



Minutes of Meeting held on Tuesday, 14 July 2026

A meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 14 July 2026 at 2pm, in Coláiste Dún an Rí, Kingscourt, Co. Cavan and online via MS Teams.

Cathaoirleach: April Anna Barker

Baill i Lathair: April Anna Barker, Winston Bennett, Carmel Brady, Damien Brady, Colm Carthy, Frank Evans, Clifford Kelly, Colm McCormick, Frank McDermott, Joe McGrath, Peter McVitty and Aíne Smith, while Sinead Flynn and Alan Johnston joined the meeting online

Leithsceil: Niamh Brady, Aidan Campbell, Seamus Coyle, Brendan Fay, Lorraine Fealy, Michelle Flynn, and Irene McCausland

Ar Freastail: Dr Fiona McGrath, Chief Executive
Karen McBride, DOSD
Dr Linda Pinkster, DFET
Paddy Flood, DOS
Amanda Taylor, APO Finance
Siobhan McKenna, Compliance
Siobhan McCluskey, Comms Officer
Stephanie McGarry, Administrator
Zoey Tunney, Anglo Celt

Youthreach Co-Ordinators Bernadette Duffy and Michael Murphy joined the meeting to give a presentation under Agenda item 1.6 Matters Arising and left when this item was concluded. Siobhan McCarra, CMETB TEL Officer joined the meeting to provide training on AI under OSD Agenda item 5.5.3 and left when this item was concluded.

1 Preliminary

1.1 Welcome

The Chairperson, Ms April Anna Barker welcomed all present, including the two Board members joining the meeting online. As the school in Loughan House is closed for the summer break, it was not possible to hold the meeting there, as previously suggested.

The Chairperson thanked the Principal of Coláiste Dún an Rí, Mr Fergal Boyle for facilitating the Board meeting in the school and invited him to address the Board.

The Principal welcomed the Board members and CMETB staff to the school and thanked them for their ongoing support. He noted that it is 10 years since Coláiste Dún an Rí was established in Kingscourt and highlighted the school's many achievements since its opening, including strong Leaving Certificate results and participation and success in a wide range of sporting and extra curricular activities. When the Principal left the Chairperson Ms April Anna Barker opened the meeting.



1.2 Declaration of Interest

Declarations of Conflict of Interest were invited with none arising. Members were reminded of their responsibilities and that should any Conflict of Interest arise in the course of the meeting they must declare at that stage.

1.3 In Committee Business

1.3.1 OSD and FET Matters

“In Camera business”

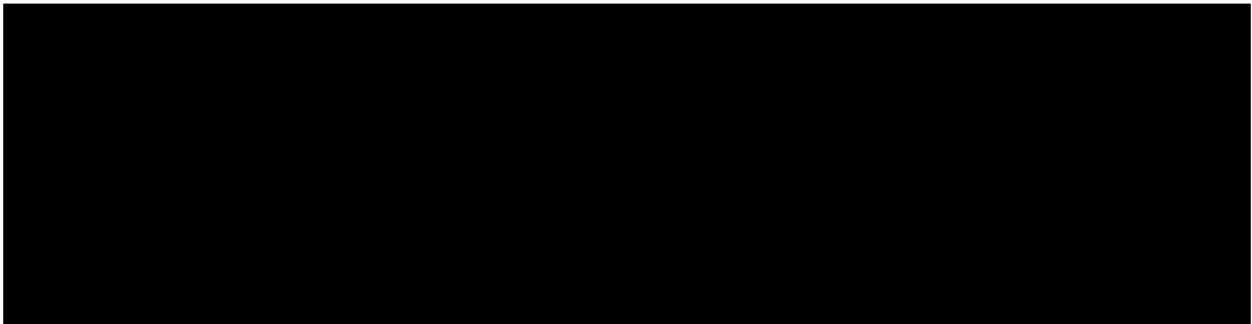
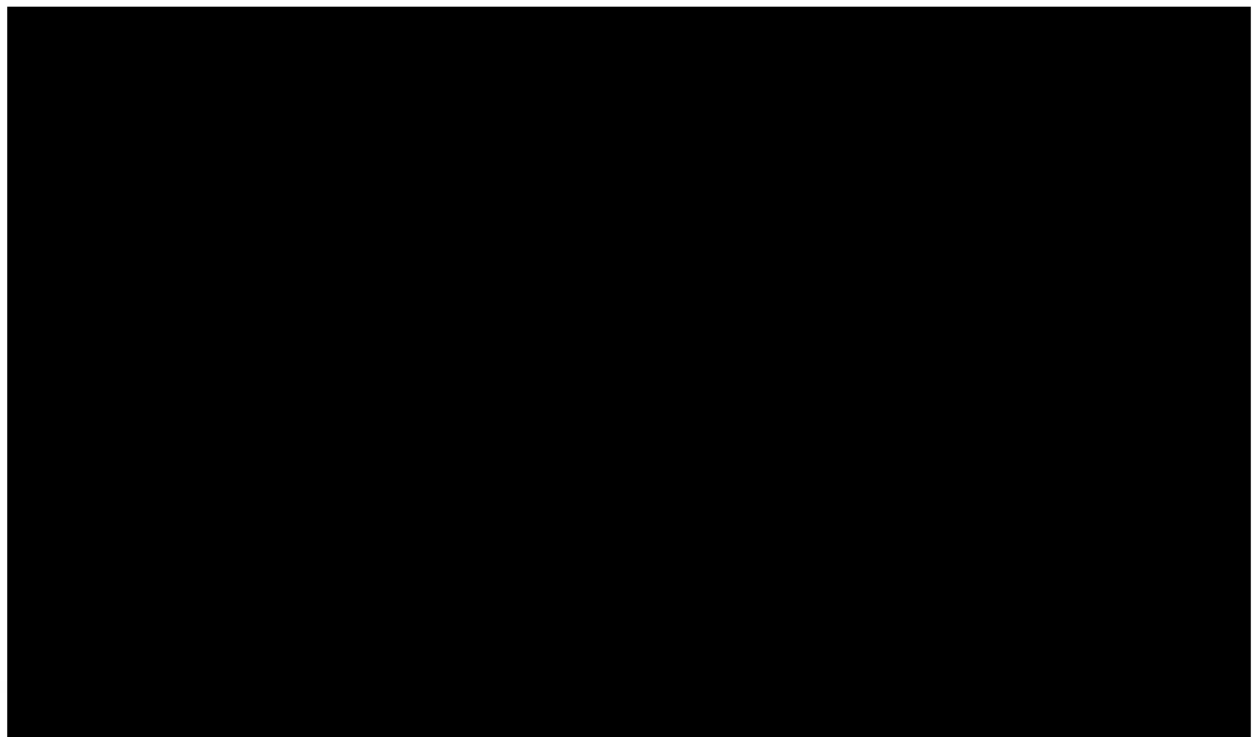
It was resolved: R. 01/07/2026

