



Minutes of Meeting held on Tuesday, 21 February 2023

A meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 21 February at 2pm, in CMETB Administration Office, Market Street, Monaghan.

Cathaoirleach: Carmel Brady

Baill i Lathair: Madeleine Argue, Carmel Brady, Aidan Campbell, Colm Carthy, Sean Conlon, Brendan Fay, Sean Fegan, Michelle Flynn, Clifford Kelly, Michéal Martin, David Maxwell, Martin McBreen, Joe McGrath, PJ O'Hanlon, Sarah O'Reilly, Patricia Walsh.

Leithsceil: April Anna Barker and Rosena Donagh

Ar Freastail: Dr Fiona McGrath, Chief Executive
Berni Power, DOSD
Dr Linda Pinkster, DFET
Paddy Flood, DoS
Amanda Taylor, APO Finance
Fiona Nugent, APO Compliance
Geraldine McKenna, Communications Officer
Stephanie McGarry, Administrator

Michelle Tate, Anglo Celt and Ronan Gargan, Northern Sound joined the meeting following the conclusion of "In Committee Business".

Preliminary

1.1 Welcome

The Chairperson welcomed all present.

1.2 Declaration of Interest

Declarations of Conflict of Interest were invited with none arising.

Members were reminded of their responsibilities and that should any Conflict of Interest arise in the course of the meeting they must declare at that stage.



1.3 OSD Matters: In Committee Business

"In Camera" business"

It was resolved: R. 01/02/2023

"to conduct the following business **"In Camera"** due to its sensitive and confidential nature".

Proposed by M Martin

Seconded by Cllr B Fay

Passed Unanimously





It was resolved: R. 05/02/2023

"that "IN-CAMERA" business had been concluded"

Proposed by Mr M Martin

Seconded by Cllr B Fay

Passed Unanimously

As "In Committee business" had concluded, the media joined the meeting.

1.4 Apologies / Absence Approval

It was resolved: R. 06/02/2023

"to approve the absence of April Anna Barker and Rosena Donagh".

APPROVED

Condolences

It was with deep sadness the Board acknowledged the death last month of fellow Board member Cllr Sean Smith. The Board members paid many tributes to Sean, as an esteemed Board member, colleague, and friend. His commitment and dedication to Education, young people and his public service duty was acknowledged. He will be sadly missed by all those who had the privilege of knowing him. At the request of the Chairperson, as a mark of respect for Sean the meeting was adjourned for 5 minutes. Ar dheis Dé go raibh a anam.



Condolences

The meeting resumed with a vote of sympathy passed for bereavements that occurred since the Board Meeting on 15 November 2022.

- To Brenda O'Reilly (Castleblayney Youthreach) on the death of her mother Goretti O'Reilly.
- To Joe O'Gallchoir (Principal Gaelscoil Ultain) on the death of his brother Fr Cathal O'Gallchoir.
- To Nolette Dolan, (Adult Education, Cavan) on the death of her sister-in-law Mary Kavanagh.
- To Louise Cadam (FET Campus, Cavan) on the death of her cousin Áine Reilly.
- To Niall McVeigh (Principal, Castleblayney College) on the death of his aunt Helena McVeigh.
- To the Donnelly Family on the death of Marion Donnelly, former member of Monaghan Institute, Board of Management.
- To Niamh McKenna (Monaghan Institute) on the death of her uncle Gerry McCormack.
- To Tommy McCormack (Retired Deputy Principal Cólaiste Dún an Ri) on the death of his brother Gerry McCormack.
- To Jane McGuirk (Largy College) on the death of her father Thomas O'Reilly.
- Mary O'Reilly (Monaghan Admin Office) on the death of her father-in-law Peter (Sonny) O'Reilly.
- To Áine Branson (Cavan Admin Office) on the death of her mother Molly Brady.
- To the Mohan Family on the death of Monsignor Dick Mohan, member of Largy College Board of Governors.
- To Marian McMahon (Ballybay CC) on the death of her father Peadar McGuinness.
- To Ronan Kennedy (Breifne College) on the death of his mother Eileen Kennedy.
- To Shane Dillion (Monaghan Institute) on the death of his father-in-law Jim Gorman.
- To Anne Smith on the death of her husband Sean (CMETB Board Member) and to Eimear, Áine, Conor and Kilian on the death of their father.
- To Analisa and the extended McAleer family on the death of Eamon McAleer (Former Staff Inver College and member of Ballybay Community College BOM)
- To Paddy Comiskey Snr (Former Principal, Inver College) on the death of his mother-in-law Mai Geoghegan.
- To the Jones family on the death of Packie Jones (Former member of Co. Monaghan VEC)
- To Elaine Carolan (Former BOM Member Dún an Ri) on the death of her uncle Packie Jones.
- To John Crotty (Breifne College) on the death of his mother-in-law Ann Sheridan.



