



Minutes of the meeting of the CMETB Board held on Tuesday, 24 February 2026

A meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 24 February 2026 at 2pm, in Cavan Institute, Cathedral Road, Cavan.

Cathaoirleach: April Anna Barker

Baill I Lathair: April Anna Barker, Winston Bennett, Carmel Brady, Damien Brady, Niamh Brady, Aidan Campbell, Colm Carthy, Frank Evans, Brendan Fay, Lorraine Fealy, Michelle Flynn, Alan Johnston, Clifford Kelly, Irene McCausland, Colm McCormick, Joe McGrath, Peter McVitty, and Aíne Smith

Leithsceil: Seamus Coyle, Sinead Flynn, and Frank McDermott

Ar Freastail: Dr Fiona McGrath, Chief Executive
Dr Linda Pinkster, DFET
Karen McBride, DOSD
Paddy Flood, DoS
Amanda Taylor, APO Finance
Siobhan McKenna, Compliance
Siobhan McCluskey, Communications Officer
Stephanie McGarry, Administrator

Veronica Corr, The Anglo Celt joined the meeting after In Committee business was concluded.

ETBI General Secretary, Mr Paddy Lavelle and ETBI Director of Schools, Paul Fields joined the meeting for their Agenda item and left when this business concluded.

In Committee Business

Prior to the commencement of the February Board meeting, the CMETB Board held an In Camera meeting from 2pm -2.30pm. The Executive and staff listed above were not in attendance at this "In Camera" session.

It was resolved: R. 01/02/2026

"to conduct the following business "In Camera" due to its sensitive and confidential nature."

Proposed by: Ms M Flynn
Seconded by: Ms AA Barker

Passed Unanimously





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“that “In-Camera” business had been concluded.”

Proposed by Cllr C Brady
Seconded by Cllr A Campbell

Passed Unanimously

Following the conclusion of “In Committee Business” a member of the media (listed above) joined the meeting.

1.4 Apologies Absence Approval

The absences of Seamus Coyle, Sinead Flynn and Frank McDermott were approved.

Passed Unanimously

Congratulations

- To CMETBs Communications Officer Geraldine McKenna and husband Paul on the birth of their new baby boy.
- To St. Mogue’s College under 16 girls football team on becoming Ulster champions.
- To Largy College on the recent success of its boys’ football teams.
- To Coláiste Oiriall on under 16 girls football team on becoming Ulster champions.

Condolences

- To Helen Clinch (Inver College) on the death of her uncle Ben Reilly
- To Veronica Feeney (former Monaghan Admin Staff) on the death of her father Sean McKenna
- To Mrs Morehart on the death of her husband John Morehart, Bellamont House, Cootehill, Co Cavan.
- To Averil Hayes (Cavan Admin Office) on the death of her father-in-law John Hayes.
- To Simon Conroy (Inver College) on the death of his brother Martin Conroy
- To Siobhan Magee (Cavan Admin Office) on the death of her uncle Fr. Patrick Brady.
- To Fiona Nugent (Monaghan Admin Office) on the death of her mother Peggy Hayden.
- To Martin and Mary Mannering on the death of their son Thomas Mannering (CMETB FET Learner, Cavan)
- To the Bourgoin Family on the death of Walter Bourgoin, father of Virginia College students Alicia and André. Walter was also a parent representative on Virginia College Board of Management.
- To Belinda Walters (Principal, Monaghan Community Special School) on the death of her aunt Patricia Bonner.
- To Marcia Laverty (Monaghan Admin Office) on the death of her brother Cathal Quinn
- To Gráinne Finnan (Monaghan Admin Office) on the death of her brother Colm Finnan.
- To Philomena Foy (Tanagh OETC) on the death of her brother Eddie McDermott



- To Martina Walsh on the death of her husband John Walsh.
- To Mary Lennon (Retired Finance Officer) on the death of her brother-in-law John Walsh.
- To Elaine Prior (REALT Co-ordinator) on the death of her mother Anna Prior.
- To Yvonne Rudden (Cavan Admin Office) on the death of her cousin Áine O'Reilly.
- To Fiona Barry (Virginia College) on the death of her brother PJ Barry.
- To Cllr Áine Smith (CMETB Board and St. Mogue's College) on the death of her aunt Carmel Fitzgerald

Noted

1.5 Minutes of Meetings

1.5.1 Minutes of Board Meeting 11 November 2025

It was resolved: R. 10/02/2026

"to adopt minutes of the meeting of Cavan and Monaghan ETB held on 11 November 2025.

Proposed by Cllr C Brady
Seconded by Cllr N Brady

Passed Unanimously

1.5.2 Minutes of Special Board Meeting 09 December 2025

It was resolved: R. 11/02/2026

"to adopt minutes of the special meeting of Cavan and Monaghan ETB held on 09 December 2025.

