

## Minutes of Meeting held on Tuesday 16 September 2025

A meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 16 September at 2pm in the Garage Theatre, Armagh Road, Monaghan.

**Cathaoirleach:** **April Anna Barker**

**Baill I Lathair:** April Anna Barker, Winston Bennett, Carmel Brady, Damien Brady, Niamh Brady, Aidan Campbell, Colm Carthy, Brendan Fay, Lorraine Fealy, Sinead Flynn, Michelle Flynn, Alan Johnston, Clifford Kelly, Irene McCausland, Colm McCormick, Joe McGrath, Peter McVitty and Aíne Smith

**Leithsceil:** Seamus Coyle and Frank McDermott

**Ar Freastail:** Dr Fiona McGrath, Chief Executive  
Karen McBride, DOSD  
Dr Linda Pinkster, DFET  
Paddy Flood, DoS  
Amanda Taylor, APO Finance  
Geraldine McKenna, Communications Officer  
Siobhan McKenna, Compliance  
Stephanie McGarry, Administrator

### 1 Preliminary

#### 1.1 Welcome

The Chairperson Cllr Carmel Brady welcomed all present.

#### 1.2 Declaration of Interest

Declarations of Conflict of Interest were invited with none arising. Members were reminded of their responsibilities and that should any Conflict of Interest arise during the meeting they must declare at that stage.

#### 1.3 OSD Matters: In Committee Business- OSD/FET Matters “In Camera business”

**It was resolved: R. 01/09/2025**

“to conduct the following business “In Camera” due to its sensitive and confidential nature.”

Proposed by Cllr C Carthy  
Seconded by Cllr A Campbell

Passed Unanimously



A horizontal bar chart illustrating the distribution of 1000 data points across 10 bins. The x-axis represents the value of the data points, and the y-axis represents the frequency or density of the bins. The distribution is highly right-skewed, with the highest frequency in the first bin (0-10) and a long tail extending to the right. The bins are labeled as follows:

Bin Range	Frequency
0-10	~450
10-20	~150
20-30	~100
30-40	~100
40-50	~100
50-60	~100
60-70	~100
70-80	~100
80-90	~100
90-100	~100



This concluded the “In Committee business.”

**It was resolved: R. 06/09/2025**

“that “In-Camera” business had been concluded.”

Proposed by Cllr A Campbell  
Seconded by Cllr W Bennett

Passed Unanimously

**While the media were invited to the meeting, they did not attend.**

#### **1.4 Apologies / Absence Approval**

**It was resolved: R. 07/09/2025**

“to approve the absences of Seamus Coyle and Frank McDermott”

Proposed by Cllr C Kelly  
Seconded by Cllr C Brady

Passed Unanimously

#### **Condolences**

- To Michael Killen (Former Deputy Principal of Largy College) on the death of his mother Anna Killen.
- To Valerie Gray (Monaghan Admin Office) on the death of her father Sam Dunwoody.
- To John O’Grady (Tanagh OETC) on the death of his sister Sinead O’Grady.
- To Suzanne McConnon (Inver College) on the death of her mother Molly Fay.
- To the Rocks family on the death of Seán Rocks who was supportive of CMETB through his involvement in the establishment of the Garage Theatre and his contribution as the narrator in Music Generation Cavan Monaghan production of “A Deep Ravine” in Hilton Park and the National Concert Hall, Dublin.
- To Elaine Hackett (Monaghan Admin Office) on the death of her father-in-law Danny Hackett.
- To Rosemarie Fulton on the death of her husband Paddy Fulton (retired teacher, Ballybay Community College)

- To Frank McManus (Former Principal Beech Hill College) on the death of his brother Michael McManus.
- To Christopher McAree (Former Tutor, Monaghan Institute) on the death of his father Benny McAree.
- To Mary O'Mahony on the death of her husband Pat O'Mahony (Former ETBI Education and Research Officer and former Principal of Newbridge College).
- To Gary Martin (Admin Office) on the death of his grandmother Catherine Scotson.
- To the family of Patrick Gerard Murphy, Councillor, former ETBI President and former Chairperson of Cork ETB.
- To Jimmy and Laura Leonard (St. Brigid's College) on the death of baby Rose Leonard.

### Congratulations

The Board congratulated Carrickmacross Emmets Men's Senior Rounders team, on winning an All-Ireland title recently. Club member Cllr C Carthy thanked Inver College on behalf of the club, for the use of their facilities for training.