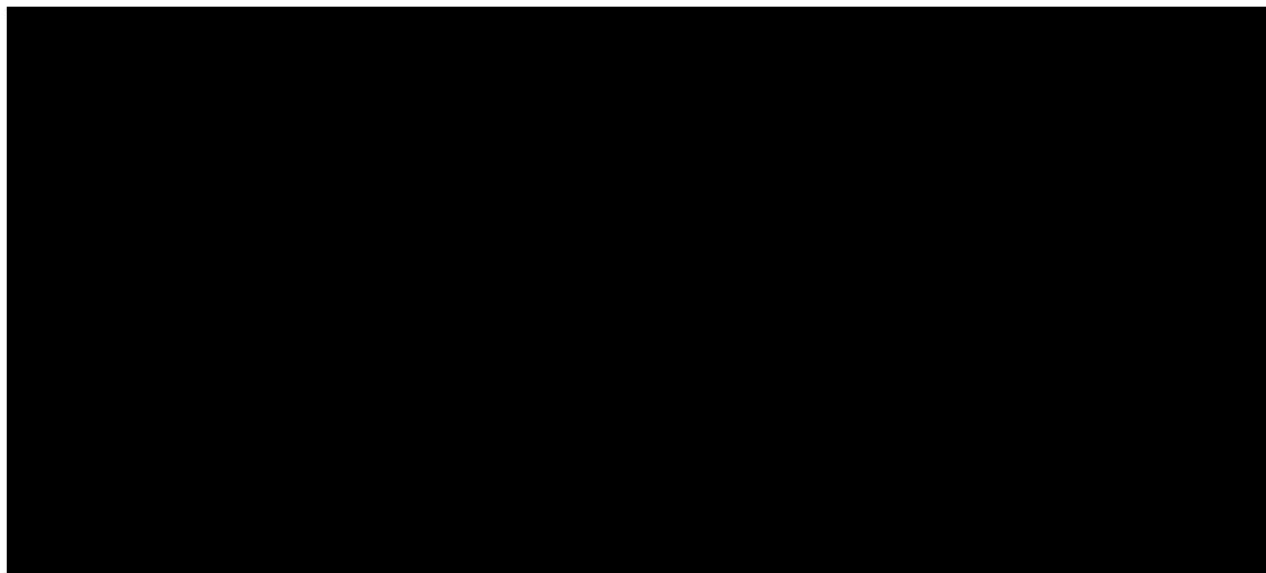
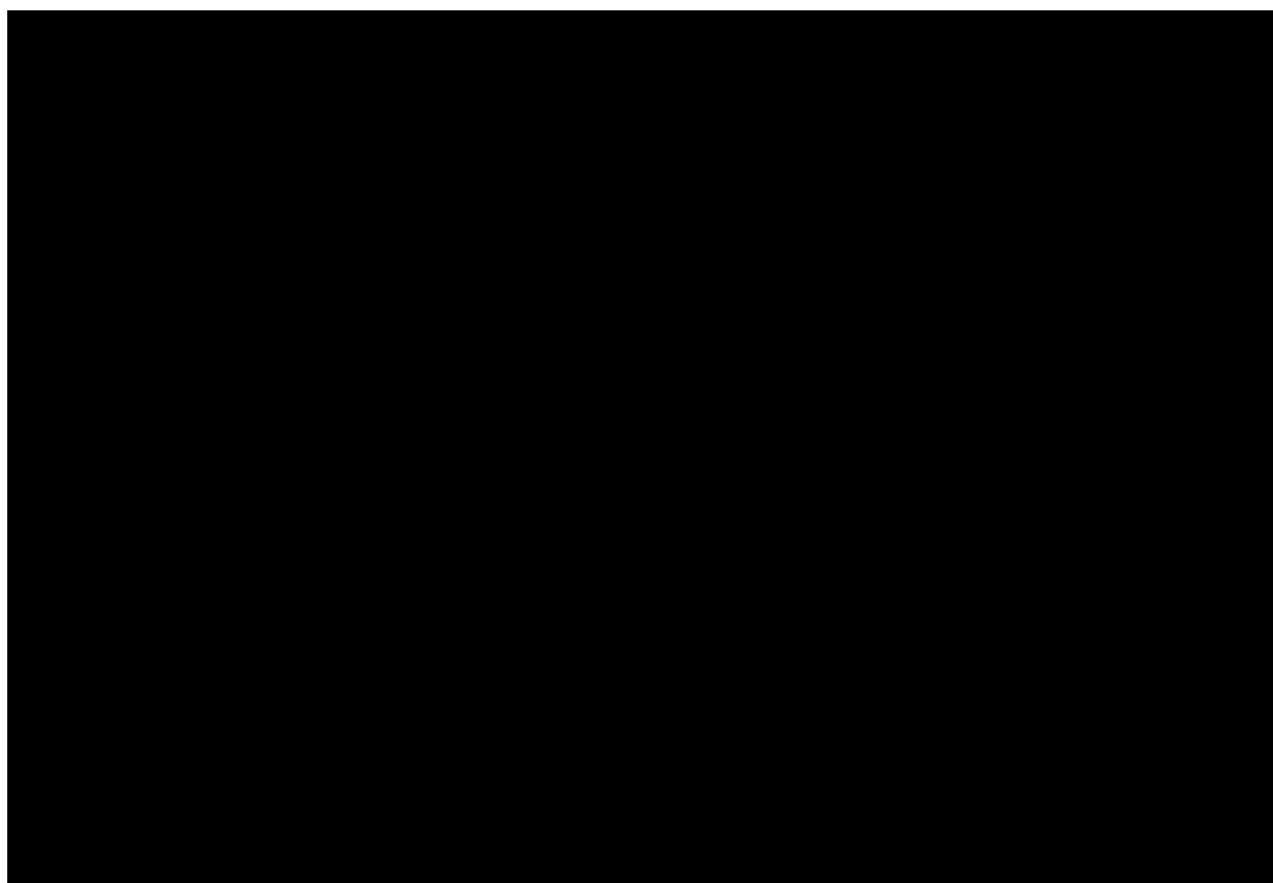
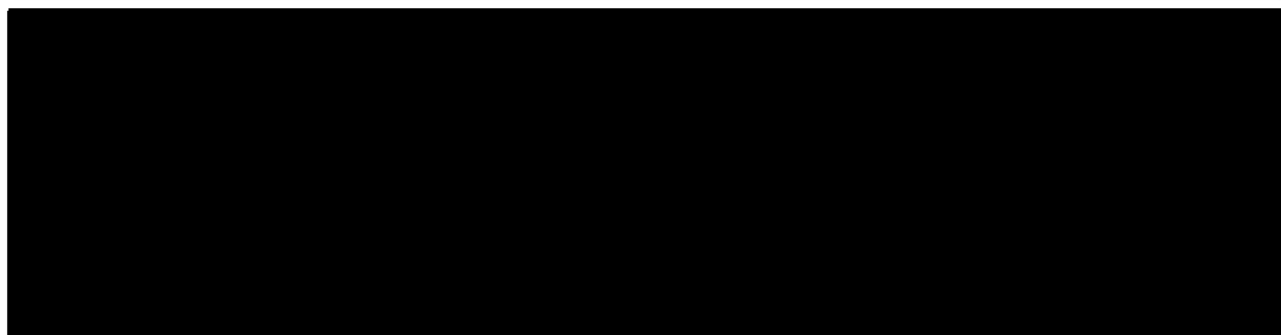
“to conduct the following business “**In Camera**” due to it being commercially sensitive and its confidential nature.”