Proposed by Cllr A Smith
Seconded by Cllr D Brady

Passed Unanimously

1.6 Matters arising

- **Land and Buildings Committee – External Members**

Following a request at the November 2025 Board meeting, an expression of interest for external members with expertise in construction and finance for the Land and Buildings Committee has been advertised. The closing date is 11 March 2026.

Noted

- **Board Meeting Attendance**

The Chief Executive clarified that CMETBs Standing Orders provide that if a member is absent from all Board meetings for six consecutive months, they shall, unless the absence is due to illness or has been approved by the Board, be disqualified at the end of that period from continuing as a Board member, and their position will be deemed vacant.

A member asked whether the executive team is tracking attendance to ensure the Board is alerted when a member is approaching the limit of allowable absences. The Chief Executive confirmed that Board meeting attendance is being monitored.

The member also raised a concern about the validity of a member's participation in decision making when they are not attending meetings regularly.

Noted

- **Filling of Acting P & DP posts**

In response to a query raised at a previous meeting, the CE outlined the Nationally Agreed Arrangements for Filling Acting Deputy Principal and Principal Posts in the ETB sector.

Noted

2 Correspondence and Matters Arising

2.1 Correspondence

2.1.1 Department of Education and Youth Circulars

Circular Number	Details
Circular 0037/2025	Recruitment procedures for all staff other than persons employed as teachers or special needs assistants in Education and Training Boards (ETBs)
Circular 0072/2025	Enhancement to Irish Sign Language (ISL) Scheme provision
Circular 0076/2025	Payment of Tool Allowance to Craft Workers - 2025
Circular 0001/2026	Changes to 1:50,000 Discovery Series Maps
Circular 0002/2026	Application of Bonus marks for all components of State examinations through Irish to be examined in Leaving Certificate 2027 and in subsequent years
Circular 0003/2026	Teacher Fee Refund Scheme 2025
Circular 0004/2026	Revision of Salaries for Primary Teachers under the Public Service Agreement 2024-2026
Circular 0005/2026	Revision of Salaries for Post-Primary Teacher under the Public Service Agreement 2024-2026
Circular 0006/2026	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026
Circular 0007/2026	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026
Circular 0010/2026	Revision of Salaries for School Secretaries Previously Funded Under Ancillary Grant Funding and Bus Escorts
Circular 0014/2026	Grant Scheme for ICT Infrastructure
Circular 0017/2026	Extension to the Waiver of Abatement of Public Sector Pensions under Section 52 of the Public Service Pensions (Single Scheme and Other Provisions) Act 2012



Circular 0018/2026	Standardisation of the school year in respect of primary and post-primary schools for the years 2026/27, 2027/28 and 2028/29
Circular 0019/2026	Concurrent Initial Teacher Education Bursary Scheme (STEM Bursary)

Note: Department of Education Circulars are available to download from the Department's website: <https://www.gov.ie/en/circulars/?organisation=department-of-education>

Read

2.1.2 Department of Education and Youth General Correspondence

Date	Subject
18.11.2025	Final Inspectorate Report – Youthreach Carrickmacross Evaluation
23.12.2025	Approval of a 25-year lease of CMETB land to Kingscourt Community Centre (part of Folio CN 7246F) for the development of tennis courts for use by the Community and Coláiste Dún an Rí.
09.01.2026	Breifne College: Evaluation of learning and planning for improvement-DEIS, Report
13.01.2026	Whole School Evaluation: Coláiste Dún an Rí
06.02.2026	Press Release: Ministers Naughton and Moynihan announce first phased roll out of Education Therapy Service. Monaghan Community Special School is included in the first phase.

Read

2.1.3 Correspondence from DEY - Finance

Date	Subject
19.11.2025	UBU Your Place Your Space 2025 Start-up Capital Allocation – Foroige-Monaghan Town UBU €15,843
19.11.2025	UBU Your Place Your Space 2025 funding allocation €8,180
20.11.2025	Confirmation of payment of €22,000 funding for Youth Night 2025
21.11.2025	Mobile Phone Storage funding of €10,300 for Castleblayney College
27.11.2025	Notice of Payment: €198,459 for UBU Q4
08.12.2025	Mobile Phone Storage funding of €21,100 for Virginia College
16.12.2025	Notice of payment for Youth programmes €54,023
18.12.2025	Mechanical and Electrical Emergency works approval for Coláiste Dún an Rí €37,125
22.12.2025	Final ordinary non-pay (ONP) payment for 2025 €308,588
12.01.2026	Attendance Grant Allocation for 2025/2026 school year €41,208.41
16.01.2026	Grants for financial year ending 31 December 2025 and Appendix 1
29.01.2026	Letter of determination for year ended 31 December 2026
04.02.2026	UBU Your Place Your Space Funding Allocation 2026 - €961,851

