: regarding seeking nomination to its new Board

It was resolved: R. 40/01/2018

“to appoint John Kearney, CE, as its representative on Cavan Sports Partnership

Proposed by Cllr C Kelly Seconded by Cllr M Argue

07/12/2017	SIPO: Ethics in Public Office Acts 1995 & 2001 (the Ethics Acts)
11/12/2017	Children and Young People's Services Committee (CYPSC): responsibility has been transferred to TUSLA
12/12/2017	DCYA: New Sample VFMPR Youth Service
12/12/2017	DCYA: Augmentation of youth service into Revised Youth Funding Scheme (RYFS) sample project
14/12/2017	Monaghan Co Co: Access to Lands for Survey & Design, Ulster Canal Greenway, Phase 2: Smithborough to Middletown - update
15/12/2017	DCYA: National Quality Standards Framework for Youth Work (NQSF)
18/12/2017	Léargas: Agreement Number 2017-2-IE01-KA102-038609 – Monaghan Institute – for signature.

It was resolved: R. 41/01/2018

"to approve signing of the Léargas: Agreement Number 2017-2-IE01-KA102-038609 in respect of Monaghan Institute."

Proposed by Cllr M Argue Seconded by Ms M Flynn

20/12/2017	Léargas: Agreement Number 2017-2-IE01-KA102-038610 – Cavan Institute – for signature
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It was resolved: R. 42/01/2018

"to approve signing of the Léargas: Agreement Number 2017-2-IE01-KA102-038610 in respect of Cavan Institute."

Proposed by Cllr M Argue Seconded by Ms M Flynn

12/2017	DCYA: Augmentation of Castleblayney Early School Leavers project full oversight and governance to transfer to CMETB; Youth Work Ireland (YWI) Cavan Monaghan to submit renewal application to CDET B (CDYSB); advising the submission of drawdown request.
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READ

8.2.2 State Examinations Commission (SEC)

Circular S83/17	Leaving Certificate Examination 2018: Oral Tests in Irish (Higher/Ordinary and Foundation Levels) French, German, Italian, Spanish, Japanese and Russian
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READ

8.2.3 Use of Facilities

15/11/2017	Carrickmacross Credit Union seeking the use of facilities in Inver College on 5 December, 2017 and 26 January, 2018.
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It was resolved: R. 43/01/2018

"to approve Carrickmacross Credit Union the use of facilities in Inver College on 5 December, 2017 and 26 January, 2018 subject to the usual conditions."

Proposed by Cllr C Carthy Seconded by Cllr PJ O'Hanlon

24/11/2017

Castleblayney Hurling Club seeking the use of facilities at Castleblayney College on 24 November 2017

It was resolved: R. 44/01/2018

"to approve Castleblayney Hurling Club's use of facilities at Castleblayney College on 24 November 2017 subject to the usual conditions."

Proposed by Mr M Martin Seconded by Cllr C Carthy

18/12/2017

Monaghan Ladies GFC seeking the use of facilities at Castleblayney College on 14 December 2017

It was resolved: R. 45/01/2018

"to approve Monaghan Ladies GFC's use of facilities at Castleblayney College on 14 December 2017 subject to the usual conditions."

Proposed by Cllr PJ O'Hanlon Seconded by Mr J McGrath

15/12/2017

Muckno Parish seeking the use of facilities at Castleblayney College on 17, 24 and 25 December 2017

It was resolved: R. 46/01/2018

"to approve Muckno Parish's use of facilities at Castleblayney College on 17, 24 and 25 December 2017 subject to the usual conditions."

Proposed by Mr J McGrath Seconded by Cllr PJ O'Hanlon

06/12/2017

Virginia Christmas Day Swim seeking the use of facilities at Virginia College on 25 December 2017

It was resolved: R. 47/01/2018

"to approve Virginia Christmas Day Swim's use of facilities at Virginia College on 25 December 2017 subject to the usual conditions."