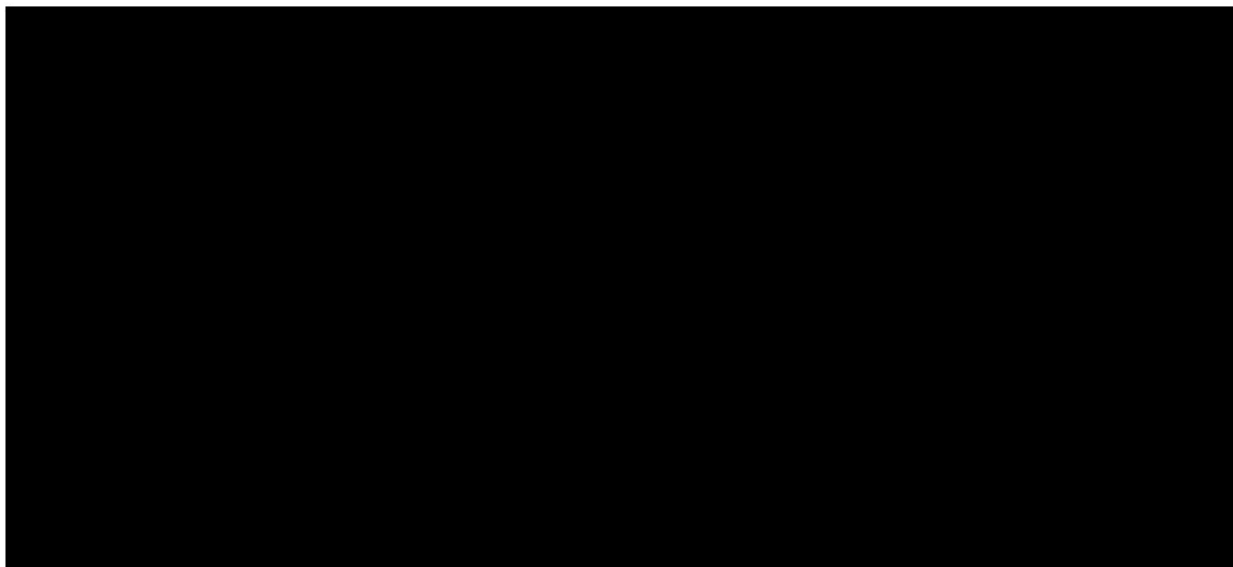
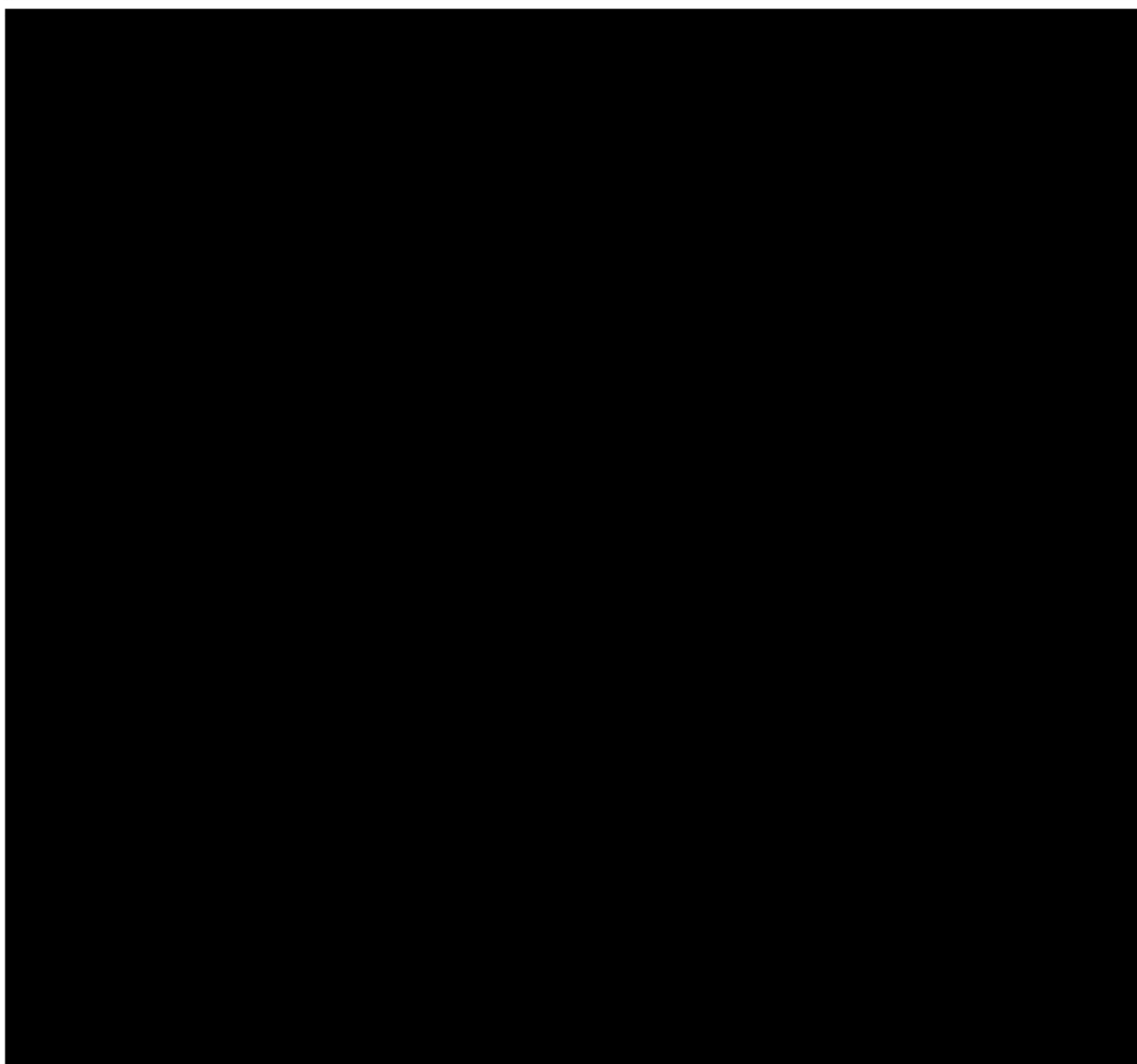
Proposed by Cllr C Brady

Seconded by Cllr W Bennett

Passed Unanimously









It was resolved: R. 03/07/2026

“that “In-Camera” business had been concluded.”