Read



2.1.4 Correspondence from Solas - Finance

Date	Subject
10.12.2025	National Training Fund Surplus 2025 – €343,349 for FET Micro-Qualifications in Healthcare, Immersive Technology and Robotics.
10.12.2025	2026 REACH Funding Guidelines for ETBs
12.12.2025	Allocation of Capital funding of €129,150 to finance construction PM services in 2025/2026
16.12.2025	Final FET Funding Allocation for 2025
18.12.2025	2026 Indicative initial funding Allocation for 2026 €37.7m
16.02.2026	FET Funding 2026 – confirmed allocation €37.8m

Read

2.1.5 Correspondence from Comptroller and Auditor General (C&AG)

Date	Subject
14.01.2026	Letter of Engagement: Audit of CMETBs Annual Financial Statements 2025
03.02.2026	OCAG Insights: Providing good quality financial information

Read

2.1.6 Correspondence from ETBI

Date	Subject
26.11.2025	ETBI Strategy 2025 - 2028
08.12.2025	Response to Chair of Finance Committee/FET Board
15.01.2026	Response to CMETB Chairperson

Read

2.1.7 Correspondence from other Sources- Finance

Date	From	Subject
13.11.2025	Department of Social Protection	School Meals (Local Projects) Scheme 2025-2026: Cavan School Completion Programme: Overall Allocation of €8,670 has been approved with the first instalment of €4,046 to issue shortly. The remainder of the allocation will be issued on 08.01.2026
11.12.2025	Dept of Public Expenditure Infrastructure, PS Reform and Digitalisation (DPER)	Sanction to accept donation of €31k from Assura PLC for Cavan Institute
20.12.2025	Department of Social Protection	School Meals (Local Projects) Scheme 2025-2026: Breifne College School Meals



		Programme: The second instalment of €249,660 will issue shortly.
20.12.2025	Department of Social Protection	School Meals (Local Projects) Scheme 2025-2026: Cavan School Completion Programme: The second instalment of €4,624 will issue shortly.

Read

2.1.8 Correspondence from Other Sources - General

Date	From	Subject
11.12.2025	DFHERIS	Sanction for 5-year lease of St. Augustine's Hall, Cavan
11.12.2025	DFHERIS	Sanction to let 9 acres of land for grazing at Tanagh OETC from Apr – Nov 2026
06.01.2026	Cllr Á Smith	Motion to discuss the possibility of establishing a Gaelcholáiste in Cavan.
04.02.2026	An Coimisinéara Teanga	The Official Languages (Amendment) Act Overview of 2024 results compliance with Section 10A
17.02.2026	St. Aidan's Comprehensive	Request to fill vacancy on BOM: CMETB Nominee

Read

2.1.9 Correspondence Sent

Date	To	Subject
14.11.2025	Somer Finn, Inver College	Congratulations on successful participation in a panel discussion at the ETBI Congress in October
26.11.2025	Paddy Lavelle, ETBI Paul Fields, ETBI Bernie McNally, Secretary General, Dept of Education Roger Kennedy, Tipperary Co Council	From CMETB Chairperson: CMETB proposal to review the BOM ETBI handbook in consultation with all 16 ETBs
30.11.2025	Paddy Lavelle, ETBI Paul Fields, ETBI Roger Kennedy, Tipperary Co Council	From Finance Committee & FET Board Chairperson: CMETB proposal to review the BOM ETBI handbook in consultation with all 16 ETBs
05.12.2025	Martin McDonagh, SCLPCE Learner	Congratulations on receiving a National Award for successfully completing the HGV Professional Driver Traineeship in Cavan SCLPCE
17.12.2025	The Smyth Family The Northern Standard	Letter of appreciation
16.01.2026	ETBI	From CMETB Chairperson: ETBI Secretary General to attend next CMETB Board meeting



Read

2.2 Correspondence: Matters Arising

2.2.1 Correspondence from Board to ETBI re Review of Board of Management Handbook and 2025 Congress

Following an invitation from the Chairperson, the ETBI General Secretary, Mr. Paddy Lavelle, and the ETBI Director of Schools, Mr. Paul Fields, joined the meeting. A member acknowledged the significant contribution of the General Secretary during his tenure at ETBI, which is now nearing its conclusion. The member referred to issues he raised at CMETBs November 2025 Board meeting concerning the need for greater standardisation across Boards of Management, along with training and guidance for BOM members. He expressed disappointment and surprise that the BOM Handbook had been finalised without broader consultation, noting that this represented a missed opportunity to engage with BoM members who volunteer their time and routinely face challenging decisions.

Mr. Paul Fields thanked the member for his feedback and provided context on the development of the handbook. He explained that the review began in 2020 but was significantly prolonged by the impact of Covid19, ultimately taking four years to complete. Most of the amendments were due to legislative changes. The process included obtaining legal advice relating to Section 29 appeals, particularly as legislation governing expulsions changed during this period. There was also consultation with the DEY, the Inspectorate and with Principals (secretaries to BOM). He also noted that ETBI delivered training webinars for BoM members, including Child Protection and Special Needs and that some ETBs held their own individual sessions.