- To John Crotty (Breifne College) on the death of his father Donal Crotty, retired Deputy Principal of Cavan Institute, and former teacher at Cavan Vocational School (Breifne College)
- To Geraldine Crotty on the death of her husband Donal Crotty (retired Deputy Principal of Cavan Institute and former teacher at Cavan Vocational School (Breifne College)
- To Patrick McArdle (Beech Hill College) on the death of his aunt Pauline Finlay.
- To Carmel McBrien (Breifne College) on the death of her mother Peggy Corcoran.
- To Mairead Flynn (Tutor) on the death of her sister Riona Carroll.
- To Mary Carroll (Former Staff Beech Hill College) on the death of her sister-in-law Riona Carroll.
- To Margaret McCluskey (BOM, Ballybay Community College) on the death of her mother Lucy Brennan.

1.5 Minutes of Meeting

It was resolved: R. 07/02/2023

"to adopt the minutes of the meeting of Cavan and Monaghan ETB held on 15 November 2022".

Proposed by M Martin

Seconded by Cllr M Argue

Passed Unanimously

It was resolved: R. 08/02/2023

"to adopt the minutes of the meeting of Cavan and Monaghan ETB held on 13 December 2022".

Proposed by Cllr D Maxwell

Seconded by Mr M Martin

A Board Member enquired about a query made at the November Board meeting in relation to Tanagh. DFET confirmed, CMETB is currently working to develop a Supply Chain Logistics & Procurement training facility in Cavan, as per the project funded under Enterprise Ireland.



2 Correspondence and Matters Arising

2.1 Correspondence

2.1.1 Department of Education Circulars¹

Circular Number	Details
Circular 0069/2022	Enhancement to Irish Sign Language (ISL) Scheme provision
Circular 0072/2022	Standardisation of the School Year in respect of Primary & Post-Primary Schools for the years 2023/24, 2024/25 and 2025/26.
Circular 0073/2022	NQF Level 9 Graduate Diploma in Social Personal and Health Education/ Relationships and Sexuality Education (SPHE/RSE) Programme 2023 Introduction
Circular 0075/2022	Commencement of the Education (Provision in respect of Children with Special Educational Needs) Act 2022 and Commencement of remaining sections of the Education (Admission to Schools) Act 2018
Circular 0076/2022	Payment of Tool Allowance to Craft Workers - 2022
Circular 0077/2022	Once-off cost of living measure to support increased school running costs
Circular 0078/2022	Bereavement Leave Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools
Circular 0079/2022	Bereavement Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools
Circular 0001/2023	Advice on the use of assessment instruments/tests for Guidance or for additional and special educational needs (SEN) in post-primary schools (Revising Circulars 0067/2020 and 0058/2019)
Circular 0004/2023	Staffing arrangements in Education and Training Boards for the 2023/24 school year
Circular 0005/2023	Teacher Fee Refund Scheme 2022

¹ Note: Department of Education Circulars are available to download from the Department's website: <https://www.gov.ie/en/circulars/?organisation=department-of-education>