As two members were due to leave the meeting early for a BOM meeting, the next item under OSD was brought forward on the Agenda.

#### 5.1.3 Land and Buildings Committee – Draft Terms of Reference

The Board reviewed the Draft Terms of Reference for a new Land and Buildings Committee. The Board agreed the Committee will consist of a maximum of 12 members, comprising of 8 – 10 Board members and the remaining vacancies filled externally, if required. A quorum for this Committee will be five.

**It was resolved: R. 08/09/2025**

"to approve the Terms of Reference for the Land and Buildings Committee to include a maximum of 12 members, comprising 8-10 Board members, with the remaining vacancies for external independent members with relevant experience, if required. A quorum for this Committee will be five"

Proposed by Cllr C Carthy  
Seconded by Cllr C Brady

Passed Unanimously

#### Appointments to Land and Buildings Committee

"It was resolved to appoint the following members to the Land and Buildings Committee:

Resolution No.	CMETB Nominee	Proposed by	Seconded by
R. 09/09/2025	Colm Carthy	P: Cllr S Flynn	S: Cllr D Brady
R. 10/09/2025	Aidan Campbell	P: Cllr A Johnston	S: Cllr W Bennett

R. 11/09/2025	<b>Joe McGrath</b>	P: Cllr C Kelly	S: Cllr C Carthy
R. 12/09/2025	<b>Clifford Kelly</b>	P: Cllr A Smith	S: Mr J McGrath
R. 13/09/2025	<b>Carmel Brady</b>	P: Mr P McVitty	S: Cllr A Campbell
R. 14/09/2025	<b>Brendan Fay</b>	P: Mr J McGrath	S: Cllr C Kelly
R. 15/09/2025	<b>Peter McVitty</b>	P: Cllr W Bennett	S: Cllr N Brady
R. 16/09/2025	<b>Michelle Flynn</b>	P: Cllr A Smith	S: Ms A Barker
R. 17/09/2025	<b>Irene McCausland</b>	P: Cllr C Kelly	S: Mr Joe McGrath

Passed Unanimously

### 1.5 Election of Chairperson

Proposals were invited for the position of Chairperson. Ms April Anna Barker was proposed by Mr J McGrath and seconded by Cllr A Smith. As there were no other nominations, Ms April Anna Barker was deemed elected to the position of Chairperson.

**It was resolved: R. 18/09/2025**

“to appoint Ms April Anna Barker as Chairperson of CMETB Board from September 2025 until September 2026”

Proposed by Mr J McGrath  
Seconded by Cllr A Smith

Passed Unanimously

Ms April Anna Barker then assumed the role of Chairperson for the remainder of the meeting. She thanked the outgoing Chairperson Cllr Carmel Brady, and the members for the nomination.

#### 1.5.1 Election of Deputy Chairperson

Proposals were invited for the position of Deputy Chairperson. Cllr Damien Brady was proposed by Cllr C Carthy and seconded by Cllr C Kelly and Cllr S Flynn. As there were no other nominations, Cllr Damien Brady was deemed elected to the position of Deputy Chairperson.

**It was resolved: R. 19/09/2025**

“to appoint Cllr D Brady as Deputy Chairperson of CMETB Board from September 2025 to September 2026”

Proposed by Cllr C Carthy  
Seconded by Cllr C Kelly and Cllr S Flynn

Passed Unanimously

Cllr Damien Brady thanked Board members for the nomination. He congratulated Ms AA Barker on her appointment as Chairperson and looked forward to working with her.

The Board members expressed their thanks and acknowledged the work of outgoing Chairperson Cllr Carmel Brady, assisted by outgoing Deputy Chairperson Ms April Anna Barker over the past year. They wished the new Chairperson Ms AA Barker and new Deputy Chairperson Cllr D Brady well in their roles for the year ahead.

At this stage Cllr C Brady and Mr P McVitty left the meeting.

## 1.6 Minutes of Meetings

### 1.6.1 Minutes of CMETB Board Meeting: 15.07.2025

#### It was resolved: R. 20/09/2025

“to adopt the minutes of the meeting of Cavan and Monaghan ETB, held on 15 July 2025”.