Considering the recent legislative changes, another member asked what incentives remain for community, parent and teacher representatives to serve on Boards of Management? He highlighted the pressure placed on BOM members who must implement national policies, make decisions affecting children's futures around admissions and deal with the repercussions of capped enrolment numbers. He noted that Board members are often approached by parents in their local community questioning why their child was not offered a place at the school.

Mr. Paddy Lavelle, ETBI General Secretary, noted that the perspectives of Board of Management (BOM) members are actively represented in ETBI's engagements with the Department of Education and Youth (DEY). He acknowledged the commitment of BOM members and their dedication to supporting schools and students.

He advised that communication with BOMs is channelled through members of the ETB Boards and highlighted that the next review of the BOM Terms of Reference can be approached with a stronger focus on Boards of Management members. The General Secretary also advised that while consistency is important, excessive standardisation across BOMs could constrain the unique strengths and operational styles of individual schools.

He also noted that many Boards, particularly at primary level currently have vacancies. He highlighted that new legislation, including the Admissions Act, sets out how Boards must



operate. While these requirements leave little room for discretion and may feel disempowering for BOMs when making decisions, they remain part of the statutory framework within which schools must function.

Mr. Lavelle reaffirmed ETBI's commitment to supporting schools. He explained that while the handbook has now been renamed *ETBI Terms of Reference for Post Primary School Boards of Management*, its substance remains aligned with the Education Act 1998, which provides BOMs with the authority to carry out their functions. He further outlined that the Principal acts as the executive to the BOM, providing information, guidance, and advice. Principals may also seek additional support or clarification from the Director of Schools when necessary.

Another member referred to the 2025 ETBI Congress held in the Slieve Russell on 09 October 2025. He had looked forward to networking with ETB colleagues, discussing processes and bringing back information to BOMs and the Board. He was disappointed the Congress was limited to one day which left little time for questions during the seminars and no time for networking.

Paddy Lavelle thanked the member for their observations and advised that there will be an opportunity for engagement during the planning stage for next year's Congress. The Chairperson thanked Paddy Lavelle and Paul Fields for their clarity given on both matters and they both then left the meeting.

2.2.2 Motion

A motion was received from Cllr A Smith to discuss the possibility of establishing a Gaelcholáiste in Cavan.

As per CMETBs Standing order 8.2 it was resolved: R. 12/02/2026

"to discuss the possibility of establishing a Gaelcholáiste in Cavan".

Proposed by Ms M Flynn

Seconded by Cllr W Bennett

Passed Unanimously

Cllr A Smith advised that the matter was discussed at a recent Cavan Co Council meeting. Parents in Cavan have asked for a Gaelcholáiste to be established, as they would like to send their children to an Irish medium second level school.

Several members expressed strong support for the establishment of a Gaelcholáiste in Cavan, noting that it is encouraging to see growing interest in the Irish language. A member also highlighted that County Monaghan has the highest proportion of students attending Irish medium schools in the country, relative to population.

The Director of Schools welcomed the motion for CMETB to consider the establishment of a Gaelcholáiste and acknowledged the potential support from the Cavan community and from Coláiste Oiriall, Monaghan. He noted that there may not be sufficient numbers initially for a separate stand-alone school and suggested that the Board be open to establishing an Aonad in a mainstream school as a starting point. Cllr A Smith noted that the population of Cavan is



continuing to grow with rezoning and planned expansion and demand for Irish language second level education is likely to rise accordingly.

It was resolved: R. 13/02/2026

“for CMETB to consider the possibility of establishing a Gaelcholáiste in Cavan”.

Proposed by Cllr A Smith
Seconded by Cllr C Carthy

Passed Unanimously

2.2.3 Appointment to St. Aidan's Board of Management: CMETB Vacancy

It was resolved: R. 14/02/2026

“to appoint Cllr B Fay as the CMETB nominee on St. Aidan's Comprehensive Board of Management, filling the vacancy left by Cllr Carmel Brady, who was appointed as the Bishop's nominee to the role of Chairperson”.

Proposed by Cllr C Brady
Seconded by Cllr N Brady

Passed Unanimously

3 Audit and Risk

3.1 Audit and Risk Committee

3.1.1 Audit and Risk Committee Minutes

It was resolved: R. 15/02/2026

“to adopt minutes of the meeting of the Audit and Risk Committee held on 23 September 2025”.

Proposed by Cllr C Brady
Seconded by Mr P McVitty

Passed Unanimously

3.1.2 Audit and Risk Committee Report 23 September 2025 to CMETB

Noted

4 Finance

4.1 Finance Committee

4.1.1 Finance Committee Minutes 20 October 2025

It was resolved: R. 16/02/2026



“to adopt the minutes of the meeting of the Finance Committee held on 20 October 2025”.

Proposed by Mr J McGrath
Seconded by Cllr C Brady

Passed Unanimously

4.1.2 Finance Committee Minutes 03 December 2025

It was resolved: R. 17/02/2026

“to adopt the minutes of the meeting of the Finance Committee held on 03 December 2025”.