Read

2.1.2 Department of Education Correspondence - General

Date	Subject
07.12.2022	Inver College: Final Inspectorate Report
09.12.2022	Cavan Youthreach: Evaluation Report
16.01.2023	Ethics/Standards in Public Office Return for period 1.01.2022 to 31.12.2022
16.01.2023	Protected Disclosures Act 2014 S.22: Protected Disclosure Annual Report due by 30 June 2023
17.01.2023	Public Sector Climate Action Mandate
03.02.2023	CMETB Administrative Support for School Completion Programme (SCP)

Read

2.1.3 Department of Education Correspondence - Finance

Date	Subject
01.12.2022	Confirmation of Payment of Special Class Grant of €402 and Traveller Pupil Grant of €8,540 for 2022-2023
06.12.2022	Once-off cost of living grant to support increased school running costs €611,612
21.12.2022	General and Post Primary non-pay (Ordinary Non-Pay) Grant for 2022
16.01.2023	Procedures for the Preparation and Publication of the 2022 Annual & Chairpersons Comprehensive Reports
16.01.2023	Approval for the appointment of a Transition Lead to assist and facilitate the implementation of Finance Shared Services in CMETB
17.01.2023	2023 Initial Service Plans
17.01.2023	Grants for Financial Year Ending 31 December 2022



27.01.2023	CMETB Performance Delivery (PDA) and Oversight Agreement (OA) 2023 for signature
31.01.2023	Letter of Determination in respect of year ending 31.12.2023

2.1.4 Solas Correspondence - Finance

Date	Subject
18.11.2022	Approval for funding to develop additional apprenticeship training capacity €101,150
02.12.2022	Equipment Funding Approval for CMETB Supply Chain Logistics Centre of €88,727.84
09.12.2022	2023 Training Allowance Guide

[Read](#)

2.1.5 Department of Education Correspondence – Land and Buildings

Date	Subject
21.10.2022	Additional Accommodation scheme: Approval of increase in funding for Beech Hill College €7,491
21.11.2022	Approval of lease extension of temporary accommodation at Virginia Show Centre for Virginia College until 31 December 2023
12.12.2022	Additional Accommodation scheme: Approval of increase in funding for Beech Hill College €2,020

[Read](#)



2.1.6 Correspondence from Others - Audit

Date	From	Subject
16.01.2023	C&AG	Letter of Engagement: Audit of CMETB's Annual Financial Statements 2022

Read

2.1.7 Correspondence from Others - Finance

Date	From	Subject
07.11.2022	DSP	School Meals (Local Projects) Scheme 2022-2023: Inver College Food Club; Overall Allocation €153,121.32. Balance of allocation €67,837.50 to issue 08.01.2023
10.11.2022	DSP	School Meals (Local Projects) Scheme 2022-2023: Castleblayney College Food Club; Overall Allocation €77,926.20. First instalment of €33,259.60 to issue shortly with remainder of allocation to issue 08.01.2023
22.11.2022	DSP	School Meals (Local Projects) Scheme 2022-2023: Largy College Food Club; Overall Allocation €159,320.70. First instalment of €67,590.60 to issue shortly with remainder of allocation to issue 08.01.2023
24.11.2022	DCEDIY	Approval of payment of Cavan Town UBU Q4, ETB Youth Grant, Minor Grant Scheme & YIC totalling €295,763
25.11.2022	DCEDIY	Approval of payment of grant of €38,610 under Targeted Youth Employability Scheme Initiative



02.12.2022	Léargas	Confirmation of Grant Award €38,270 for Project: Supporting Inclusion, Diversity and Sustainability in CMETB Adult Education Services
07.12.2022	DSP	School Meals (Local Projects) Scheme 2022-2023: Largy College; Payment Revised Allocation increased by €14,102
23.12.2022	DCEDIY	End of Year Updates relating to new services panel, APNASR, UBU, Youth Clubs and Budget 2023
12.01.2023	DCEDIY	UBU Your Place Your Space: Approval Grant Funding Allocation of €728,355 for 2023 Youth Services
23.01.2023	DCEDIY	Approval of Grant Funding of €125,711 for CMETB Youth Services
25.01.2023	DSP	School Meals (Local Projects) Scheme 2022-2023: St. Mogue's College Food Club; Payment Revised Allocation
03.02.2023	DCEDIY	2023 Letter of Allocation for the Local Youth Club Grant Scheme €67,865
08.02.2023	DCEDIY	Funding allocation to ETBs for the support and integration of young persons from Ukraine through local Youth Services and Clubs