Proposed by Cllr P O'Reilly Seconded by Cllr S O'Reilly

19/12/2017

Irish Blood Transfusion Service (IBTS) seeking the use of facilities at Virginia College on 26 March 2018

It was resolved: R. 48/01/2018

"to approve Irish Blood Transfusion Service's (IBTS) use of facilities at Virginia College on 26 March 2018 subject to the usual conditions."

Proposed by Ms M Flynn Seconded by Cllr P O'Reilly

- 08/01/2018 Co Cavan Motor Club seeking the use of facilities at the FET Campus, Dublin Road, Cavan on 26 and 27 May 2018
- It was resolved: R. 49/01/2018**
- “to approve Co Cavan Motor Club ‘s use of facilities at the FET Campus, Dublin Road, Cavan on 26 and 27 May 2018 subject to the usual conditions.”
- Proposed by Cllr M Argue Seconded by Ms M Flynn
- 23/01/2018 Drumlane GFC seeking the use of football pitch at the FET Campus, Dublin Road, Cavan during February and March 2018
- It was resolved: R. 50/01/2018**
- “to approve Drumlane GFC’s use of football pitch at the FET Campus, Dublin Road, Cavan, during February and March 2018 subject to the usual conditions.”
- Proposed by Cllr M Argue Seconded by Ms M Flynn
- 24/01/2018 Cavan Co Co Arts Office seeking the use of facilities at Coláiste Dún an Rí on Wednesdays from 3.20pm to 5pm commencing on 17 January 2018 until 25 April 2018
- It was resolved: R. 51/01/2018**
- “to approve Cavan Co Co Arts Office’s use of facilities at Coláiste Dún an Rí on Wednesdays from 3.20pm to 5pm commencing on 17 January 2018 until 25 April 2018 subject to the usual conditions.”
- Proposed by Mr S McKiernan Seconded by Cllr C Kelly

8.2.4 Correspondence received from SOLAS:

- 09/11/2017 National Youthreach Programme Evaluation being conducted by the ESRI on behalf of SOLAS
- 01/12/2017 2017 Capital Financial Statement for CMETB (*see also 5.3.3*)
- 01/12/2017 2017 Financial Statement for CMETB (*see also 5.3.3*)
- 12/01/2018 FET Planning and Funding 2018 - Strategic Planning 2018-2020 – proposed 2018 funding figure for planning purposes: €15.74M

READ

8.2.5 Correspondence received from ETBI:

- ETBI Brief 15/2017 QQI Conference on Digitalisation
- ETBI Brief 16/2017 TUSLA Briefing on 19 October, 2017
- ETBI Brief 17/2017 Responding to queries re Characteristic Spirit in ETB Schools

07/11/2017

CEs re meeting with local Oireachtas members

It was resolved: R. 52/01/2018

“to invite local Oireachtas members to two meetings per year”

Proposed by Ms M Flynn Seconded by Cllr PJ O’Hanlon

20/11/2017

ETB Certificate in Procurement Management (UCC)

05/12/2017

ETBI Organisation Phase 2 Position Paper – December 2017

05/12/2017

ETBI Correspondence re contribution of €10,000 from each ETB towards Technology Enhanced Learning Strategy

It was resolved: R. 53/01/2018

“to approve payment of a contribution of €10,000 from CMETB towards the implementation of ETBI Technology Enhanced Learning Strategy.”

Proposed by Cllr PJ O’Hanlon Seconded by Ms M Flynn

12/12/2017

Press Release – Minister Bruton welcomes commencement of the Children First Act 2015 and announces publication of new child protection procedures for schools

12/12/2017

JCPA Information: Arrangements for payment of admin grant; FAQs and JCPA School Guidelines – Logos Crest Signatures

18/01/2018

ETBI invoice for 2018 Annual Subscription of €42,700 to ETBI

18/01/2018

ETBI invoice for CMETB’s contribution of €3,333.33 for Primary School Support Officer for period 1 January 2018 to 31 August, 2018

READ

9. Students

9.1 Commendations:

- Ballybay Community College – U-16 Boys’ Ulster Final Win
- All schools on their submissions to BT Young Scientist Competition 2018

“In Camera”

Proposed by Mr S McKiernan Seconded by Cllr M Argue

9.2

[REDACTED]

[REDACTED]

9.2.1

In "Camera" business completed

Proposed by Cllr C Kelly Seconded by Cllr M Argue

Cllr Seamus Coyle, Cllr Aidan Campbell, Cllr Carmel Brady and Mr Sean McKiernan were then invited to rejoin the meeting which they did.