Proposed by Mr J McGrath
Seconded by Cllr C Brady

Passed Unanimously

4.1.3 Finance Committee Reports 20 October 2025 and 03 December 2025 to CMETB

Noted

4.2 Fundraising and Donations Report

The Head of Finance briefed the Board on the donations received for 2025.

Noted

4.3 Draft Service Plan 2026

The CE briefed the Board on the Draft Service Plan for 2026, which was circulated prior to the meeting, with the aid of a PowerPoint presentation (see **Appendix A**). The CE explained that the annual Service Plan supports the implementation of the CMETB Strategy 2022-2026. The Service Plan also includes income and expenditure for 2025 and projected receipts and expenditure for 2026. The Finance Officer briefed the Board on the financial data.

It was resolved: R. 18/02/2026

“To adopt the Service Plan for 2026”

Proposed by Cllr C Brady
Seconded by Ms I McCausland

Passed Unanimously

A member noted the array of courses, including part-time programmes that CMETB offers. It was agreed that details of upcoming courses will be sent to the Board members, when available.



5 OSD Matter

5.1 Land and Buildings

5.1.1 Land and Buildings Committee Minutes

It was resolved: R. 19/02/2026

“to adopt the minutes of the meeting of the Land and Buildings Committee meeting held on 11 November 2025”.

Proposed by Cllr C Brady

Seconded by Cllr B Fay

Passed Unanimously

5.1.2 Leases/Contracts – see above under “In Committee”

5.1.3 Land and Buildings Report

The DOSD Karen McBride, delivered a comprehensive presentation on Land and Buildings (see **Appendix B**), which included an update on the two CMETB projects—Castleblayney College extension and a modular unit for Monaghan Community Special School—approved to progress to tender/construction in 2026/27 under the National Development Plan (NDP): Education and Youth Sectoral Investment Plan.

A member expressed disappointment that the Inver College building project was not included in the DEY priority list, particularly given the recent visit to the school by the Minister for Education prior to the announcement of the approved project list. The member requested that the executive continue to actively pursue the project for Inver College. The DoS acknowledged the disappointment felt by the staff and students at Inver College but noted that CMETB had two projects on the DEY list of 105 prioritised for 2026–2027, whereas many ETBs had none.

A member advised caution in accepting a modular unit for Monaghan Community Special School and suggested that an application should be made to the DEY for a permanent building. He noted that the acceptance of a modular unit for Inver College several years ago may have contributed to delays in securing approval for the school’s extension.

A member enquired whether improvements could be made to the grounds at Cavan Institute, including the car park. The CE confirmed that Cavan Institute is included in the DFHERIS Sectoral Plan’s list of FET College Major Capital Projects and that this will be part of the new development.

A member welcomed the progress regarding the provision of additional toilets for St. Bricin’s College.

5.2 Risk Management Report

The Risk Management Report was noted (see **Appendix C**).

5.3 Summary of Executive Orders

No business

5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Ballybay College (Indoor Hall)	St. Brigid's O'Neill's LGFA	Fridays from 20 February 2026 to end of September 2026 from 8pm - 9pm
Castleblayney College (PE Hall)	Monaghan Sports Partnership (Pickleball)	From 15 January to 19 February 2026 from 6pm to 7pm
Castleblayney College (PE Hall)	Oram Sarsfields GFC (Juvenile training)	Every Tuesday from 13 January to 24 February 2026
Castleblayney College (PE Hall)	Oram Sarsfields GFC (Nursery Club)	Every second Saturday from 10 January to 28 March 2026
Castleblayney College (Gym)	Castleblayney Faugh's GFC (u6's)	Thursdays from 28 February to end of school year from 5.45pm to 6.45pm
Castleblayney College (Gym)	Castleblayney Faugh's GFC (Juvenile)	Thursdays from 23 October to 11 December 2025 from 6pm to 7pm
Castleblayney College (Gym)	Castleblayney Credit Union	Monday 9 February 2026 from 5pm to 9pm
Castleblayney College (Gym)	Castleblayney Gymnastics Club	Saturdays from 7 March to 23 May 2026 from 3pm to 5pm
Castleblayney College (Hall)	Carrick Crows Volleyball Club	21 February 2026 from 12.30pm to 6.30pm, 28 February 2026 from 1pm to 4.30pm and 1 March 2026 from 12.30pm to 4pm
Castleblayney College (Home Economics Room)	Monaghan GAA	Saturday 13 December and Sunday 14 December 2025 from 9am to 12 noon
Castleblayney College (PE Hall)	Doohamlet O'Neills GFC	Every Tuesday from 13 January to 23 March 2026 from 6.30pm to 7.30pm
Castleblayney College (Sports Hall)	Carrick Crows Volleyball Club	Saturday 29 November 2025 from 1pm to 5pm; Saturday 6 December 2025 from 1pm to 5pm; Sunday 11 January 2026 from 11am to 5.30pm; Sunday 8 February 2026 from 1am to 7.30pm
Castleblayney College (Sports Hall)	Blackhill Emeralds GFC Club	Thursdays from 18 November 2025 to 16 December 2025 from 6pm to 7.30pm
Castleblayney College (Sports Hall)	Dundalk Institute of Technology Volleyball Club	Thursday 20 November 2025 from 7pm to 9.30pm.
Cavan Institute (Carpark)	Parkrun	Each Saturday from 9am to 11am
Coláiste Dún an Rí (Sports Hall)	Kingscourt Stars	Mondays, Tuesdays and Thursdays in January and February 2026 from 7pm to 8pm
Inver College (Hall)	Dundalk Credit Union	Friday 16 January 2026 from 6.30pm to 8.30pm
Inver College (Indoor Hall & Outside Pitch)	Carrickmacross Hurling & Camogie Club	From 11 February 2026, Mondays from 6pm to 7pm; Wednesdays from