Read

2.1.8 Correspondence from ETBI

Date	Subject
18.11.2022	Business case seeking sanction for recruitment and appointment of a permanent Irish Officer for each of 16 ETB's has been submitted to the Department and Minister Norma Foley
15.12.2023	ETB Week 27 February – 3 March 2023 (ETB Day 2 March 2023)

01.02.2023 Notice of ETBI Meeting

Read

2.1.9 Correspondence from Others – General

Date	From	Subject
21.12.2022	Elaine Carolan	Notice of Resignation
09.01.2023	Léargas	Erasmus + Agreement No 2022-2-IE01-KA122-ADU-000094213
02.02.2023	National Apprenticeship Office	Annual Progress Report 2022 and Plans 2023

Read

2.1.10 Correspondence Sent

Date	To	Subject
30.11.2022	Department of Education & Skills	Request for adjustments to non-Pay allocation for 2022
09.12.2022	Brian Martin	Acknowledgement and Thanks

Read

A Board member enquired about the possibility of the school meal facilities being available to St. Bricin's College. DoS explained that currently school meals are only provided to DEIS approved schools. St. Bricin's is a Non DEIS school. However, a Board member stated that an announcement was made today in the Programme for Government suggesting the availability of school meals for Non DEIS schools was being considered.



3 Audit and Risk

3.1 Audit and Risk Committee:

3.1.1 Minutes 26.09.2022

It was resolved: R. 09/02/2023

"to adopt the minutes of the meeting of the Audit and Risk Committee held on 26 September 2022".

Proposed by Cllr C Kelly

Seconded by Mr S Fegan

Passed Unanimously

4 Finance

4.1 Finance Committee

4.1.1 Minutes 07.10.2022

It was resolved: R. 10/02/2023

"to adopt the minutes of the meeting of the Finance Committee held on 7 October 2022".

Proposed by J McGrath

Seconded by Cllr S Conlon

Passed Unanimously

4.1.2 Minutes 15.12.2022

It was resolved: R. 11/02/2023



"to adopt the minutes of the meeting of the Finance Committee held on 15 December 2022".

Proposed by S Fegan

Seconded by J McGrath

Passed Unanimously

4.2 Draft Service Plan 2023

The CE briefed the meeting on the Draft Service Plan 2023 which had been circulated. (see **Appendix A**)

It was Resolved: R 12/02/2023

"To adopt the Service Plan for 2023."

Proposed by Cllr C Kelly

Seconded by Cllr M Argue

Passed Unanimously

The Finance Officer confirmed the Financial Accounts for 2022 are currently being completed and will be presented to the Board at the next meeting. The 2023 budget figures are based on the allocation from the DE in the Letter of Determination for the Main Scheme. The SOLAS bid for FET funding and the Self-financing and agency projects are based on the % increase over the last two years. The Board complimented the CE, Executive and Finance Officer on achieving a surplus for the year.



A Board member enquired about the possibility of introducing the Music Generation Programme to 2nd level students. He also enquired about the involvement of the Committee. DoS confirmed there was a Local Music Generation Partnership. The Board member requested the DoS give a presentation on Music Generation at the next Board meeting.

Following a discussion on Community National Schools DoS informed the Board CMETB was not part of the initial pilot project. In relation to Patronage the Board requested clarity on the matter.

5 OSD Matters

5.1 Land and Buildings Report.

DOSD gave an informative presentation on the progress in relation to Land and Building projects. (see **Appendix B**)

The CE acknowledged the ongoing support of all the Board members. Dr McGrath confirmed their influence at Government level is vital in assisting the progression of capital projects.