Proposed by Mr C McCormick

Seconded by Cllr A Smith

Passed Unanimously

### 1.7 Matters Arising: No business

## 2 Correspondence and Matters Arising

### 2.1 Correspondence

#### 2.1.1 Department of Education and Youth: Circulars and Information Notes

Circular Number	Details
Circular 0049/2025	Cycle to Work Scheme for ETB Employees
Circular 0050/2025	Revision of Salaries for Primary Teachers under the Public Service Agreement 2024-2026, with effect from 1 August 2025
Circular 0051/2025	Revision of Salaries for Post-Primary Teacher under the Public Service Agreement 2024-2026, with effect from 1 August 2025
Circular 0052/2025	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 – 2026, with effect from 1 August 2025
Circular 0055/2025	Revision of Salaries for School Secretaries and Bus Escorts Previously Funded Under Ancillary Grant Funding, with effect from 01 August 2025
Circular 0056/2025	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026

Circular 0061/2025	Senior Cycle Redevelopment – Prescribed Material for the Leaving Certificate Drama, Film and Theatre Studies Examination 2027, 2028, 2029
Circular 0063/2025	Senior Cycle Redevelopment – Supports for Selected Phase One Schools Introducing Climate Action and Sustainable Development in the 2025/26 School Year
Circular 0064/2025	Senior Cycle Redevelopment – Supports for Selected Phase One Schools Introducing Drama, Film and Theatre Studies in the 2025/26 School Year

Note: Department of Education Circulars are available to download from the Department's website: <https://www.education.ie/en/Circulars-and-Forms/Active-Circulars/?pageNumber=1>

Read

**Department of Education and Youth: Information Notes**

Reference	Details
TC/IN 0006/2025	Amendment to the Employers Procedure Manual – Occupational Health Service for Teachers employed in Recognised Primary and Post Primary Schools
TC/IN 0007/2025	Amendment to the Employers Procedure Manual – Occupational Health Service for Special Needs Assistants employed in Recognised Primary and Post Primary Schools

Read

### 2.1.2 Department of Education and Youth Correspondence – General

Date	Subject
23.07.2025	Response re clarification on CMETBs interpretation of Circular 0052/2022
27.08.2025	Approval of New UBU Services 2025 for Monaghan Town

Read

### 2.1.3 Department of Education and Youth Correspondence – Finance

Date	Subject
25.08.2025	Estimated funding of €21,086.99 for Education through the medium of Irish to include Irish language support hours for Gaelcholáistí and additional hours and funding for gaelcholáistí participating in the e-Hub project.

Read

### 2.1.4 Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation

Date	Subject
21.07.2025	Circular 17/2025: Updated Green Public Procurement Instructions for Public Bodies
25.07.2025	Circular 18/2025: Value for Money Obligations and Paper on Value for Money Obligations regarding Public Expenditure Management and Oversight

Read

### 2.1.5 Correspondence from C&AG

Date	Subject
02.09.2025	Notice of commencement of C&AG Audit 2024 on 15 September 2025

Read

### 2.1.6 ETBI Correspondence

Date	Subject
08.08.2025	Annual Congress 2025 – Delegate Registration Open
03.09.2025	Copy of ETBI Business Case submitted to DEY in June 2024 re Interview rates for Board members

Read

### 2.1.7 Correspondence from Others - Finance

Date	From	Subject
18.08.2025	Special EU Programmes Body	Partnership Agreement with DKIT, NI Southern Regional College, CMETB and Workplus funded under PeacePlus for SECBA Project – CI €879,819 and MI €880,383
29.08.2025	Special EU Programmes Body	Notice of payment of advances of €176,000 to Monaghan Institute and €175,950 to Cavan Institute

Read

### 2.1.8 Correspondence from Others - General

Date	From	Subject
22.07.2025	Minister Healy-Rae, Dept of Agriculture, Food and Marine	Forestry Programme 2023 – 2027 & How it can benefit Public Bodies
25.07.2025	Dept of Climate, Energy and the Environment.	Public Sector Decarbonisation and Energy Efficiency Performance
08.09.2025	IPB Insurance	Request for CMETB Nominee 2025-2026
15.09.2025	Carmel Brady	Resignation from position of Chairperson of CMETB at the commencement of the next regular meeting scheduled for 16 September 2025.
15.09.2025	April Anna Barker	Resignation from position of Deputy Chairperson of CMETB at the commencement of the next regular meeting scheduled for 16 September 2025.