Proposed by Cllr C Carthy

Seconded by Mr P McVitty

Passed Unanimously

1.4 Apologies/Absence Approval

The absences of Niamh Brady, Aidan Campbell, Seamus Coyle, Brendan Fay, Lorraine Fealy, Michelle Flynn and Irene McCausland were approved.

Passed Unanimously

1.4.1 Condolences

- To Leah Wright (6th year student, Breifne College) on the death of her father Thomas Wright
- To Emma Davey (Erne Suite, Breifne College) on the death of her father Anthony Davey.
- To Stephen Trant (Former Deputy Principal, Largy College) on the death of his wife Geraldine Trant
- To Mary O’Sullivan Rennick (Breifne College) on the death of her father Brendan O’Sullivan.
- To Deirdre O’Callaghan (Adult Education) on the death of her brother-in-law Seamus O’Callaghan.
- To Louis Clarke on the death of his wife Michelle Mahon (St. Mogue’s College and their children Stephen, Catherine and Thomas.
- To Paddy Flood (Director of Schools) on the death of his aunt Peggy McCaffrey
- To Karen McCarron (Adult Education) on the death of her grandmother Peggy McCaffrey.
- To Brenda Trainor (Garage Theatre/Coláiste Oiriall) on the death of her mother Kathleen Sherry.
- To Margaret Nugent (Monaghan Admin Office) on the death of her brother John Sharpe.

1.4.2 Congratulations

On behalf of the Board, the Chairperson congratulated Cllr Carmel Brady on her election as Cathaoirleach of Cavan County Council for the 2026-2027 term and also congratulated Cllr Aidan Campbell on his election as Cathaoirleach of Monaghan County Council for the 2026-2027 term.

Board members also congratulated the athletes from Cavan and Monaghan that took part in the 2026 Special Olympics Ireland Games held in Dublin last month. More than 1,200 athletes from across Ireland participated, including 27 athletes from the Breffni Blues Special Olympics



Club and 21 athletes from Monaghan Special Olympics Club. Their achievements are a credit to their clubs, families and communities.

Noted

1.5 Minutes of Meeting

It was resolved: R. 04/07/2026

“to adopt minutes of the meeting of Cavan and Monaghan ETB held on 20 May 2026”.

Proposed by Mr J McGrath

Seconded by Cllr D Brady

Passed Unanimously

1.5.1 Matters Arising – No business

At his point in the meeting, Youthreach Co-ordinators Bernadette Duffy and Michael Murphy joined the meeting.

CMETB Youthreach Programme

As requested at the May Board meeting, Youthreach Co-ordinators gave a presentation on Youthreach Activities (see **Appendix A**).

They highlighted the changing profile of Youthreach learners and the increasing importance of wellbeing and personal development within the programme. Today's learners have grown up in a fully digital environment with extensive exposure to social media from a young age. The impact of prolonged engagement with digital platforms, combined with the effects of the COVID-19 pandemic, has contributed to challenges around resilience, motivation, online safety, and social interaction.

Many learners present with complex needs, including anxiety, poor nutrition, reliance on energy drinks, vaping, and various forms of neurodiversity. For many young people, wellbeing, confidence and social inclusion must be addressed before meaningful engagement with accredited learning can take place. Youthreach provides a safe, supportive and inclusive environment where learners can build positive relationships with staff and peers, supported by a diverse staff team.

Learning and Engagement

It was noted that many learners require a period of adjustment and personal development before they are ready to undertake QQI-accredited programmes. As a result, non-accredited modules focusing on personal development, confidence building, communication and life skills play a vital role in the learner journey at Youthreach.

Given that many learners are not involved in extracurricular activities outside of Youthreach, the programme places a strong emphasis on creative, cultural and sporting opportunities.



Activities such as creative arts programmes, Erasmus+ exchanges and sports initiatives help learners develop socially, emotionally and physically. For some learners, Erasmus+ participation provides their first opportunity to travel abroad, broadening horizons and creating valuable life experiences.

STEAM and Enrichment Activities

Youthreach centres also promote engagement through a wide range of STEAM (Science, Technology, Engineering, Arts and Mathematics) activities including, Dream Space, VEX Robotics, LEGO, coding, problem-solving challenges, team-building exercises and summer activities. Provision varies across centres and is tailored to meet the individual needs and interests of learners.

Progression and Outcomes

The growth in learners' confidence, social skills and independence over their time in Youthreach was highlighted as one of the programme's greatest successes. Staff take great pride in seeing learners progress to PLC Level 5 programmes, apprenticeships, traineeships and employment opportunities.

The PLC Access Programme, delivered in partnership with Cavan and Monaghan Institutes, was noted as an effective transition route to Further Education, with 23 former Youthreach learners currently enrolled in Cavan Institute and 15 in Monaghan Institute. The positive impact of learner progression is often felt across entire families, with many returning to education themselves as a result of seeing the success of their children.

The co-ordinators acknowledged that these achievements are made possible through the continued support of CMETB and Department of Education and Youth funding streams.

Cllr Clifford Kelly, Chairperson of the Youthreach Board, thanked Bernadette and Michael for their comprehensive presentation. Drawing on his long-standing involvement with Youthreach, he described Youthreach as an invaluable service for young people who may not thrive in a traditional school setting. He emphasised the importance of increasing awareness among parents of the opportunities and benefits that Youthreach provides for young people.

The Chairperson acknowledged the Carrickmacross Youthreach graduation ceremony she attended recently and commended the staff on the student's achievements. She thanked the Co-ordinators for their informative presentation before they left the meeting.