5.2 Risk Management Report

The DOSD gave a presentation on the Risk Management Report.
(See **Appendix C**)

5.3 Summary of Executive Orders

No business

5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Ballybay College (sports hall)	Monaghan Sports Partnership (activities for local people)	Monday - Friday 6pm-9pm (based on school availability throughout 2023)
Castleblayney College (Gym)	Castleblayney Camogie Club (training for juveniles)	12.30pm - 4pm every Saturday from 1 Jan to 31 March 2023
Castleblayney College (Gym)	Monaghan GAA (afterschool training for 5 th and 6 th class primary school students)	4pm - 5.15pm 18 January to 8th February 2023
Castleblayney College (Gym)	Castleblayney Faughs (Under 6's training)	5.15pm – 6.15pm every Thursday from 23 February to 20 April 2023
Cavan Institute (One classroom)	HSE Early Intervention Youth Mental Health Service (classroom for one-to-one counselling)	9.30am - 5.30pm 1 to 2 days per week commencing 8 February 2023 for a 12-week period
Cavan Institute (one classroom)	Dyslexia Association of Ireland	9am - 3pm on 5 April 2023 9am - 3pm on 23 September 2023
Cavan Institute (one classroom)	HSE - room required to run HPV Clinic	9am - 3pm on Wednesday 22 March 2023
FET Campus, Cavan (football pitch)	Killygarry GFC	7-9pm Monday - Friday from 1 Feb 2023 - 31 Dec 2023
Virginia College (show field)	English Language Made Easy (Summer Camp)	9am – 5pm on 10 – 21 July 2023

It was resolved: R. 13/02/2023

"to approve the use of facilities as outlined above subject to the usual conditions".

Proposed by Mr M Martin

Seconded by Cllr M Argue

Passed Unanimously

5.5 Other Matters

5.5.1 Equality and Human Rights: Public Service Duty

Head of Compliance Fiona Nugent delivered a comprehensive presentation on the Statutory Obligation on CMETB when performing its functions in relation Equality and Human Rights. (see **Appendix D**)

Cllr Sarah O'Reilly asked what facilities are available for children moving on from ASD units. The DoS confirmed students in mainstream classes do progress to Further Education and training while students in ASD units with more complex needs attend Drumlin House from 18 to 21 years of age.

5.5.2 Protected Disclosures Annual Report 2022

Head of Compliance Fiona Nugent confirmed a change to the Protected Disclosure legislation came into force on 1 January 2023. The category of persons who can make a disclosure has been expanded. The legislation now applies to the private sector also. For details of all the changes (See **Appendix E**).

5.5.3 Public Sector Climate Action Mandate

The DOSD informed the Board a Climate Action Plan must be prepared before the end of Q1. This will be presented to the Board for Adoption at the next meeting.

6 Strategy Statement 2022 - 2026

6.1 Policies: No business

6.2 SLA/MOU/Consortium Agreement:



Agreement for noting

Item No.	Organisation	Project Title
6.2.1	Léargas	Supporting Inclusion, diversity, sustainability in CMETB Adult Education Services

Noted

7 Committees and Reports

7.1 Further Education and Training

7.1.1 DFET Report - Carried Forward

It was agreed the DFET Report will be presented at the next Board Meeting.

7.1.2 CMETB FET Board Minutes

It was resolved to adopt the Minutes as follows:

Resolution No.		Date	Proposed / Seconded
R. 14/02/2023	CMETB FET Board Minutes	11.10.2022	P: Cllr S Conlon S: Mr. J McGrath

Passed Unanimously

7.1.3 Boards of Management

7.1.3.1 Boards of Management Appointment



7.1.3.1.1 Cavan Institute: Student Representatives

Resolution No.	Centre	Student Representatives	Proposed / Seconded
R. 15/02/2023	Cavan Institute	Female Representative Asheerah Ghoorun	P: Cllr C. Kelly S: Cllr M. Argue
R. 16/02/2023	Cavan Institute	Male Representative Craig Curtis	P: Cllr P Walsh S: Cllr M Argue