Read

## 2.2 Matters Arising

A member welcomed the approval of a new UBU service for North Monaghan. Having been on the Youthwork Committee for many years, the member was aware of the positive impact of the UBU service in West Cavan. He commended the youth services staff for their efforts in getting this new UBU for Monaghan.

## 2.2.1 ETBI Congress 2025 – Nominees

**It was resolved:** R. 21/09/2025

“to approve the attendance at the ETBI Congress 2025, as outlined below.”

### ETBI Congress, Slieve Russell Hotel, 09 October 2025

Name	Proposed and Seconded
Cllr D Brady	Proposed by Cllr S Flynn
Cllr C Carthy	Seconded by Cllr A Campbell
Cllr B Fay	
Ms L Fealy	
Ms M Flynn	
Cllr C Kelly	
Mr C McCormick	
Mr J McGrath	
Cllr A Smith	

Passed Unanimously

## 2.2.2 Nomination, CMETB Member to IPB Insurance with effect from September 2025

**It was resolved:** R. 22/09/2025

“to approve the re-nomination of Cllr C Brady to serve on the IPB Insurance Board for a further year”

Proposed by Cllr A Campbell  
Seconded by Cllr N Brady

Passed Unanimously

## 3 Audit and Risk

### 3.1 Audit and Risk Committee

No business

## 4 Finance

### 4.1 Finance Committee

No business

### 4.2 Finance Update

Ms Amanda Taylor, Finance Officer, briefed the meeting on the Financial Report for August 2025.

The Finance Officer gave a breakdown of travel rates Circular Letter 0052/2022 for Board members and suggested dates for workshops to assist members with their claims (see **Appendix A**). A discussion ensued.

A member stated that the ESBS system for claiming travel expenses is not designed for casual users. Another member suggested the previous paper-based system was more suitable. However, the CE referred to the response from ESBS where they confirmed that the national system must be used for all expense claims. The Finance Officer reiterated that staff are available to assist members with processing their claims.

#### **4.3 Overdraft Accommodation**

**To be resolved:**

“that the Board agrees to seek the approval of the Department of Education and Youth for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis: a bank overdraft of €3 million maximum with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January 2026 to 31 December, 2026 inclusive.”

**It was resolved: R. 23/09/2025**

“to seek the approval of the Department of Education and Youth for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis: a bank overdraft of €3 million maximum with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January 2026 to 31 December, 2026 inclusive.”

Proposed by Cllr C Carthy  
Seconded by Cllr S Flynn

Passed Unanimously

#### **4.4 Business Online EFT Facilities**

**To be resolved:**

“that the Board agrees to seek approval from the Department of Education and Youth to facilitate Business-on-Line EFT facilities with Bank of Ireland on an ongoing basis to an amount of €2,900,000.”

**It was resolved: R. 24/09/2025**

“to seek approval from the Department of Education and Youth to facilitate Business-on-Line EFT facilities with Bank of Ireland on an ongoing basis to an amount of €2,900,000.”

Proposed by Cllr C Carthy  
Seconded by Cllr A Campbell

Passed Unanimously

## 5 OSD Matters

### 5.1 Land and Buildings

#### 5.1.1 Leases / Contracts

No business

#### 5.1.2 Land and Buildings Report

The DOSD gave a comprehensive presentation on the Land and Buildings Report. (see **Appendix B**).

A member noted that although planning permission has been granted for an extension at Inver College, it will likely be December 2026 by the time construction begins. DOSD acknowledged the time span, advising that the Design Team are progressing to complete the detailed Stage 2B Design Report. Following DEY approval of the Stage 2B design, the tendering process to appoint a contractor will commence. DOSD confirmed that the CMETB Capital department and Design team are committed to progressing this project.

A member raised a query about funding for servicing and maintenance of equipment in schools. DOSD advised that Principals should liaise with Finance/Property re budget priorities.

### 5.2 Risk Management Report

The Risk Management Report had been linked to SharePoint prior to the meeting and was noted. (See **Appendix C**).