2 Correspondence and Matters Arising

2.1 Correspondence

2.1.1 Department of Education and Youth Circulars

Circular Number	Details
Circular 0022/2026	Special Needs Assistants (SNA) Redeployment Scheme
Circular 0023/2026	Advice on the use of assessment instruments/tests for Guidance or for Special Educational Needs in post-primary schools



Circular 0032/2026	The Role of Special Needs Assistants in recognised Primary, Post-Primary and Special Schools
Circular 0039/2026	Contract of Employment for Special Needs Assistants in Standard Posts
Circular 0040/2026	Contract of Employment for Special Needs Assistants in Fixed Term Posts
Circular 0044/2026	Recruitment of Special Needs Assistants (SNAs) - Supplementary Assignment Arrangements for the 2026/2027 school year
Circular 0049/2026	Special Needs Assistant Allocation 2026/27
Circular 0053/2026	Circular on Post Primary Admissions Process
Circular 0054/2026	Implementation of Local Bargaining with effect from 1 September 2025
Circular 0056/2026	Revision of Salaries for Post-Primary Teacher under the Public Service Agreement 2024-2026. Application of pay adjustments with effect from 01 June 2026
Circular 0057/2026	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026. Application of pay adjustments with effect from 01 June 2026
Circular 0058/2026	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026 Application of pay adjustments with effect from 01 June 2026
Circular 0061/2026	Revision of Salaries for School Secretaries Previously Funded Under Ancillary Grant Funding and Bus Escorts
Circular 0062/2026	Arrangements for the implementation of the Framework for Junior Cycle with particular reference to the school year 2026/2027.
Circular 0063/2026	National Council for Special Education Parents Notify process to determine the level of need for special education places for the 2027/2028 school year

Note: Department of Education Circulars are available to download from the Department's website: [Government Circulars - Department of Education and Youth](#)

Read

2.1.2 Department of Education and Youth - General Correspondence

Date	Subject
22.05.2026	Oversight Agreement between DEY and CMETB 2026-2028
22.05.2026	2026 Performance Delivery Agreement between DEY and CMETB
26.05.2026	Coláiste Oiriall: Subject Inspection Guidance Report
28.05.2026	Education Shared Business Service (ESBS): ESBS-ETB Strategic Plan (2026-2029)
29.05.2026	Service Management Agreement between DEY ESBS Centre and CMETB
02.06.2026	Response to CMETBs request for permanent location and purpose-built permanent accommodation for MCSS
12.06.2026	ETB Payroll Shared Services ISAE 3402 Type 2 Accreditation Final Report

Read



2.1.3 Department of Education and Youth - Finance Correspondence

Date	Subject
18.05.2026	UBU Your Place Your Space- Summer 2026 Holiday Meals Pilot Initiative €31,250
21.05.2026	Emergency Works Scheme grant approval of €14,197.72 for mechanical and electrical works to Intruder Alarm system at Inver College
29.05.2026	Approval of €15,639 under Emergency Works Scheme to replace fire exit doors in the PE Hall at Beech Hill College
17.06.2026	Notice of funding of €356,139 for UBU, YIV and LYCGS initiatives
18.06.2026	Notice of funding of €31,250 for Holiday meals initiative.
19.06.2026	Press Release: New phase of Government-Philanthropic Partnership for Music Generation - €5m has been pledged by U2 and €5m from The Ireland Funds with a corresponding funding commitment by Government through the Dept of Education and Youth
23.06.2026	Sanction for rental extension at Railway Buildings, Kingscourt, Co. Cavan up to 31 December 2028 at €107,193 p.a.
13.07.2026	Approval to go to tender under the Additional Accommodation scheme for Castleblayney College

Read

2.1.4 Correspondence from Solas - Finance

Date	Subject
10.05.2026	Approval in principle for EHSWG (Doors & Chemical Store) at Cavan Institute, preliminary cost estimate €106,903.67
15.06.2026	Conditional approval of Specialist Equipment Grant to proceed with procurement, subject to formal allocation of capital funding.

Read

2.1.5 Department of Public Expenditure Infrastructure Public Service Reform and Digitalisation (DPER) Correspondence

Date	Subject
14.05.2026	Circular 21/2026: Expenditure Control and Escalation Process

Read

2.1.6 Correspondence from other Sources- Finance

Date	From	Subject
18.06.2026	Léargas	Grant Agreement for Erasmus + Programme Project 2026-1-IE01-KA121-SCH- 000405386 €20,000 for Schools
18.06.2026	Léargas	Grant Agreement for Erasmus + Programme Project 2026-1-IE01-KA121-VET-000410833 €44,890 for Monaghan Institute
18.06.2026	Léargas	Grant Agreement for Erasmus + Programme Project 2026-1-IE01-KA121-ADU-000426226 €73,798 for Adult Education



18.06.2026	Léargas	Grant Agreement for Erasmus + Programme Project 2026-1-IE01-KA121-VET-000407833 €156,216 for Cavan Institute
18.06.2026	Léargas	Grant Agreement for Erasmus + Programme Project 2026-1-IE01-KA121-SCH-000414920 €105,937 for Beech Hill College

Read

2.1.7 ETBI Correspondence

Date	Subject
06.07.2026	2026 Annual Congress

Read

2.1.8 Correspondence from Other sources

Date	From	Subject
18.06.2026	IPB	IPB Centenary Member Event, 17 September in the Mansion House

Read

2.1.9 Correspondence Sent

Date	To	Subject
25.05.2026	Monaghan County Council	Letter of Support for Rural Regeneration and Development Fund Application re Carrickmacross Workhouse
07.07.2026	HSE Stop Smoking Advisor Cavan Monaghan	Highlight the need for smoking/vaping cessation services for young people in Cavan and Monaghan

Read

The CE highlighted the following correspondence:

- DEY Circular Letter 0063/2026 National Council for Special Education (NCSE) - Parents Notify process to determine the level of need for special education places for the 2027/2028 school year

Parents/guardians of children and young people seeking a special class or special school place for the 2027/2028 school year will be required to notify the National Council for Special Education (NCSE) by 1st September 2026 and to provide necessary documentation by 15th September 2026 or as soon as is reasonably practicable thereafter.

CMETB Schools have been advised to notify parents of the deadlines for contacting NCSE.