Passed Unanimously

7.1.3.2 Boards of Management Minutes:

Resolution No.	Centre	Date	Proposed / Seconded
R. 17/02/2023	Cavan Institute	27.09.2022	Proposed by Cllr C Kelly Seconded by Cllr P Walsh
R. 18/02/2023	Cavan Institute	29.11.2022	Proposed by Cllr C Kelly Seconded by Cllr P Walsh
R. 19/02/2023	Monaghan Institute	05.10.2022	Proposed by Cllr S Conlon Seconded by Mr J McGrath
R. 20/02/2023	Monaghan Institute	07.12.2022	Proposed by Mr J McGrath Seconded by Mr S Fegan
R. 21/02/2023	Tanagh ODEC	21.02.2022	Proposed by Cllr B Fay Seconded by Cllr S O'Reilly
R. 22/02/2023	Tanagh ODEC	04.07.2022	Proposed by Cllr B Fay Seconded by Cllr S O'Reilly
R. 23/02/2023	Tanagh ODEC	26.09.2022	Proposed by Cllr B Fay Seconded by Cllr S O'Reilly
R. 24/02/2023	Youthreach	04.10.2022	Proposed by Cllr P Walsh Seconded by Cllr M Argue

Passed Unanimously

7.1.4 Youth Work Committee:

7.1.4.1 Youth Work Committee Minutes:

Resolution No.	Centre	Date	Proposed / Seconded
R. 25/02/2023	Youthwork Committee	27.10.2022	Proposed by: Cllr M Argue Seconded by: Cllr P Walsh

Passed Unanimously

7.1.5 FET Policies: No business

7.1.6 Child Safeguarding:

No.	Centre	Title
7.1.6.1	Monaghan Institute	Annual Review of Child Safeguarding Statement

Noted

7.2 Schools

7.2.1 DoS Report – Carried Forward

It was agreed the DoS will present this report at the next Board Meeting.

7.2.2 Boards of Management



7.2.2.1 Boards of Management Minutes

It was resolved to adopt the minutes of the meetings of Boards of Management as follows:



Resolution No.	Centre	Date	Proposed / Seconded
	Ballybay Community College		No Business
R. 26/02/2023	Beech Hill College	19.09.2022	Proposed By Mr J McGrath Seconded By Cllr M Argue
R. 27/02/2023	Breifne College	27.01.2022	Proposed By Mr McBreen Seconded By Cllr P Walsh
R. 28/02/2023	Breifne College	07.04.2022	Proposed By Cllr B Fay Seconded By Cllr M Argue
R. 29/02/2023	Breifne College	04.05.2022	Proposed By Cllr B Fay Seconded By Cllr C Brady
R. 30/02/2023	Breifne College	30.05.2022	Proposed By Cllr B Fay Seconded By Cllr P Walsh
R. 31/02/2023	Breifne College	27.06.2022	Proposed By Cllr B Fay Seconded By Cllr P Walsh
R. 32/02/2023	Breifne College	13.09.2022	Proposed By Cllr B Fay Seconded By Cllr P Walsh
R. 33/02/2023	Breifne College	20.10.2022	Proposed By Cllr B Fay Seconded By Cllr P Walsh
R. 34/02/2023	Breifne College	07.12.2022	Proposed By Cllr B Fay Seconded By Cllr P Walsh
R. 35/02/2023	Castleblayney College	10.02.2022	Proposed By Mr McBreen Seconded By Cllr S Conlon
R. 36/02/2023	Castleblayney College	23.03.2022	Proposed By Mr M Martin Seconded By Mr J McGrath
R. 37/02/2023	Castleblayney College	05.05.2022	Proposed By Mr M Martin Seconded By Mr J McGrath
R. 38/02/2023	Castleblayney College	23.06.2022	Proposed By Mr M Martin Seconded By Mr J McGrath
R. 39/02/2023	Castleblayney College	22.09.2022	Proposed By Mr M Martin Seconded By Mr J McGrath
R. 40/02/2023	Coláiste Dún an Rí	07.09.2022	Proposed by Cllr S O'Reilly Seconded by Cllr M Argue
R. 41/02/2023	Inver College	27.01.2022	Proposed By Cllr PJ O' Hanlon Seconded By Cllr M Argue