Noted

### 5.3 Summary of Executive Orders

No business

### 5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Ballybay Community College (Grass pitch)	Bawn Wanderers F.C.	Saturdays and Sundays from 12noon to 4pm, starting September 2025.
Castleblayney College (3 rooms)	Born 2 Perform	Fridays from 4.30pm to 7pm from September 2025 to June 2026.
Castleblayney College (Gym)	Castleblayney Gymnastics Club	Wednesday 10th September 2025 from 4pm to 7pm.
Cavan Institute (Car park)	Teach Oscail Family Resource Centre	22 August 2025 from 2pm to 10pm.
Inver College (2 rooms)	Born 2 Perform	Mondays from 7pm to 9pm, from 8 September 2025 to 25 May 2026.
Inver College (Car park)	Carrickmacross Emmets GFC	Sunday 7 September 2025 from 4pm to 7pm.
Inver College (Hall & 1 classroom)	Carrick Cruisers Basketball Club	Sunday 14 September 2025 from 9am to 5pm.
Inver College (Pitch)	Activ8 Energies	Tuesdays and Thursdays from 2 September to 9 October 2025 from 5.30pm to 7pm.

Tanagh OETC (Kayaks)	Cavan Kayakarun	9 August 2025 from 12 noon to 4pm.
Virginia College (Sports hall)	Irish Blood Transfusion Service	Wednesday 19 November 2025 from 2pm to 10.30pm.

**It was resolved: R. 25/09/2025**

“to approve the use of facilities as outlined above subject to the usual conditions.”

Proposed by Cllr A Campbell

Seconded by Cllr S Flynn

Passed Unanimously

## 5.5 Other Matters

### 5.5.1 Policies

For noting

Item No.	Policy
5.5.1.1	Policy for the Prevention and Resolution of Sexual Harassment and Harassment at Work
5.5.1.2	Code of Practice on Sexual Harassment and Harassment at Work
5.5.1.3	Educational Tours Policy

Noted

For adoption

**It was resolved to adopt as follows:**

Resolution No.	Item No.	Policy	Proposed by Seconded by
R. 26/09/2025	5.5.1.4	Acceptance of Gifts and Donations Policy	P: Cllr A Johnston S: Cllr S Flynn
R. 27/09/2025	5.5.1.5	Travel Policy and Procedure	P: Cllr A Johnston S: Ms I McCausland

Passed Unanimously

### 5.5.2 CMETB Public Sector Duty Action Plan 2025

CMETB has developed this Equality and Human Rights Values Statement to support our public sector duty in promoting equality, preventing discrimination and protecting human rights.

**It was resolved: R. 28/09/2025**

“to approve CMETBs Public Sector Duty Action Plan 2025”.

Proposed by Cllr A Johnston

Seconded by Mr C McCormick

Passed Unanimously

### 5.5.3 Charities Regulator

#### 5.5.3.1 CMETB Charities Compliance Record 2024

The DOSD briefed the Board on the Charities Compliance Record for 2024. Each member has signed their Annual Charity Trustee Declaration.

**It was resolved:** R. 29/09/2025

“to approve the Charities Compliance Record Form 2024”.

Proposed by Cllr D Brady

Seconded by Cllr S Flynn

Passed Unanimously

### 5.5.4 The Public Sector Climate Action Mandate and CMETBs Climate Action Roadmap

The DOSD gave an informative presentation on the Public Sector, Climate Action Mandate and CMETBs Climate Action Roadmap which were made available to the members prior to the meeting. (see **Appendix D**).

**It was resolved:** R. 30/09/2025

“to approve the CMETB Climate Action Roadmap 2025”

Proposed by Cllr C Carthy

Seconded by Cllr A Johnston

Passed Unanimously

## 6 Strategy Statement 2022-2026

### 6.1 Policies: No business

### 6.2 SLA/MOU/Consortium Agreement

Service Level Agreements for noting:

Number	Organisation	Project Title
6.2.1	DKIT, NI Southern Regional College and Workplus	PeacePlus Partnership Agreement – SECBA Project
6.2.2	DKIT, NI Southern Regional College and Workplus	Data Sharing Agreement – SECBA Project

Noted

## 7 Committees and Reports

### 7.1.1 DFET Report

The Director of Further Education and Training gave an update on FET activities (see **Appendix E**).

A member enquired what remedial small-scale works could be completed in buildings on the FET campus to facilitate training provision. DFET advised that Solas want a master plan developed for the FET Campus re best use of the space available. The member noted this progress.

### 7.1.2 CMETB FET Board

No business

### 7.1.3 Boards of Management

No business

### 7.1.4 FET Committee Minutes

It was resolved to adopt as follows:

Resolution No.	Centre	Date	Proposed / Seconded
R. 31/09/2025	Tanagh OETC	23.06.2025	Proposed by: Cllr D Brady Seconded by: Cllr B Fay

Passed Unanimously

### 7.1.5 FET Policies

No business

### 7.1.6 Child Safeguarding

No business

## 7.2 Schools

### 7.2.1 Director of Schools Report

The DoS gave a comprehensive update on schools. His report was available on SharePoint prior to the meeting.