Noted



2.2 Correspondence: Matters Arising

2.2.1 ETBI Congress 2026 – Nominees

It was resolved: R. 05/07/2026

“to approve the attendance at the ETBI Congress 2026, as outlined below which includes CMETB’s ETBI Representative (C Kelly), plus the new Chairperson and Deputy Chairperson appointed in September 2026, if available to attend”

ETBI Congress, The Rose Hotel, Tralee - 15 October 2026

Name	Proposed and Seconded	
Clifford Kelly	P: Cllr A Smith	S: Mr J McGrath
Carmel Brady	P: Cllr W Bennett	S: Cllr C Kelly
Aíne Smith	P: Cllr C Brady	S: Cllr C Kelly
Damien Brady	P: Cllr C Carthy	S: Cllr A Smith
Colm McCormick	P: Ms AA Barker	S: Cllr D Brady
Joe McGrath	P: Cllr C Kelly	S: Ms AA Barker
April Anna Barker	P: Cllr C Carthy	S: Mr C McCormick
Michelle Flynn	P: Mr J McGrath	S: Ms AA Barker

Passed Unanimously

2.2.2 IPB Centenary Event 17 September 2026 in the Mansion House – IPB Nominee attendance (currently C Brady)

It was resolved: R. 06/07/2026

“to approve the attendance of Cllr C Brady at the IPB Centenary Event, on 17 September 2026, in the Mansion House”

Proposed by Cllr C Kelly
Seconded by Ms AA Barker

Passed Unanimously

3 Audit and Risk Committee

3.1.1 Audit and Risk Committee Minutes

It was resolved: R. 07/07/2026

to adopt minutes of the meeting of the Audit and Risk Committee held on 10 March 2026”.

Proposed by Cllr C Kelly
Seconded by Ms AA Barker

Passed Unanimously



3.1.2 Audit and Risk Committee Report 10 March 2026 to CMETB

Noted

4 Finance

4.1 Finance Committee

4.1.1 Finance Committee Minutes

It was resolved: R. 08/07/2026

“to adopt the minutes of the meeting of the Finance Committee held on 19 March 2026”.

Proposed by Mr J McGrath

Seconded by Cllr C Kelly

Passed Unanimously

4.1.2 Finance Committee Report 19 March 2026 to CMETB

Noted

4.2 Infrastructure Guidelines (formerly Public Spending Code Requirements)

The Guidelines replace the Public Spending Code requirements for Capital Expenditure (December 2019).

4.2.1 Minutes of meeting of Infrastructure Guidelines Quality Assurance Group.

It was resolved: R. 09/07/2026

“to adopt the Minutes of the meeting of the Infrastructure Guidelines Quality Assurance Group held on 25 June 2026.”

Proposed by Cllr C Kelly

Seconded by Cllr C Brady

PASSED UNANIMOUSLY

4.3 Finance update

Ms Amanda Taylor, Finance Officer, briefed the meeting on the Financial Report to end June 2026.

Noted



At this point, Ms Zoe Tunney (Anglo-Celt) joined the meeting.

4.3.1 Donations and Fundraising Report – Q2

The Finance Officer briefed the Board on the Donations and Fundraising Report for Q2 2026 (see **Appendix B**).

Noted

4.4 Service Plan Update

The Chief Executive, Dr Fiona McGrath gave a mid-year update on the CMETB 2026 Service Plan under the following headings:

- **Schools- Teaching, Learning and Engagement**
 - Ongoing hybrid delivery of Leaving Certificate Applied Maths and Polish
 - Implementation of Senior Cycle Reform and appointment of school-based co-ordinators from 01 September 2026.
 - Progression of a number of new special classes for September 2026 with ongoing engagement with NCSE
 - Implementation of Bí Cineálta and Behaviours of Concern procedures across schools
 - Roll out of a new Schools Management Information System contract, including integrated payment module
 - Continued focus on STEAM including participation in VEX Robotics, Coding, Maths competitions, Young Scientist and MOS certification.
- **Further Education and Training (FET) - Teaching, Learning and Engagement**
 - Official opening of the Supply Chain Logistics Procurement Centre of Excellence (SCLPCE) and St. Augustine's, Adult Education Centre in Cavan.
 - CMETBs annual Employers Expos took place in Cavan and Monaghan, providing local employers the opportunity to showcase their businesses and recruit potential employees
 - Development of a new Floor and Wall Tiling traineeship
 - Roll out of the GRASP PEACEPLUS funded project which provides a range of training opportunities in areas such as heat pumps and BER Assessment.
 - Roll out of the SECBA PEACEPLUS funded project which provides a range of training opportunities including, AI for Project Management, Time Management AI tools, Power BI for industry and Aqua Aerobics Instruction planned for Q3.
 - QQI validation of micro-qualifications continues, with Level 3 Gambling Awareness and Level 5 Warehousing Operations recently approved. Additional programmes currently undergoing QQI panel review include Level 5 ESOL and micro-credentials in Customer Care, Hospitality and Manufacturing.
 - Two REACH Funding calls were advertised, providing opportunities for community groups in Cavan and Monaghan to apply for funding for education projects that support social inclusion.



- **Wider CMETB Services**

- **Music Generation Cavan Monaghan:** Music Generation Cross Border Orchestra performed at the 50th Anniversary of The Ireland Funds in Dublin Castle recently. This prestigious event was attended by President Connolly, Taoiseach Micheál Martin, Minister Hildegard Naughton and members of U2. The Cross Border Orchestra have also been invited to perform at this year's Fleadh Cheoil in Belfast.
- **Local Creative Youth Partnership:** Expanded engagement with new rural youth groups, delivering over 40 projects and workshops
- **Garage Theatre:** Ongoing growth and development of the Youth Theatre alongside the continued promotion of a diverse programme of theatre performances
- **Youth Services:** All 5 PEACEPLUS Youth programmes are operational, with UBU Cycle 2 activities continuing throughout 2026.
Planet Youth data reports, based on the survey of young people aged 15-17 across all schools in Cavan and Monaghan, were published and circulated in Q2. These reports give valuable information to schools to help identify student wellbeing needs, support prevention and early intervention of use of alcohol/smoking/vaping, develop targeted supports and enhance parental and community engagement.
- **Tanagh Outdoor Education and Training Centre:** Hosted a range of biodiversity events. The inaugural "All Star Special Education Event" for 119 CMETB students also took place at the centre.

For full presentation see **Appendix C**.

Noted

The Chairperson thanked the CE for the informative presentation noting CMETBs extensive workload and commended the staff.

The Chairperson welcomed the report that energy performance had improved by 42% since baseline year for data collection. The DOSD confirmed that this improvement is largely attributable to positive staff behaviours, including switching off lights/plugs, reducing heating temperatures, and ensuring doors are kept closed. These practices are actively promoted by the Green Teams operating in each school and centre.

5 OSD Matters

5.1 Land and Buildings Committee – No business

5.1.1 Land and Buildings Report

The DOSD gave a comprehensive presentation on the Land and Buildings report. (see **Appendix D**). The Board welcomed the updates on CMETBs ongoing building projects.

DOSD noted the DEY approval to go to tender to appoint a contractor, for a new 3 class SEN base extension under the Additional Accommodation Scheme at Castleblayney College, Cu Murrighan.



A Board member queried what support will be there for Inver College regarding the roof leaks when the weather changes? The DOSD advised that the DEY technical team is in the process of arranging a visit to Inver College to examine the roof on the old school building. The Board member commended the executive for their engagement with the DEY on the matter, reiterating that the issue remains urgent.