R. 42/02/2023	Inver College	08.03.2022	Proposed By Cllr PJ O' Hanlon Seconded By Cllr M Argue
R. 43/02/2023	Inver College	19.09.2022	Proposed By Cllr PJ O' Hanlon Seconded By Cllr M Argue
R. 44/02/2023	Inver College	07.11.2022	Proposed By Cllr PJ O' Hanlon Seconded By Cllr M Argue
R. 45/02/2023	Inver College	13.12.2022	Proposed By Cllr PJ O' Hanlon Seconded By Cllr M Argue
R. 46/02/2023	Largy College	13.09.2022	Proposed By Cllr M Argue Seconded By Cllr S Conlon
R. 47/02/2023	Largy College	15.11.2022	Proposed By Cllr S Conlon Seconded By Mr J McGrath
R. 48/02/2023	Largy College BOG	09.12.2021	Proposed By Mr J McGrath Seconded By Cllr S Conlon
R. 49/02/2023	Coláiste Oiriall	08.11.2022	Proposed by Cllr M Argue Seconded by Cllr PJ O'Hanlon
R. 50/02/2023	St Bricin's College	24.01.2022	Proposed By Cllr B Fay Seconded By Ms M Flynn
R. 51/02/2023	St Bricin's College	03.03.2022	Proposed By Cllr B Fay Seconded By Ms M Flynn
R. 52/02/2023	St Bricin's College	20.05.2022	Proposed By Cllr B Fay Seconded By Ms M Flynn
R. 53/02/2023	St Bricin's College	07.09.2022	Proposed By Cllr B Fay Seconded By Ms M Flynn
R. 54/02/2023	St Mogue's College	17.02.2022	Proposed By Mr McBreen Seconded By Cllr B Fay
R. 55/02/2023	St Mogue's College	03.05.2022	Proposed By Mr McBreen Seconded By Cllr B Fay
R. 56/02/2023	St Mogue's College	08.06.2022	Proposed By Mr McBreen Seconded By Cllr B Fay
R. 57/02/2023	St Mogue's College	28.09.2022	Proposed By Mr McBreen Seconded By Cllr B Fay
R. 58/02/2023	Virginia College	08.09.2022	Proposed by Cllr M Argue Seconded by Mr S Fegan
R. 59/02/2023	Garage Theatre	20.09.2022	Proposed by Cllr S Conlon Seconded by Cllr S O'Reilly

Passed Unanimously



The Board enquired whether it was necessary to adopt BOM Minutes individually and could they be collectively adopted.

7.2.3 School Based Policies: No business

7.2.4 Child Safeguarding: No business

7.2.5 Anti-Bullying: No business

7.2.6 Gaeltacht and Other Language Scholarships

The CE outlined to the Board a proposal to establish the provision of Scholarships for Gaeltacht and other Languages during the summer months of 2023. A once of Annual award to the value of €20,000 for distribution to schools based on their enrolment numbers was agreed.

It was resolved: R. 60/02/2023

"to approve the establishment of a scholarship for Gaeltacht and other languages for Summer 2023 to the total value of €20,000"

Proposed by Mr M Martin

Seconded by Cllr M Argue

Passed Unanimously

8 Attendance Approval: No business

9 Code of Practice for Governance of ETBs

9.1 Board Self-Assessment Evaluation Questionnaire

The Chairperson reported that the responses of the Board Self-Assessment Evaluation Questionnaire (Code of Practice for the Governance of ETBs refers) will be reviewed and a report will be prepared for discussion at the next meeting of the Board.