		5pm to 8pm; Thursdays from 7pm to 8pm
Inver College (Pitch)	Carrickmacross Emmets (under 8s & under 10s)	From 1st April to 26th September 2026 from 6.30pm to 8.30pm
Inver College (Pitch)	Carrickmacross LGFA (under 14s)	Fridays from 13 March to 4 September 2026, from 6pm to 7.30pm
Virginia College (Sports Hall)	Irish Blood Transfusion Service	Wednesday 11 March 2026 from 3.45pm to 10.30pm

It was resolved: R. 20/02/2026

“to approve the use of facilities as outlined above subject to the usual conditions”.

Proposed by Cllr C Brady
 Seconded by Ms I McCausland

Passed Unanimously

5.5 Other Matters

5.5.1 Policy for noting:

5.5.1.1 Domestic Violence and Abuse Policy and supports for recognised Primary and Post-Primary Schools and ETBs

Noted

5.5.2 Protected Disclosures Annual Report 2025

The CE advised there were no protected disclosures made during 2025; therefore, a nil report will be returned.

Noted

6 Strategy Statement 2022-2026

6.1 Policies: No business

6.2 SLA/MOU/Consortium Agreement: For noting

Item No.	Organisation	Project Title
6.2.1	Atlantic Technological University	Consortium Agreement between ATU and CMETB
6.2.2	Healthy Ireland	Healthy Ireland SLA between Monaghan LCDC, Monaghan County Council and CMETB

Noted



7 Committees and Reports

7.1 Further Education and Training

7.1.1 DFET Report

Director of Further Education and Training gave a comprehensive update on FET activities (see **Appendix D**). CMETB's FET Strategy will be aligned with the SOLAS FET Strategy 2026-2030 *Creating Futures*, which is due to be published soon.

Noted

7.1.2 FET Board

7.1.2.1 Appointment to CMETB FET Board

It was resolved: **R. 21/02/2026**

to appoint the following to Boards/Committees under FET:

Board/Committee	Cavan County Council Nominee	Proposed By Seconded By
FET Board	Conor Craven	P: Cllr C Brady S: Cllr B Fay

Passed Unanimously

7.1.2.2 CMETB FET Board Minutes

It was resolved to **adopt the minutes** of meeting of the FET Board as follows:

Resolution No.		Date	Proposed / Seconded
R. 22/02/2026	FET Board Minutes	16.10.2025	P: Cllr C Brady S: Mr J McGrath

Passed Unanimously

7.1.3 Board of Managements

The following **Board of Management minutes** were noted:

	Date
Monaghan Institute	14.10.2025
Cavan Institute	14.10.2025
Cavan Institute	11.12.2025

Noted



7.1.4 Committees/Boards under FET

7.1.4.1 Appointment to Creative Youth Arts Committee

It was resolved: R. 23/02/2026

to appoint the following to Boards/Committees under FET:

Board/Committee	Cavan County Council Nominee	Proposed By Seconded By
Creative Youth Arts Committee	Karina Charles Lynch	P: Cllr B Fay S: Mr P McVitty

Passed Unanimously

7.1.4.2 Committee/Board Minutes

It was resolved to **adopt the minutes** of Board/Committee meeting(s) as follows:

Resolution No.	Board/Committee	Date	Proposed / Seconded
R. 24/02/2026	Youthreach	20.10.2025	P: Ms I McCausland S: Cllr C Brady
R. 25/02/2026	Youthwork Committee	15.04.2025	P: Cllr C Brady S: Mr C McCormick
R. 26/02/2026	Tanagh OETC	01.09.2025	P: Cllr C Brady S: Cllr B Fay
R. 27/02/2026	Creative Youth Arts Committee	16.09.2025	P: Cllr C Brady S: Ms I McCausland
R. 28/02/2026	Creative Youth Arts Committee	19.11.2025	P: Cllr C Brady S: Ms I McCausland