Noted

5.1.2 Leases/Contracts – No business

5.2 Risk Management Report

The DOSD Ms Karen Mc Bride gave an informative presentation on the Risk Management Report (See **Appendix E**).

5.3 Summary of Executive Orders - No business

5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Ballybay Community College (Sports Hall)	Bawn Latton Community Games	Fridays from 4pm to 9pm
Breifne College (Sports hall and Pitch)	Cavan Sports Partnership	16 July 2026 from 11am to 1pm
Castleblayney College (Gym)	Castleblayney Hurling Club	6th to 8th July 2026 from 9.30am to 1pm
Castleblayney College (Sports hall, field, yards)	Drumlins Sports Camp	Monday 27 July to Friday 31 July 2026 from 8.45am to 2.30pm
Cavan Institute (Carpark)	Teach Oscail Family Resource Centre	24 July 2026 from 2pm to 10pm
Cavan Institute (Carpark)	The Cottage Market Cavan CLG	18 July to 20 July 2026 from
Monaghan Institute - Childcare room	Monaghan County Childcare Committee	20 May 2026 from 7pm to 8.30pm
Virginia College (School Pitch/Show Field)	English Language Made Easy	Monday 6 July to Sunday 19 July 2026 from 9am to 5.30pm

It was resolved: R. 10/07/2026

“to approve the use of facilities as outlined above subject to the usual conditions”.

Proposed by Cllr C Carthy
Seconded by Cllr C Brady

Passed Unanimously



5.5 Other Matters

5.5.1 Policies for noting:

Item No	Policy
5.5.1.1	Policy and Procedure on the Administration of MS 365 Co Pilot Licences

Noted

5.5.2 CMETB Public Sector Duty Action Plan 2026

CMETB has developed this Equality and Human Rights Values Statement to support our public sector duty in promoting equality, preventing discrimination and protecting human rights.

Noted

5.5.3 AI Training Presentation

CMETBs TEL Officer Ms Siobhan McCarra joined the meeting and gave a presentation on **Artificial Intelligence in CMETB** to the Board members, (see **Appendix F**).

Noted

6 Strategy Statement 2022-2026 - No business

6.1 Policies: No business

6.2 SLA/MOU/Consortium Agreement: For noting

Item No.	Organisation	Project Title
6.2.1	Léargas	Erasmus+ Agreement number: 2026-1-IE01-KA121-SCH-000405386 for Schools
6.2.2	Léargas	Erasmus+ Agreement number: 2026-1-IE01-KA121-VET-000410833 for Further Education
6.2.3	Léargas	Erasmus+ Agreement number: 2026-1-IE01-KA121-ADU-000426226 for Adult Education
6.2.4	Léargas	Erasmus+ Agreement number: 2026-1-IE01-KA121-VET-000407833 for Cavan Institute
6.2.5	Léargas	Erasmus+ Agreement number: 2026-1-IE01-KA121-SCH-000414920 for Beech Hill College
6.2.6	TARA 365	SLA between TARA 365 for SharePoint services

Noted



7 Committees and Reports

7.1 Further Education and Training

7.1.1 DFET Report

Director of Further Education and Training gave a comprehensive update on FET activities (see **Appendix G**).

The Chairperson noted the proposed full-time Tiling Traineeship and enquired whether evening provision could be made available for those wishing to acquire additional Tiling skills. DFET advised that Adult Education run DIY courses in the evening which include some Tiling.

A member enquired whether any funded driving lessons were available for young people who had completed the required number of lessons, but were awaiting their driving test, in order to help them maintain and build on their driving skills while on the waiting list. DFET advised that driving simulators could provide an additional means of practice through Adult Education programmes; however, CMETB is currently awaiting funding approval before this provision can be made available.

Noted

7.1.2 CMETB FET Board:

7.1.2.1 CMETB FET Board Minutes: No business

7.1.2.2 Appointment to FET Board

It was resolved to appoint the following to the FET Board as follows:

Resolution No.	FET Board Member	Proposed / Seconded
R. 11/07/2026	Mandy Kelly (replacing Sarah Larkin)	P: Cllr C Carthy S: Cllr C Brady

Passed Unanimously

No applications were received for the vacancy on the Tanagh OETC Board.

Noted

7.1.3 Boards of Management

7.1.3.1 Board of Management Minutes

The following minutes of Boards of Management were noted:



Centre	Date
Cavan Institute	14.04.2026
Monaghan Institute	16.04.2026

Noted

7.1.4 FET Committees Minutes

7.1.4.1 It was resolved to adopt **FET Committee minutes** as follows:

Resolution No.	Committee	Date	Proposed Seconded
R. 12/07/2026	Youthreach Board	12.12.2025	P: Cllr C Kelly S: Cllr C Brady
R. 13/07/2026	Creative Youth Arts Committee	08.04.2026	P: Cllr C Carthy S: Cllr D Brady

Passed Unanimously

7.1.5 **FET Policies:** No business

7.1.6 **Child Safeguarding:** No business

7.2 Schools

7.2.1 DoS Report

The Director of Schools, Paddy Flood gave a comprehensive report on Schools (see **Appendix H**).

The DOS reported key priorities including expanding special education provision, preparing for the 2026/27 school year, addressing teacher recruitment needs, particularly in special education and shortage subject areas, and improving student attendance through targeted supports and evidence-based approaches.

Planning is ongoing for the integration of the School Completion Programme into CMETB governance structures from December 2026. Professional learning opportunities continued for School Leaders through participation in ETBIs Summer School. Key priorities identified for the coming year include attendance, Senior Cycle Reform and assessment policy and practice.

The Chairperson suggested there may be an increased pool of teachers available for recruitment, as some teachers may be returning home from abroad. The Director of Schools noted that birth rates in County Monaghan have declined, which may result in fewer teaching



posts becoming available in primary schools in the future. A member referred to a recent GAA report where some areas of the country are becoming depopulated and some GAA clubs had to collaborate or merge activities in order to be sustainable.

A member queried the rationale for the continuing increase in demand for Special Classes. The DOS advised that this is partly due to an increase in diagnoses and the identification of additional needs. It is preferable for as many children as possible to be educated in mainstream settings, fully integrated with their peers, while recognising that a special class setting may be more appropriate in some cases. The Director also welcomed the DEY's support for a more inclusive model this year through the opening of an Inclusive Special Class in Coláiste Dún an Rí, where students are supported by a teacher and SNA within the classroom environment rather than in a separate room.