10 Chief Executive Report

Date	Details
16.11.2022	<ul style="list-style-type: none"> Oversight and Advisory Committee IAU – ETBs meeting
23.11.2022	<ul style="list-style-type: none"> Launch of ETBI Patron's Framework on Ethos, Naas, Co Kildare
28.11.2022	<ul style="list-style-type: none"> CMETB Audit and Risk Committee Meeting
29.11.2022	<ul style="list-style-type: none"> Training course on 'Difficult Conversations for Managers' - Day 1 FET CoF Consultation Balleboro BOM meeting
30.11.2022	<ul style="list-style-type: none"> Irish Prison Service Meeting
01.12.2022	<ul style="list-style-type: none"> Training on Behaviours of Concern – Mason Hayes & Curran St Aidan's Comprehensive BOM training (ACCS)
02.12.2022	<ul style="list-style-type: none"> SOLAS eCollege Strategic Review Meeting with Minister Simon Harris in Cavan Institute for announcement of funding for new Cavan Institute building
05.12.2022	<ul style="list-style-type: none"> Training course on 'Difficult Conversations for Managers' - Day 2
06.12.2022	<ul style="list-style-type: none"> ETBI Public Affairs event in Buswells Hotel, Dublin
07.12.2022	<ul style="list-style-type: none"> Youthreach BOM Meeting in Kingscourt Final of Schools Cookery Competition in MI (Training)
08.12.2022	<ul style="list-style-type: none"> FET Management & Quality Council Meeting
09.12.2022	<ul style="list-style-type: none"> Excellence in FET Showcase event IAU Governance and Risk Audit – Closing Meeting
13.12.2022	<ul style="list-style-type: none"> QQI Validation Meeting- Level 6 Audio & Music Production CMETB Board Meeting in Cavan Institute
14.12.2022	<ul style="list-style-type: none"> SOLAS launch of Strategic Performance Agreements, Dublin Solas CE Forum Quarterly Meeting, Dublin
15.12.2022	<ul style="list-style-type: none"> Finance Committee Meeting
10.01.2023	<ul style="list-style-type: none"> 2023 Audit Planning Meeting with ASM FET Strategy and Operations Management
11.01.2023	<ul style="list-style-type: none"> ESBS Shared Services Update Meeting Monaghan Co Council Digital Steering Committee Meeting
13.01.2023	<ul style="list-style-type: none"> ETB Pay Gap Reporting – Information Meeting
18.01.2023	<ul style="list-style-type: none"> ETBI CE Forum
19.01.2023	<ul style="list-style-type: none"> Meeting with Sec Gen DES with CE Forum, Marlboro St.
20.01.2023	<ul style="list-style-type: none"> ICBAN Human Capital Pillar Steering Group Meeting CMETB Principal's meeting, Monaghan




24.01.2023	• Meeting with Department of Education Re Oversight and Performance Delivery Agreements
25.01.2023	• Seminar re Irish Translation Services - ATO
27.01.2023	• CMETB & LMETB joint Craft Apprenticeship Graduation, Monaghan
31.01.2023	• REALT Meeting • Lary College Board of Governors Meeting followed by Joint meeting of Lary College Board of Management and Board of Governors
01.02.2023	• FET Management & Quality Council Meeting • CMETB Finance Committee Meeting
03.02.2023	• Visit Modular Units, FET Campus, Cavan • Meeting with Cavan County Council staff
07.02.2023	• ETBI Joint CE and Directors Forum, Ballyconnell • Enterprise Ireland Board working dinner in Kingscourt
08.02.2023	• Joint CE and Directors Forum, Ballyconnell • Meeting with DES Building unit re Stage review for building project
14.02.2023	• OEM Apprenticeship Review and Revalidation Panel meeting in MI • Meeting with TUI re FET
20.02.2021	• Meeting consultant re plans for development of Con Smith Park, beside CI • OAC-IAU Meeting
21.02.2023	• CMETB Board Meeting

Noted

11 Date of Next Meeting: Tuesday, 28 March at 2pm

The meeting concluded at 5pm

Signed 

Chief Executive

Signed 

Chairperson

Date 28.03.2023

Date 28.03.2023