Passed Unanimously

7.1.5 FET Policies

No business

7.1.6 Child Safeguarding

No business

7.1.7 Anti-Bullying

No business

7.2 Schools

7.2.1 Director of Schools Report

The Director of Schools gave a comprehensive presentation on his report on Schools (**see Appendix E**) which included: Curricular Innovation & STEM outreach; Leadership, Teaching & Learning Priorities; Digital Adaption Initiatives and Monaghan Community Special School Developments

A member suggested the banning of sugary drinks that students are bringing into school and are addictive; this could be addressed in the School Code of Conduct. Vaping is also a big



issue that schools have to deal with. The impact of influencers on young people and the possibility of delivering a short course to prepare them to be critical thinkers was also discussed.

7.2.2 Boards of Management

7.2.2.1 Terms of Reference for Boards of Management of Community National Schools/Community Special Schools

It was resolved: R. 29/02/2026

“to approve Terms of Reference for Boards of Management of Community National Schools/Community Special Schools”

Proposed by Cllr C Brady
Seconded by Cllr I McCausland

Passed Unanimously

7.2.2.2 Board member vacancies on BOMs/Committees under Schools

It was resolved: R. 30/02/2026

“to appoint the following to Board of Managements/Committees under schools”

School/Committee	Community Representatives	Proposed By Seconded By
St. Bricin’s College	Noel Fitzpatrick Brian McDermott	P: Cllr B Fay S: Cllr C Brady

Passed Unanimously

7.2.2.3 Board of Management Minutes

The following minutes of Boards of Management were noted:

School	Date
Ballybay Community College	03.09.2025
Breifne College	04.12.2025
Castleblayney College	11.09.2025
Coláiste Dún an Rí	09.09.2025
Inver College	03.11.2025
Largy College	14.10.2025
Largy College BOG	09.12.2024
Coláiste Oiriall	21.10.2025
St. Bricin’s College	02.09.2025
St. Mogue’s College	25.09.2025
Virginia College	18.09.2025



Noted

7.2.3 Music Generation/Garage Theatre Board

7.2.3.1 Appointment to Music Generation Committee

It was resolved: R. 31/02/2026

“to appoint the following to Music Generation Committee”

Monaghan County Council Nominee	Proposed By Seconded By
Karina Charles Lynch	P: Cllr C Brady S: Ms I McCausland

Passed Unanimously

7.2.3 Garage Theatre Board Minutes

“It was resolved to adopt minutes of the Garage Theatre Board as follows”

Resolution No.	Date	Proposed By Seconded By
R. 32/02/2026	10.09.2025	P: Cllr C Carthy S: Ms I McCausland
R. 33/02/2026	26.11.2025	P: Cllr C Carthy S: Cllr C Brady

Passed Unanimously

7.2.4 School Based Policies: No business

7.2.5 Child Safeguarding Policy: No business

7.2.6 Anti-Bullying Policy: No business

8 Attendance Approval:

It was resolved: R. 34/02/2026

“to approve attendance as follows”

Event	Date	Delegates	Proposed / Seconded
ETBI FET Conference 2026 in Slieve Russell Hotel, Ballyconnell, Co Cavan	25-26 February 2026	Ms April Anna Barker Cllr Clifford Kelly Mr Joe McGrath	Proposed by Cllr C Brady Seconded by Cllr A Smith

Passed Unanimously

9 Chief Executive Report

Meetings Attended:

Date	Details
12.11.2025	<ul style="list-style-type: none"> CE Forum Meeting in Athlone Training Centre Apprenticeship Transition Planning Meeting in Athlone Training Centre
14.11.2025	<ul style="list-style-type: none"> School Leaders weekly update meeting Age Friendly Alliance meeting in Monaghan Peace Campus
17.11.2025	<ul style="list-style-type: none"> Meeting with Chair of Literary Expert Working Group
19.11.2025	<ul style="list-style-type: none"> Joint meeting of Forums in Connemara, Co Galway
20.11.2025	<ul style="list-style-type: none"> Joint meeting of Forums in Connemara, Co Galway CE Forum-Schools Update in Connemara, Co Galway
21.11.2025	<ul style="list-style-type: none"> School Leaders weekly update meeting ATU Tertiary Education Steering Committee meeting Monaghan Institute Graduations in the Garage Theatre
24.11.2025	<ul style="list-style-type: none"> Solas Finance Meeting in City of Dublin FET College, Cathal Brugha Street.
25.11.2025	<ul style="list-style-type: none"> Prep meeting for CE Forum meeting with Secretary General in City of Dublin FET College ETBI AGM 2025 in City of Dublin FET College, Cathal Brugha St. CE Forum meeting with Secretary General in Department of Education, Marlborough Street, Dublin
26.11.2025	<ul style="list-style-type: none"> DOSD Forum pre meeting – CE Joint Chair IBEC Public Sector Webinar – Understanding the PAS Capability Framework CMETB Audit and Risk Committee meeting in Monaghan Admin Office
27.11.2025	<ul style="list-style-type: none"> School Leaders weekly update meeting
28.11.2025	<ul style="list-style-type: none"> Monaghan Youthreach Awards Ceremony Meeting with DEY re Special School
01.12.2025	<ul style="list-style-type: none"> Meeting with TUSLA re School Completion Programme Child Protection Procedures Webinar
02.12.2025	<ul style="list-style-type: none"> Meeting with DEY re Special Classes for 2026/2027 Largy College Board of Governors and BOM meetings in Clones
03.12.2025	<ul style="list-style-type: none"> DOSD Forum December Meeting – CE Joint Chair CMETB Finance Committee meeting Meeting with CMETB Chairperson re next Board meeting Agenda
04.12.2025	<ul style="list-style-type: none"> School Leaders weekly update meeting CMETB/LMETB joint Apprenticeship Graduation in Dundalk
05.12.2025	<ul style="list-style-type: none"> Meeting with Director of IAU-ETB's Section Heads Meeting IPB Insurance 2026 pricing and budget allocation meeting
09.12.2025	<ul style="list-style-type: none"> FET Management & Quality Council Meeting CMETB Special Board Meeting in Glaslough, Co Monaghan
10.12.2025	<ul style="list-style-type: none"> CE Forum Meeting Principals Training event in Kilmore Hotel, Cavan
15.12.2025	<ul style="list-style-type: none"> Excellence in FET Showcase FET Strategy & Operations Committee Meeting
16.12.2025	<ul style="list-style-type: none"> IAU Oversight Advisory Committee meeting



	<ul style="list-style-type: none"> • FET Board Meeting, St Augustine's, Cavan • LCDC Communications Campaign WG Meeting
17.12.2025	<ul style="list-style-type: none"> • Meeting with Principals in Head Office, Monaghan • DOSD Forum pre meeting – CE Joint Chair • Meeting with DEY re Monaghan Community Special School
07.01.2026	<ul style="list-style-type: none"> • DOSD Forum meeting – CE Joint Chair
08.01.2026	<ul style="list-style-type: none"> • School Leaders weekly update meeting • Meeting re Minister's Naughton request to visit schools • Meeting with ETBI IT Dept/OSD staff
13.01.2026	<ul style="list-style-type: none"> • Literacy Expert Working Group Meeting in SOLAS
14.01.2026	<ul style="list-style-type: none"> • CE Forum meeting
15.01.2026	<ul style="list-style-type: none"> • School Leaders weekly update meeting
22.01.2026	<ul style="list-style-type: none"> • Met with Minister Naughton, Dept of Education during her visit to Inver College, Carrickmacross • CE Forum prep re meeting with DFERIS Secretary General
23.01.2026	<ul style="list-style-type: none"> • Met with Minister Naughton, Dept of Education during her visit to Monaghan Community Special School, Castleblayney • CE Forum meeting with Sec Gen DFHERIS
28.01.2026	<ul style="list-style-type: none"> • DOSD Forum pre meeting – CE Joint Chair • Transition Year Cookery Competition in Cavan Institute
29.01.2026	<ul style="list-style-type: none"> • CMETB 2026 Capital and Estates Planning Meeting with SOLAS
04.02.2025	<ul style="list-style-type: none"> • DOSD Forum Meeting – CE Joint Chair • DEY Building Unit briefing on NDP Plan for School Patrons
05.02.2026	<ul style="list-style-type: none"> • Shortlisting for IAU upcoming interviews • Finance Committee Meeting
06.02.2026	<ul style="list-style-type: none"> • Age Friendly Alliance Meeting in Monaghan Peace Campus • Consultation Meeting with DKIT in Monaghan Institute
11.02.2026	<ul style="list-style-type: none"> • CE Forum Meeting in Naas
12.02.2026	<ul style="list-style-type: none"> • School Leaders weekly update meeting
13.02.2026	<ul style="list-style-type: none"> • Section Heads Meeting
16.02.2026	<ul style="list-style-type: none"> • IAU- OAC Meeting in DEY Office, Athlone
17.02.2026	<ul style="list-style-type: none"> • Land and Buildings Committee Meeting in Cavan FET Campus • Prep meeting with CMETB Chairperson for upcoming Board meeting
23.02.2026	<ul style="list-style-type: none"> • Meeting with DEY re Monaghan Community Special School • Bailieborough Community School BOM Meeting in Bailieborough
24.02.2026	<ul style="list-style-type: none"> • Pre DOSD Forum Meeting • CMETB Board Meeting in Cavan Institute

Noted

10 Board Workplan

Noted

11 Schedule of Meetings

Date of Next Meeting: Thursday, 26 March @ 2pm



The meeting concluded at 4.45pm

Signed Joia M'Gath

Chief Executive

Date 26 March 2026

Signed A. R. W.

Chairperson

Date 26 March 2026