A member expressed their concern that due to increased demand and lack of space some CMETB schools have had to place a cap on enrolment numbers. This could result in CMETB losing whole families if the eldest child is turned away. DOS agreed and noted that when the proposed extensions to schools commence, it should relieve some of the pressure, especially regarding access to practical rooms.

The member also commended the Executive for the progress made on the Monaghan Community Special School project within a short timeframe. The DOS thanked the member and outlined the significant work behind the scenes over the summer, including regular meetings with the DEY. CMETB has recruited high calibre staff who have a depth of experience in Special Education.

A member welcomed confirmation that a Board of Management for the new Community Special School will be established as soon as practicable. An invitation for members to visit the school (outside of school hours) will be arranged in due course.

A member congratulated Inver College on being chosen to pilot the Anseo programme, that tracks attendance and encourages students to go to school. Attendance is essential both for academic attainment and for the development of practical and creative skills.

### 7.2.2 Boards of Management

#### 7.2.2.1 Boards of Management Minutes

The following minutes of Boards of Management were noted:

School	Date
Ballybay Community College	14.05.2025
Beech Hill College	26.05.2025
Coláiste Oiriall	08.04.2025
Inver College	19.05.2025
St. Brin's College	08.05.2025

Noted

#### 7.2.2.2 Board of Management: Appointment

Resolution No	Inver College – Male Staff Representative	Proposed / Seconded
R. 32/09/2025	Tomás McMahon replacing Simon Conroy	Proposed by: Cllr C Carthy Seconded by: Cllr A Campbell

Passed Unanimously

### 7.2.3 Garage Theatre Board

7.2.3.1 It was resolved to adopt the minutes of the meeting of the Garage Theatre Board as follows:

Resolution No		Date	Proposed / Seconded
R. 33/09/2025	Garage Theatre Board	14.05.2025	Proposed by: Cllr C Carthy Seconded by: Ms I McCausland

Passed Unanimously

### 7.2.4 School Based Policies

For noting

Item No	School and Policy
7.1.4.1	Coláiste Oiriall: Attendance Policy

7.1.4.2	<b>Coláiste Oiriall:</b> Student Mobile Phone Usage Policy
7.1.4.3	<b>Ballybay Community College:</b> Admissions Policy 2025/26
7.1.4.4	<b>Beech Hill College:</b> Admissions Policy 2025/26
7.1.4.5	<b>Breifne College:</b> Admissions Policy 2025/26
7.1.4.6	<b>Castleblayney College:</b> Admissions Policy 2025/26
7.1.4.7	<b>Coláiste Dún an Rí:</b> Admissions Policy 2025/26
7.1.4.8	<b>Coláiste Oiriall:</b> Admissions Policy 2025/26
7.1.4.9	<b>Inver College:</b> Admissions Policy 2025/26
7.1.4.10	<b>Largy College:</b> Admissions Policy 2025/26
7.1.4.11	<b>St. Bricin's College:</b> Admissions Policy 2025/26

Noted

## 7.2.5 Child Safeguarding

For noting

Item No	Child Safeguarding	School
7.1.5.1	Statement Review	• <b>Coláiste Oiriall</b>
7.1.5.2	Risk Assessment Review	• <b>Coláiste Oiriall</b>
7.1.5.3	Statement	• <b>Coláiste Oiriall</b>

Noted

## 7.2.6 Anti-Bullying

No business

## 7.2.7 Gaeltacht and other Language Scholarships 2026

The CE outlined to the Board a proposal to establish the provision of Scholarships for Gaeltacht and other language courses in 2026. A once-off annual award to the value of €20,000 for distribution to schools based on their enrolment numbers was agreed.