Noted

7.2.2 Boards of Management

7.2.2.1 (a) Board of Management Appointment

It was resolved to appoint the following to Monaghan Community Special School Board of Management:

Resolution No.	Community Representatives	Proposed / Seconded
R. 14/07/2026	Andrea McHugh Martin McBreen	P: Cllr C Carthy S: Cllr C Brady

Passed Unanimously

The CE advised that the above appointments complete the complement of membership of the MCSS Board of Management approved by the CMETB Board as follows:

Monaghan Community Special School Board of Management	
CMETB Board Member	Cllr Aidan Campbell
CMETB Board Member	Mr Colm McCormick
Principal	Ms Belina Walters
Teacher	Ms Julie Brennan
Parent	Ms Kathleen Maguire
Parent	Mr Conor McEntee
Community Rep	Ms Andrea McHugh
Community Rep	Mr Martin McBreen

A member noted the difference in the composition of Community Special School BOMs compared to second level Boards of Management. The CE confirmed that as per the Terms of Reference for Boards of Management of Community Special Schools, the Board of Management consists of 8 members including the Principal.

Noted



7.2.2.1 (b) Appointment of Chairperson to Board of Management of Monaghan Community Special School

It was resolved to appoint the following as Chairperson of Monaghan Community Special School Board of Management:

Resolution No.	Chairperson	Proposed / Seconded	
R. 15/07/2026	Cllr Aidan Campbell	P: Cllr C Kelly	S: Cllr C Brady

Passed Unanimously

7.2.2.2 Board of Management Minutes:

The following minutes of Boards of Management were noted:

School	Date
Ballybay Community College	22.04.2026
Breifne College	16.04.2026
Coláiste Dún an Rí	24.03.2026
Inver College	19.03.2026
St. Bricin's College	28.01.2026 & 25.03.2026
St. Mogue's College	05.03.2026 & 30.04.2026
Virginia College	05.03.2026

Noted

7.2.3 Garage Theatre Board

7.2.3.1 It was resolved to **appoint** the following to the **Garage Theatre Board**:

Resolution No.	CEs Nominee	Proposed / Seconded	
R. 16/07/2026	Deirdriú McQuaid replacing Denise McCabe	P: Cllr C Brady	S: Mr F Evans

Passed Unanimously

7.2.3.2 It was resolved to **adopt the minutes** of the meeting of the **Garage Theatre Board** as follows:



Resolution No.	Minutes	Date	Proposed / Seconded
R. 17/07/2026	Garage Theatre Board	18.03.2026	P: Cllr C Carthy S: Cllr S Flynn

Passed Unanimously

7.2.4 School Based Policies for noting: For noting

Item No	St. Bricin's College – Policy
7.2.4.1	Admission Policy to LCA Programme 2026 – 2027
7.2.4.2	Mobile Device Usage Policy 2026 – 2029

A member noted a minor typo in the Mobile Device Usage Policy, which will be advised to the school.

Noted

7.2.5 Child Safeguarding: No business

7.2.6 Anti-Bullying Policy: No business

8 Attendance Approval: No business

9 Chief Executive Report

Meetings Attended: May – July 2026

Date	Details
21.05.2026	<ul style="list-style-type: none"> School Leaders weekly update meeting Youthreach Board Meeting in Youthreach, Monaghan Global Accessibility Awareness Day (GAAD): ETBI X Bounce Challenge Showcase St. Aidan's Comprehensive Board of Management meeting, Cootehill
22.05.2026	<ul style="list-style-type: none"> Official opening of Adult Education Centre in St. Augustine's, Cavan
25.05.2026	<ul style="list-style-type: none"> Meeting with Monaghan County Council re Workhouse, Carrickmacross
26.05.2026	<ul style="list-style-type: none"> Legal Meeting
27.05.2026	<ul style="list-style-type: none"> Pre DOSD Forum Meeting LAG Meeting followed by LCDC meeting in Cavan Co Council Chambers
28.05.2026	<ul style="list-style-type: none"> Meeting with Principal of Bailieboro Community School School Leaders weekly update meeting ETBI Meeting re Primary School Survey results



	<ul style="list-style-type: none"> FET Funding Working Group Meeting Meeting with Bishop of Kilmore, Rev Martin Hayes CMETB Finance Committee Meeting Training Services Employers Expo in Monaghan Institute
02.06.2026	<ul style="list-style-type: none"> Legal Consultation meeting
03.06.2026	<ul style="list-style-type: none"> DOSD Forum meeting in ETBI – CE Joint Chair
08.06.2026	<ul style="list-style-type: none"> FET Management and Quality Council Meeting
09.06.2026	<ul style="list-style-type: none"> SOLAS FARR mid-year review DEY meeting re Primary School Survey next steps CMETB Audit and Risk Committee Meeting
10.06.2026	<ul style="list-style-type: none"> CE Forum meeting CMETB Principals CPD Day 1 - Nuremore Estate, Carrickmacross
11.06.2026	<ul style="list-style-type: none"> CMETB Principals CPD Day 2 - Nuremore Estate, Carrickmacross Patron and management bodies meeting with DEY re NDP Implementation Plan for the Education and Youth sector 2026-2030
12.06.2026	<ul style="list-style-type: none"> CMETB Admin Staff CPD Day in Hillgrove Hotel
16.06.2026	<ul style="list-style-type: none"> Meeting with Solas and DFHERIS re Cavan FET College Major Capital Project in Cavan Institute Meeting with Cavan County Council along with SOLAS and DFHERIS in Cavan Institute Adult Education Monaghan Graduations in the Hillgrove Hotel
17.06.2026	<ul style="list-style-type: none"> CMETB Section Heads meeting in Head Office
18.06.2026	<ul style="list-style-type: none"> SOLAS Green Devolved Capital Mid Term Review Meeting
06.07.2026	<ul style="list-style-type: none"> Meeting with Solas in Dundalk re Strategic Performance Agreement
07.07.2026	<ul style="list-style-type: none"> Meeting with Chairperson re Board Meeting Agenda
08.07.2026	<ul style="list-style-type: none"> Meeting with DEY & KSN re Phase 2 development at Monaghan Community Special School
09.07.2026	<ul style="list-style-type: none"> Youthreach Award Ceremony – Carrickmacross Youthreach
14.07.2026	<ul style="list-style-type: none"> CMETB Board Meeting in Coláiste Dún an Rí

Noted

10 Board Workplan

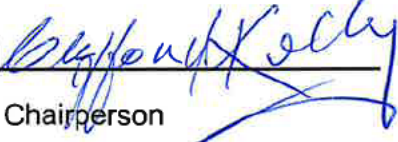
Noted

11 Date of next meeting

It was agreed to change the date of the next Board meeting to Tuesday, 29 September 2026.

The meeting concluded at 4.35pm

Signed 
Chief Executive

Signed 
Chairperson

Date 29 September 2026

Date 29 September 2026