

## Monaghan: Autumn 2025 Evening Courses

**Venue:** Monaghan Institute, Armagh Road, Monaghan

Module	Level	Starting	Day/Time (One Evening Per Week)	No. of Weeks
Bookkeeping	5	Sept 2025	Tues/Wed/Thurs	13
Business Administration Skills	5	Sept 2025	Tues/Wed/Thurs	13
Reception and Frontline Office Skills	5	Sept 2025	Tues/Wed/Thurs	13
Care Skills	5	Sept 2025	Tues/Wed/Thurs	13
Dementia Care	5	Sept 2025	Tues/Wed/Thurs	16
Medical Terminology	5	Sept 2025	Tues/Wed/Thurs	13
Nutrition	5	Sept 2025	Tues/Wed/Thurs	13
Safety and Health at Work	5	Sept 2025	Tues/Wed/Thurs	13
Understanding Mental Health	5	Sept 2025	Tues/Wed/Thurs	13
Animal Grooming	5	Sept 2025	Tues/Wed/Thurs	14
Digital Marketing	5	Sept 2025	Tues/Wed/Thurs	13
ICDL Word	N/A	Sept 2025	Tues/Wed/Thurs	5
ICDL Excel	N/A	Sept 2025	Tues/Wed/Thurs	5
QQI level 5 Excel (Intermediate)	5	Sept 2025	Tues/Wed/Thurs	13
Microsoft Office Specialist Excel	N/A	Sept 2025	Tues/Wed/Thurs	10
Microsoft Office Specialist Word	N/A	Sept 2025	Tues/Wed/Thurs	10
CAD Revit	N/A	Sept 2025	Tues/Wed/Thurs	13
Cad Autodesk	N/A	Sept 2025	Tues/Wed/Thurs	14
Inclusive Education Practice	6	Sept 2025	Tues/Wed/Thurs	13
Learning Difficulty Awareness	6	Sept 2025	Tues/Wed/Thurs	13
Door Security Studies	4	Sept 2025	Tues/Wed/Thurs	16
Bookkeeping	6	Sept 2025	Tues/Wed/Thurs	13
Payroll	6	Sept 2025	Tues/Wed/Thurs	13
Team Leadership	6	Sept 2025	Tues/Wed/Thurs	13
Human Resource Management	6	Sept 2025	Tues/Wed/Thurs	13
Supervisory Management	6	Sept 2025	Tues/Wed/Thurs	13
Training Delivery and Evaluation	6	Sept 2025	Tues/Wed/Thurs	13
Training Needs Identification and Design	6	Sept 2025	Tues/Wed/Thurs	13
Employment Law	6	Sept 2025	Tues/Wed/Thurs	13
Business Management	6	Sept 2025	Tues/Wed/Thurs	13
Managing People	6	Sept 2025	Tues/Wed/Thurs	13
Sustainability Leadership	6	Sept 2025	Tues/Wed/Thurs	13
Micro Solar Photovoltaic Systems Implementation	6	Sept 2025	Tues/Wed/Thurs	10
Cake Decorating	N/A	Sept 2025	Tues/Wed/Thurs	20

**\*Courses will commence subject to numbers.**

**Exact Start dates will be confirmed after registration.**

For more information or to register, email: [EveningCourses@cmetb.ie](mailto:EveningCourses@cmetb.ie) or call: 049 435 3926

## Cavan: Autumn 2025 Evening Courses

Venue: FET Campus, Dublin Road, Cavan

Module	Level	Start Date*	Day/Time (One Evening Per Week)	No. of Weeks
Bookkeeping	5	Sept 2025	Tues/Wed/Thurs	13
Business Administration Skills	5	Sept 2025	Tues/Wed/Thurs	13
Reception and Frontline Office Skills	5	Sept 2025	Tues/Wed/Thurs	13
Animal Grooming	5	Sept 2025	Tues/Wed/Thurs	14
Care of the Older Person	5	Sept 2025	Tues/Wed/Thurs	13
Medical Terminology	5	Sept 2025	Tues/Wed/Thurs	13
Dementia Care	5	Sept 2025	Tues/Wed/Thurs	16
Understanding Mental Health	5	Sept 2025	Tues/Wed/Thurs	13
Health and Safety at Work	5	Sept 2025	Tues/Wed/Thurs	13
ICDL Workforce (Excel, Word, PowerPoint, Computer Essentials)	N/A	Sept 2025	Tues/Wed/Thurs	20
Digital Marketing	5	Sept 2025	Tues/Wed/Thurs	13
Microsoft Office Specialist Excel	N/A	Sept 2025	Tues/Wed/Thurs	10
Microsoft Office Specialist Word	N/A	Sept 2025	Tues/Wed/Thurs	10
CAD Revit	N/A	Sept 2025	Tues/Wed/Thurs	13
CAD Autodesk	N/A	Sept 2025	Tues/Wed/Thurs	14
Inclusive Education Practice	6	Sept 2025	Tues/Wed/Thurs	13
Learning Difficulty Awareness	6	Sept 2025	Tues/Wed/Thurs	13
Managing People	6	Sept 2025	Tues/Wed/Thurs	13
Business Management	6	Sept 2025	Tues/Wed/Thurs	13
Personal and Professional Development	6	Sept 2025	Tues/Wed/Thurs	13
Payroll	6	18 Sept 2025	Thursday	13
Bookkeeping	6	Sept 2025	Tues/Wed/Thurs	13
Project Management	6	Sept 2025	Tues/Wed/Thurs	13
Employment Law	6	Sept 2025	Tues/Wed/Thurs	13
Team Leadership	6	Sept 2025	Tues/Wed/Thurs	13
Supervisory Management	6	Sept 2025	Tues/Wed/Thurs	13
Human Resource Management	6	Sept 2025	Tues/Wed/Thurs	13
Training Needs Identification and Design	6	Sept 2025	Tues/Wed/Thurs	13
Training Delivery and Evaluation	6	Sept 2025	Tues/Wed/Thurs	13
Sustainability Leadership	6	Sept 2025	Tues/Wed/Thurs	13
Thermal Insulation Installation	6	Sept 2025	Tues/Wed/Thurs	13

**\*Courses will commence subject to numbers.**

**Exact Start dates will be confirmed after registration.**

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