**It was resolved:** R. 34/09/2025

“to approve the establishment of scholarships for Gaeltacht and other language courses in 2026 to the total value of €20,000”

Proposed by Cllr A Smith

Seconded by Cllr A Campbell

Passed Unanimously

## 8 Attendance Approval:

No business

## 9 Chief Executive Report

### Meetings attended July – September 2025

16.07.2025	<ul style="list-style-type: none"> <li>Meeting with IAU auditor re REACH Audit</li> </ul>
21.07.2025	<ul style="list-style-type: none"> <li>Meeting of ALL expert group on Literacy Provision in SOLAS</li> </ul>
25.07.2025	<ul style="list-style-type: none"> <li>ETBI Annual Congress Committee meeting</li> </ul>
30.07.2025	<ul style="list-style-type: none"> <li>LCDC Meeting, Council Chambers, Cavan</li> </ul>
31.07.2025	<ul style="list-style-type: none"> <li>FET Quality Management Meeting</li> </ul>
12.08.2025	<ul style="list-style-type: none"> <li>ETBI meeting re co-operation hours for Special Schools</li> </ul>
20.08.2025	<ul style="list-style-type: none"> <li>Meeting with DEY re Special School</li> </ul>
21.08.2025	<ul style="list-style-type: none"> <li>Meeting with CE Forum re PPLI (Post Primary Language Initiative) transfer to ETBI</li> </ul>
22.08.2025	<ul style="list-style-type: none"> <li>ETBI Annual Congress Committee meeting</li> <li>Meeting with DEY re Special School</li> </ul>
26.08.2025	<ul style="list-style-type: none"> <li>FET Meet in Cavan Crystal Hotel</li> <li>Bailieborough Community School BOM Meeting</li> </ul>
27.08.2025	<ul style="list-style-type: none"> <li>Pre meeting for DOSD Forum Meeting – CE Joint Chair</li> </ul>
28.08.2025	<ul style="list-style-type: none"> <li>First Leaders Forum Meeting of new academic year</li> <li>ETBI Sectoral briefing on results of ETB Brand research</li> </ul>
01.09.2025	<ul style="list-style-type: none"> <li>New Teacher Induction Session 1</li> </ul>
02.09.2025	<ul style="list-style-type: none"> <li>ALL expert working group meeting in SOLAS, Dublin</li> <li>St. Aidan's Comprehensive Special BOM Meeting</li> </ul>
03.09.2025	<ul style="list-style-type: none"> <li>DOSD Forum meeting in ETBI Naas</li> <li>Meeting with DEY re Special School</li> </ul>
04.09.2025	<ul style="list-style-type: none"> <li>Meeting with Solas re Apprenticeships</li> <li>FET Strategy and Operations Meeting</li> </ul>
05.09.2025	<ul style="list-style-type: none"> <li>ETBI meeting re School Completion Programme</li> <li>Monaghan Co Council Age Friendly Alliance Group Meeting in MTEK, Monaghan</li> </ul>
08.09.2025	<ul style="list-style-type: none"> <li>Oversight and Advisory Committee of IAU- ETBs meeting in Department of Education and Youth, Athlone.</li> <li>New Teacher Induction Session 2</li> </ul>
10.09.2025	<ul style="list-style-type: none"> <li>IPB and IES Meeting</li> <li>CE Forum Meeting</li> </ul>
11.09.2025	<ul style="list-style-type: none"> <li>Meeting with DEY re Special School</li> </ul>
12.09.2025	<ul style="list-style-type: none"> <li>Meeting with Irish Prison Service re MOU</li> <li>Principals Meeting in the Garage Theatre</li> </ul>
15.09.2025	<ul style="list-style-type: none"> <li>New Teacher Induction Session 3 - meeting in Coláiste Oiriall</li> </ul>
16.09.2025	<ul style="list-style-type: none"> <li>CMETB Board meeting in Garage Theatre</li> </ul>

*ETBI Erasmus+ VET mobility for CEs to Paris – 13 -16 October 2025, which is designed to follow on from the Franco-Irish symposium that took place in June 2024.*

**Programme objectives:**

- To gain an understanding of the definition of excellence within the French Campus des Métiers et Qualifications (CMQ)
- To meet with the French Délégation de Région Académique aux Relations Européennes, Internationales et à la Coopération (at Ministry of Education)
- To examine Future Skills Needs Reports (from the OECD)
- To investigate the approach to embedding green skills and sustainability in VET provision
- To examine the French approach to the protection of heritage: in particular, the urgent response to the Notre Dame Cathedral fire and the role of the craftspeople to this response.

**10 Date of Next Meeting**

Tuesday 11 November 2025

The meeting concluded at 4.50pm

Signed Fionn Mc Guff  
Chief Executive

Signed A. Roilo  
Chairperson

Date 11.11.2025

Date 11.11.2025