9.3 Education Welfare Act: No business

10. Attendance Approval

Meeting	Venue & Date	Attendees
ETB NPC	Portlaoise 13/01/2018	M Martin J Lewis (CMETB Members)

It was resolved: R. 54/01/2018

"to approve attendance at the **ETB Schools National Parents' Association** meetings as outlined above."

Proposed by Ms M Flynn Seconded by Mr S McKiernan

11. Information from Chief Executive

Meetings:

09/11/2017	<ul style="list-style-type: none">• CE & Directors Conference (Cavan)• Launch of Bounce Back Youth Service by Minister Katherine Zappone• Presentation of LYC Equipment Grants
10/11/2017	<ul style="list-style-type: none">• CE & Directors Conference (Cavan)• CEs' Forum Meeting (Cavan)• Monaghan Institute Graduation Day
11/11/2017	<ul style="list-style-type: none">• LCDC Planning (Dublin)
13/11/2017	<ul style="list-style-type: none">• CE & Directors Meeting (Cavan)• TEL Plan Review Meeting (Cavan)• Cavan Sports Partnership Meeting (Cavan)• St Aidan's CS BOM Training (Cootehill)
14/11/2017	<ul style="list-style-type: none">• Meeting with new President of DkIT, Dr Michael Mulvey (DkIT)• Meeting in DES Building Unit (Athlone)• Coláiste Dún an Rí Open Night
15/11/2017	<ul style="list-style-type: none">• IAU-ETBs Internal Auditor Interviews (Naas)
16/11/2017	<ul style="list-style-type: none">• Traineeships Launch by Minister Richard Bruton (Dublin)• Breifne College site meeting

17/11/2017	<ul style="list-style-type: none"> • CMETB and LMETB Apprenticeships Graduation (Dundalk) • Meeting in Monaghan
20/11/2017	<ul style="list-style-type: none"> • FET Directors' Meeting (Naas) • BOM Training (Monaghan)
21/11/2017	<ul style="list-style-type: none"> • CE & Directors meeting (Cavan)
22/11/2017	<ul style="list-style-type: none"> • IBEC Leadership Programme (Tullamore)
23/11/2017	<ul style="list-style-type: none"> • CMETB Careers Event (Ballyconnell) • CMETB Digital Leader (Coláiste Dún an Rí) • OEM Apprenticeships • Meeting in LMETB • CNET Forum (Cavan)
24/11/2017	<ul style="list-style-type: none"> • Vodafone & SIRO Gigabit HUB Award Ceremony (Cavan) • GMY Curriculum Review Workshop (Naas) • Meeting with Bishop Leo O'Reilly (Cavan)
25/11/2017	<ul style="list-style-type: none"> • LCDC Planning
27/11/2017	<ul style="list-style-type: none"> • Training Services' TECH Event (Monaghan) • Youthreach BOM meeting (Cavan) • Cavan Sports Partnership Strategic Plan Launch (Cavan) • St Aidan's CS BOM Meeting
28/11/2017	<ul style="list-style-type: none"> • DES P-POD Meeting (Dublin) • Hospitality Oversight Group Meeting (Dublin) • CE & Directors' meeting (Monaghan)
29/11/2017	<ul style="list-style-type: none"> • CE's Forum Meeting (Naas) • Meeting in Monaghan
30/11/2017	<ul style="list-style-type: none"> • Principals' Meeting (Coláiste Dún an Rí) • SMS Meeting with Unions (Naas)
01/12/2017	<ul style="list-style-type: none"> • Meeting with Architect (Coláiste Dún an Rí)
04/12/2017	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan) • Section Heads' meeting (Monaghan)
05/12/2017	<ul style="list-style-type: none"> • Various meetings in Monaghan • Youth Work Committee meeting (Ballyjamesduff)
06/12/2017	<ul style="list-style-type: none"> • Cavan LCDC meeting
07/12/2017	<ul style="list-style-type: none"> • CE's/SOLAS/ETBI meeting with DES MAC Team (Dublin) • Lary College BOM
08/12/2017	<ul style="list-style-type: none"> • Finance Committee meeting (Cavan) • CMETB Meeting (Cavan) • BOM – IRHA Meeting (Clonee)
11/12/2017	<ul style="list-style-type: none"> • Audit Committee meeting (Monaghan) • Ballybay Enterprise Centre meeting • CE & Directors' meeting (Monaghan)
12/12/2017	<ul style="list-style-type: none"> • Training Staff meeting (Cavan) • Monaghan LAC & LCDC
13/12/2017	<ul style="list-style-type: none"> • Meeting with Ian O'Herlihy (Dublin) • Meeting with Cavan Institute staff (Cavan)
14/12/2017	<ul style="list-style-type: none"> • Breifne College Site Meeting • Cavan LEO Enterprise Awards • CPD Training (Cootehill)
15/12/2017	<ul style="list-style-type: none"> • FET Meeting (Cootehill) • LMETB Interviews (Dunshaughlin)
18/12/2017	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan)
19/12/2017	<ul style="list-style-type: none"> • QQI Implementation Planning Meeting for FET Directors/ FET Strategy Group (Dublin) • DES meeting (Athlone)

20/12/2017	<ul style="list-style-type: none"> • Meeting in Navan
21/12/2017	<ul style="list-style-type: none"> • Meetings in Cavan
04/01/2018	<ul style="list-style-type: none"> • Meeting in Navan • Meetings in Cavan
05/01/2018	<ul style="list-style-type: none"> • Leadership Day (Carrickmacross)
08/01/2018	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan)
09/01/2018	<ul style="list-style-type: none"> • PLC Review Launch • Meetings in Cavan
10/01/2018	<ul style="list-style-type: none"> • CMETB Meeting (adjourned) (Monaghan) • Presentation to retired staff (Monaghan Institute)
11/01/2018	<ul style="list-style-type: none"> • Inver College Design Team meeting (Dundalk) • OEM Apprenticeships (Tallaght) • FET Directors' Forum Meeting (Naas)
12/01/2018	<ul style="list-style-type: none"> • Meeting in Coláiste Dún an Rí • Meeting in Ashbourne • SOLAS PD Strategy meeting (Naas)
15/01/2018	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan) • Section Heads' Meeting (Monaghan)
16/01/2018	<ul style="list-style-type: none"> • CE Leadership Programme (Naas) • SAPUG Meeting (Dublin) • Monaghan LAG & LCDC
17/01/2018	<ul style="list-style-type: none"> • CE Leadership Programme • IAU-ETBs Steering Committee meeting (Mullingar)
18/01/2018	<ul style="list-style-type: none"> • Meetings in Cavan • Breifne College Site Meeting
19/01/2018	<ul style="list-style-type: none"> • CNET Review (Cavan)
22/01/2018	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan) • Principals' Meeting (Monaghan) • Meeting Tanagh
23/01/2018	<ul style="list-style-type: none"> • ETBI Board Meeting (Naas) • Meeting in Blanchardstown
24/01/2018	<ul style="list-style-type: none"> • CEs' Forum meeting (Naas) • Review of NEFEHA (DKIT)
26/01/2018	<ul style="list-style-type: none"> • ETB ICT Steering Group/ Forum meeting (Naas)
29/01/2018	<ul style="list-style-type: none"> • CE & Directors' meeting (Monaghan) • SMT Meetings (Monaghan)

12. Schedule of CMETB Meetings:

Schedule of Meetings for 2018

Date of Next Meeting:

Tuesday, 27 March, 2018

SIGNED:



CHIEF EXECUTIVE



CHAIRPERSON

DATE:

27/3/18

27-3-18